

GRAYS HARBOR COLLEGE  
Aberdeen, Washington  
Regular Meeting of the Board of Trustees  
April 21, 2009

Members Present: Ms. Rebecca Chaffee, Mr. Dennis Colwell, Mr. John Warring

Members Absent: Ms. Fawn Sharp, Ms. Carol Warfield

Others Present: Dr. Ed Brewster, Ms. Diane Carter, Ms. Laurie Clary, Mr. Keith Foster,  
Mr. Dierk Meierbachtol, Dr. Arlene Torgerson, Mr. Shane Voss,  
Ms. Gail Winkelman, Ms. Sandy Zelasko

1. Call to Order  
Vice Chair, Mr. Colwell called the meeting to order.
2. Community Linkages  
None
3. Agenda Changes  
None
4. Approval of Minutes  
It was moved and seconded the minutes from the March 17, 2009 meeting be approved. Motion carried.
5. Public Comments  
None
6. Awards and Recognition  
None
8. College Input (Reports)
  - a. Board of Trustees
    - 1) TACTC Spring Conference – Mr. Colwell and Dr. Brewster will attend the TACTC Spring Conference May 14 and 15.
    - 2) Board Retreat – After the Legislative session ends it will be decided whether or not a Board retreat is necessary.
  - b. President ASGHC (Mr. Shane Voss)
    - 1) Mr. Voss distributed results of a survey that asked for input about what students perceive to be desirable in a new student space. In order to move forward, students have to assess themselves an increased fee for the portion of the building dedicated to student space. The vote will take place in June.
    - 2) Student government elections will be held May 12<sup>th</sup>.

- c. Classified Staff (Ms. Gail Winkelman)  
Ms. Winkelman reported one classified staff member is receiving her AA degree and another staff member her BA degree. Both received financial assistance from staff training funds.
  - d. Faculty (Ms. Diane Carter, Dr. Gary Murrell)  
Ms. Carter reported contract negotiations are progressing. When completed, faculty will vote on whether or not to accept the contract.
  - e. President (Dr. Ed Brewster)
    - 1) WACTC Report – Dr. Brewster reviewed highlights from the last Presidents’ meeting that were included in the Board packet.
    - 2) Other Items of Interest – A calendar of upcoming college events was distributed to Board members. Dr. Brewster asked them to indicate which events they could attend.  
Scholarship Convocation May 21 – Mr. Warring  
Nurses’ Pinning Ceremony June 13 – Ms. Chaffee  
GED Ceremony June 18 – Ms. Chaffee, Mr. Colwell  
GHC Graduation June 19 – Ms. Chaffee, Mr. Warring  
  
Mr. Leon Lead will be this year’s graduation speaker.  
  
Next month’s Board meeting will include a discussion with the Montesano School superintendent and Board members. The meeting will begin at 5:00 p.m. in the faculty/staff lounge followed by the meeting in the Boardroom.
  - f. Vice President for Instruction (Ms. Laurie Clary)
    - 1) Tenure Review – Ms. Clary distributed executive summary reports from tenure review committees of faculty considered for rehire. Action regarding rehire will take place at the May Board meeting.
  - g. Vice President for Student Services (Dr. Arlene Torgerson)
    - 1) Revision of OP 407, Grievance Process – Dr. Torgerson presented revisions to OP 407 which deals with the student grievance procedure. After discussion it was moved and seconded to approve the revisions. Motion carried.
  - h. Vice President for Administrative Services (Mr. Keith Foster)
    - 1) Budget Update – A summary of FY 2010 budget reductions was included in the Board packet. Mr. Foster noted that the campus community has been informed of the ramifications of a 10% budget reduction and notified that cuts could exceed the 10% level. In anticipation of possible further cuts, scenarios of 10%, 12% and 14% levels have been developed.
11. Monitoring Reports (Dr. Arlene Torgerson)
- 1) Enrollment – Dr. Torgerson reported enrollment is up 280 FTE over this time last year and we have reached 96% of our goal. She noted that we have received 500 more financial aid applications than last year.

12. Board Development

1) Program Updates – Ms. Clary reviewed new degrees or certificate options we are offering in an attempt to serve dislocated workers. Offerings include:

- Forestry Technician Option D to the Natural Resources Program
- An additional section of welding
- Occupational Entrepreneurship
- Industrial Control Systems Technology
- Industry Readiness Certifications and Trainings

12. Discussion/Action

None

14. Adjournment

The meeting was adjourned at 6:50 p.m.

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Edward J. Brewster, Secretary

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Carol Warfield, Chair