

Exempt Staff Notes
March 3, 2009

Child Care Provider Training

Ms. Blauvelt reported the college will offer child care provider classes Spring quarter at no cost to the college. The Department of Early Learning is funding the cost of the instructor, books, materials, etc. Dr. Brewster stated requirements for child care providers are being increased and there is a need for ECE programs to be developed in order to provide those classes.

High School Visitation

Mr. Potts stated fifty-three area high school students from six high schools were on campus recently. Each student chose two vocational programs to observe. Thirty-four of the fifty-three indicated they plan to attend GHC.

Capital Projects

Mr. Foster reported the design phase for the SMART Building, and the pre-design phase for the HUB replacement are still included in the system's capital projects list.

Visitation

Mr. Foster said he joined students on a field trip to visit several campuses to view their student areas to get ideas for the HUB replacement building.

Student Referendum

Ms. Svoboda said students will be asked to vote for a referendum to assess students to fund the portion of the HUB replacement building that is related to students – bookstore, kitchen, student spaces. The state will not fund those areas.

Get Away Weekend

Mr. Peterson reported the Foundation sponsored a "Get-Away-Weekend" fund-raiser that was very successful. The Foundation netted \$6,000 for the World Class Scholar program.

Bowl-A-Thon

Mr. Svoboda stated student government is sponsoring a bowl-a-thon with proceeds benefitting single women and children.

Emergency Procedure and Action Plan

Mr. Simone said the new streamlined emergency procedures will be distributed to employees and posted in various areas on campus. Work continues on updating the college Emergency Action Plan. It will be reviewed by the Aberdeen fire department and police department.

Aberdeen Police Department Training

Mr. Simone said the Aberdeen Police Department is holding a tactical training session April 3rd on campus. They are considering using the 300, 400 and 450 buildings. The campus will be informed in advance.

Night Administrator

The night administrator schedule is posted on the WEB.

Budget

Dr. Brewster reported he attended a presidents' meeting where the budget director for the Governor's Office addressed the group. At this point additional cuts are not expected for the current year. He did not predict what level of reductions could be expected for the biennium. The system does not qualify for a declaration of financial emergency at this time.

Tuition

The Governor's budget includes a 5% tuition increase. It is expected the final budget will include an increase of 7% or higher. Pell grants and State Need Grants are expected to increase. However, the threshold for qualifying for the SNG is lower, meaning fewer students will qualify.

Foundation Scholarships

Mr. Peterson stated because of the declining market, the Foundation will not be able to fund as many scholarships as last year.

Early Retirement Incentive

Dr. Brewster said an early incentive retirement offer has been made to faculty and exempt staff. At this point, classified staff are not eligible for the incentive. He also asked employees to consider voluntarily reducing their hours of work. To prepare for budget cuts other options are being considered. For example:

- All exempt personnel would take a 1% pay decrease.
- All employees would take one day off a month.

ASSOCIATION

Dr. Brewster reminded the group that the ASSOCIATION is a state-wide organization for community and technical college administrators. Their Winter meeting will be March 6th via ITV.

Positive Time Reporting

Mr. Halverstadt stated beginning April 25th we are required by the Dept. of Labor to turn in time cards for all classified staff who are eligible for overtime.

Pay Advices

Mr. Halverstadt reported we will be eliminating pay advices for employees beginning on the April 25th pay date. Employees can access their income history on the web.

Parking

Mr. Foster stated alternate parking is being investigated during the construction of the child care center. Employees may be asked to move their parking space to the 600 Building area or park in the lower lot.