



NORTHWEST COMMISSION ON COLLEGES AND UNIVERSITIES

BASIC INSTITUTIONAL DATA

Information and data provided in the institutional self-study are usually for the academic and fiscal year preceding the year of the evaluation committee visit. The purpose of this form is to provide the Commission and the members of the evaluation committee with current data for the year of the visit.

After the self-study report has been finalized, complete this form to ensure the information is current for the time of the evaluation committee visit. Please provide a completed copy of this form with each copy of the self-study distributed to Commissioners, the Commission office, and members of the visiting committee.

To enable consistency of reporting, please refer to the glossary in the 2003 Accreditation Handbook for definitions of terms.

Institution:			If part of a multi-institution system:		
Name: Grays Harbor College]			Name of System:		
Address: 1621 Edward P. Smith Drive			Address:		
Address:			Address:		
City: Aberdeen	State: WA	ZIP: 98520	City:	State:	ZIP:
Highest Degree Offered:	<input type="checkbox"/> Doctorate <input type="checkbox"/> Masters <input type="checkbox"/> Baccalaureate <input checked="" type="checkbox"/> Associate <input type="checkbox"/> Other (specify)				
Type of Institution:	<input checked="" type="checkbox"/> Comprehensive <input type="checkbox"/> Specialized <input type="checkbox"/> Health-related <input type="checkbox"/> Religious-based <input type="checkbox"/> Tribal				
	<input type="checkbox"/> Other (specify)				
Institutional control:	<input checked="" type="checkbox"/> Public <input type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> State <input type="checkbox"/> Federal				
	<input type="checkbox"/> Private/Independent <input type="checkbox"/> Non-profit <input type="checkbox"/> For Profit				
Institutional calendar:	<input checked="" type="checkbox"/> Quarter <input type="checkbox"/> Semester <input type="checkbox"/> Trimester <input type="checkbox"/> 4-1-4 <input type="checkbox"/> Continuous Term				
	<input type="checkbox"/> Other (specify)				

Specialized/Programmatic accreditation: List program or school, degree level(s) and date of last accreditation by an agency recognized by the Council for Higher Education Accreditation (CHEA). (Add additional pages if necessary.)

Program or School	Degree Level(s)	Recognized Agency	Date
Nursing	Associate	National League of Nursing Accrediting Commission	October 2005

Full-Time Equivalent (FTE) Enrollment.

State the formula used by the institution to compute FTE: 1 FTE = 15 cr. Formula = enrollment *course cr./ 15

Official Fall Term Enrollments

Classification	Current Year	One Year Prior	Two Years Prior
	Dates: Fall 2010	Dates: Fall 2009	Dates: Fall 2008
Undergraduate	2482 (FTE all funds)	2465 (FTE all funds)	2239 (FTE all funds)
Graduate			
Professional			
Unclassified			
Total all levels	2482 (FTE all funds)	2465 (FTE all funds)	2239 (FTE all funds)

Full-Time Unduplicated Headcount Enrollment. Count students enrolled in credit courses only.**Official Fall Term Enrollments**

Classification	Current Year	One Year Prior	Two Years Prior
	Dates: Fall 2010	Dates: Fall 2009	Dates: Fall 2008
Undergraduate	2558 HC	2150 HC	2442 HC
Graduate			
Professional			
Unclassified			
Total all levels	2558 HC	2150 HC	2442 HC

Numbers of Full-Time and Part-Time Instructional Faculty & Staff and Numbers of Full-Time (only) Faculty & Staff by Highest Degree Earned. Include only professional personnel who are primarily assigned to instruction or research.Total Number Number of Full Time (only) Faculty and Staff by Highest Degree Earned

Rank	Full Time	Part Time	Less than Associate	Associate	Bachelor	Masters	Specialist	Doctorate
Professor								
Associate Professor								
Assistant Professor								
Instructor	60	71	2	5	6	41		6
Lecturer and Teaching Assistant								
Research Staff and Research Assistant								
Undesignated Rank								

Number of instructional staff added for current year: 2

Number of instructional staff who were employed previous year but not reemployed: 3

Mean Salaries and Mean Years of Service of Full-Time Instructional and Research Staff. Include only full-time personnel with professional status who are primarily assigned to instruction or research.

Rank	Mean Salary	Mean Years of Service
Professor		
Associate Professor		
Assistant Professor		
Instructor	\$51,989	11.36
Lecturer and Teaching Assistant		
Research Staff and Research Assistant		
Undesignated Rank		

Financial Information. Complete each item in the report using zero where there is nothing to report. Enter figures to the nearest dollar. Auxiliary and service enterprises of the institution (housing, food service, book stores, athletics, etc.) should be included. The institution's audit materials should be an excellent reference for completing the report.

Fiscal year of the institution: FYE June 30		
Reporting of income:	Cash Basis	Accrual Basis X
Reporting of expenses:	Cash Basis	Accrual Basis X

BALANCE SHEET DATA

ASSETS	Last Completed FY Dates: June 30, 2010	One Year Prior to Last Completed FY Dates: June 30, 2009	Two Years Prior to Last Completed FY Dates: June 30, 2008
CURRENT FUNDS			
Unrestricted			
Cash	5,879,083	3,848,702	2,539,738
Investments	1,271,546	1,303,093	763,628
Accounts receivable gross	659,882	470,803	576,178
Less allowance for bad debts	(21,696)	(21,695)	(21,695)
Inventories	238,808	202,503	154,120
Prepaid expenses and deferred charges	0	0	0
Other (identify)	0	0	0
Due from	2,526,797	3,068,680	3,601,492
Total Unrestricted	10,554,420	8,872,086	7,613,461
Restricted			
Cash	0	0	0
Investments	0	0	0
Other (identify)	0	0	0
Due from	0	0	0
Total Restricted	0	0	0
TOTAL CURRENT FUNDS	10,554,420	8,872,086	7,613,461
ENDOWMENT AND SIMILAR FUNDS			
Cash	127,864	140,965	152,867
Investments	1,462,354	1,428,585	1,428,500
Other (identify)	0	0	0
Due from	0	0	0
TOTAL ENDOWMENT AND SIMILAR FUNDS	1,590,218	1,569,550	1,581,367
PLANT FUND			
Unexpended			
Cash	0	0	0
Investments	0	0	0
Other (identify)	0	0	0
Total unexpended	0	0	0
Investment in Plant			
Land	177,724	177,724	177,724
Land improvements	550,401	108,529	101,226
Buildings	39,569,089	37,119,002	36,659,476
Equipment	483,738	525,686	691,406
Library resources	0	0	0
Other (identify)	637,275	0	0
Construction in Progress			
Total investments in plant	41,418,227	37,930,941	37,629,832
Due from	0	0	0

Other plant funds (identify)	0	0	0
TOTAL PLANT FUNDS	41,418,227	37,930,941	37,629,832
OTHER ASSETS (IDENTIFY)	1,110,153	1,077,613	627,892
	Long-term obligations offset account	Long-term obligations offset account	Long-term obligations offset account
TOTAL OTHER ASSETS	1,110,153	1,077,613	627,892
TOTAL ASSETS	54,673,018	49,450,190	47,452,552

BALANCE SHEET DATA (continued)

LIABILITIES	Last Completed FY Dates: 09/10	One Year Prior to Last Completed FY Dates: 08/09	Two Years Prior to Last Completed FY Dates: 07/08
CURRENT FUNDS			
Unrestricted			
Accounts payable	154,063	100,097	153,402
Accrued liabilities	800,935	843,451	725,007
Students' deposits	355,524	223,166	235,123
Deferred credits	0	0	0
Other liabilities (identify)	0	0	0
Due to	127,188	374,862	358,830
Fund balance	0	0	0
Total Unrestricted	1,437,710	1,541,576	1,472,362
Restricted			
Accounts payable	0	0	0
Other (identify)	0	0	0
Due to	0	0	0
Fund balance	0	0	0
Total Restricted	0	0	0
TOTAL CURRENT FUNDS	1,437,710	1,541,576	1,472,362
ENDOWMENT AND SIMILAR FUNDS			
Restricted	0	0	0
Quasi-endowed	0	0	0
Due to	0	0	0
Fund balance	0	0	0
TOTAL ENDOWMENT AND SIMILAR FUNDS	0	0	0
PLANT FUND			
Unexpended			
Accounts payable	0	0	0
Notes payable	0	0	0
Bonds payable	0	0	0
Other liabilities (identify)	0	0	0
Due to	0	0	0
Fund balance	0	0	0
Total unexpended	0	0	0
Investment in Plant			
Notes payable	0	0	0
Bonds payable	0	0	0
Mortgage payable	0	0	0
Other liabilities (identify)	0	0	0
Due to	0	0	0

Other plant fund liabilities (identify)	0	0	0
TOTAL INVESTMENTS IN PLANT FUND	0	0	0
OTHER LIABILITIES (IDENTIFY)	2,214,614 Long-term vacation and sick leave liabilities, and offset account to State appropriation due from	2,599,544 Long-term vacation and sick leave liabilities, and offset to State appropriation due from	2,175,141 Long-term vacation and sick leave liabilities, and offset to State appropriation due from
TOTAL OTHER LIABILITIES	2,214,614	2,599,544	2,175,141
TOTAL LIABILITIES	3,652,324	4,141,120	3,647,503
FUND BALANCE	51,020,694	45,309,070	43,805,049

CURRENT FUNDS, REVENUES, EXPENDITURES, AND OTHER CHANGES

REVENUES	Last Completed FY Dates: 09/10	One Year Prior to Last Completed FY Dates: 08/09	Two Years Prior to Last Completed FY Dates: 07/08
Tuition and fees	4,491,447	3,432,665	2,753,523
Federal appropriations	0	0	0
State appropriations	13,169,058 Includes operating and capital appropriations	12,664,172 Includes operating and capital appropriations	14,494,642 Includes operating and capital appropriations
Local appropriations	0	0	0
Grants and contracts	11,498,454	9,559,809	7,900,335
Endowment income	30,349	48,359	71,879
Auxiliary enterprises	1,551,452	1,364,701	1,268,339
Other (identify)	1,450,541 Includes local grant contributions for building project, Running Start contract income, event and facility rentals, investment income	781,335 Includes local grant contributions for building project, Running Start contract income, event and facility rentals, investment income	535,917 Includes local grant contributions for building project, Running Start contract income, event and facility rentals, investment income
EXPENDITURE & MANDATORY TRANSFERS			
Educational and General			
Instruction	10,433,603	10,967,546	10,755,644
Research	0	0	0
Public services	0	0	0
Academic support	930,247	1,030,191	1,023,420
Student services	1,981,963	1,898,801	1,870,424
Institutional support	3,044,043	3,025,898	3,063,969
Operation and maintenance of plant	1,617,590	1,703,339	1,255,952
Scholarships and fellowships	6,690,323 Includes financial aid disbursements	4,496,486 Includes financial aid disbursements	3,515,133 Includes financial aid disbursements
Other (identify)	1,772,394 includes student institutional grants,	1,496,541 Includes student institutional grants, depreciation and	1,336,200 Includes student institutional grants, depreciation and

	depreciation and amortization	amortization	amortization
Mandatory transfers for:			
Principal and interest	0	0	0
Renewal and replacements	0	0	0
Loan fund matching grants	0	0	0
Other (identify)	0	0	0
Total Educational and General	26,470,163	24,618,802	22,820,742
Auxiliary Enterprises			
Expenditures	1,760,342	1,561,973	1,580,167
Mandatory transfers for:			
Principal and interest	0	0	0
Renewals and replacements	0	0	0
Total Auxiliary Enterprises	1,760,342	1,561,973	1,580,167
TOTAL EXPENDITURE & MANDATORY TRANSFERS	28,230,505	26,180,775	24,400,909
OTHER TRANSFERS AND ADDITIONS/DELETIONS (identify)	0	0	0
EXCESS [deficiency of revenues over expenditures and mandatory transfers (net change in fund balances)]	3,860,796,	1,670,266	2,623,726

INSTITUTIONAL INDEBTEDNESS

TOTAL DEBT TO OUTSIDE PARTIES	Last Completed FY Dates:	One Year Prior to Last Completed FY Dates:	Two Years Prior to Last Completed FY Dates:
For Capital Outlay	0	0	0
For Operations	0	0	0

Domestic Off-Campus Degree Programs and Academic Credit Sites: Report information for off-campus sites within the United States where degree programs and academic coursework is offered.

Degree Programs – list the names of degree programs that can be completed at the site.

Degrees Awarded – report the number of degrees (by program) awarded at the location last year.

Academic Credit Courses – report the total number of academic credit courses offered at the site.

Student Headcount – report the total number (headcount) of students currently enrolled in programs at the site.

Faculty Headcount – report the total number (headcount) of faculty (full-time and part-time) teaching at the site.

PROGRAMS AND ACADEMIC CREDIT OFFERED AT OFF-CAMPUS SITES WITHIN THE UNITED STATES

Location of Site NameCity, State, ZIP	Degree Programs	Degrees Awarded	Academic Credit Courses	Student Headcount	Faculty Headcount
Columbia Education Center Ilwaco, WA 98624	AA Liberal Arts	2	4	13	4
Riverview Education Center Raymond, WA 98577	AA Liberal Arts	1	5	27	5

Stafford Creek Corrections Center Aberdeen, WA 98520	Cert-Information Technology	49	7	443	2
	Cert-Welding Technology	27	19	167	2

Programs and Academic Courses Offered at Sites Outside the United States. Report information for sites outside the United States where degree programs and academic credit courses are offered, including study abroad programs and educational operations on military bases.

Degree Programs – list the names of degree programs that can be completed at the site.

Degrees Awarded – report the number of degrees (by program) awarded at the location last year.

Academic Credit Courses – report the total number of academic credit courses offered at the site.

Student Headcount – report the total number (headcount) of students currently enrolled in programs at the site.

Faculty Headcount – report the total number (headcount) of faculty (full-time and part-time) teaching at the site.

PROGRAMS AND ACADEMIC CREDIT COURSES OFFERED AT SITES OUTSIDE THE UNITED STATES

Location of Site Name City, State, ZIP	Degree Programs	Degrees Awarded	Academic Credit Courses	Student Headcount	Faculty Headcount
none					