

*Important  
Dates*

**2007-2008**

**Summer Quarter 2007**

WAOL first day of classes ..... June 21  
 First day of classes (GHC) ..... June 25  
 July 4<sup>th</sup> Holiday ..... July 4  
 Last day of classes (GHC) ..... August 3  
 Last day of classes (WAOL) ..... August 15

**Fall Quarter 2007**

Fall Kick-Off Days ..... September 17,19  
 New Student Day ..... September 18  
 Advising Day ..... September 20  
 Prep and Final Registration ..... September 21  
 First Day of Classes ..... September 24  
 Faculty Professional Day  
 (No Classes) ..... October 12  
 Veterans' Day-Class Holiday ... November 12  
 Advising Week ..... November 13-19  
 Advising Day (No Classes) ..... November 28  
 "W" Day ..... November 28  
 Thanksgiving Holiday ..... November 22-23  
 Last Day of Classes ..... December 10  
 Testing ..... December 11-13  
 Faculty Preparation Day ..... December 14

**Winter Quarter 2008**

Faculty Prep Day and  
 Final Registration ..... January 7  
 First Day of Classes ..... January 8  
 Martin Luther King Holiday ..... January 21  
 Faculty Professional Day  
 (No Classes) ..... February 15  
 Presidents' Day Holiday ..... February 18  
 Advising Week ..... March 3-7  
 Advising Day (No Classes) ..... March 12  
 "W" Day ..... March 12  
 Last Day of Classes ..... March 24  
 Testing ..... March 25-27  
 Faculty Preparation Day ..... March 28

**Spring Quarter 2008**

Final Registration Day ..... April 4  
 First Day of Classes ..... April 7  
 Advising Week ..... May 27-June 2  
 Advising Day (No Classes) ..... June 4  
 "W" Day ..... June 4  
 Faculty Professional Day ..... June 4  
 Memorial Day-Class Holiday ..... May 26  
 Last Day of Classes ..... June 16  
 Testing ..... June 17-19  
 Faculty Preparation Day/  
 Graduation ..... June 20

**Summer Quarter 2008**

WAOL first day of classes ..... June 19  
 First day of classes (GHC) ..... June 30  
 July 4<sup>th</sup> Holiday ..... July 4  
 Last day of classes (GHC) ..... August 7  
 Last day of classes (WAOL) ..... August 13



**Accreditation**

Grays Harbor College is accredited as a community college by the Northwest Commission on Colleges and Universities, 8060 165 Avenue NE, Suite 100, Redmond, WA 98052-3981. College-level credits earned by students at Grays Harbor College are accepted by colleges and universities throughout the United States.

The college is a member of the Association of Community College Trustees, the Washington Association of Community and Technical Colleges, the American Association of Community and Junior Colleges, the Northwest Commission on Colleges and Universities, and the Northwest Association of Community and Junior Colleges.

**Equal Opportunity**

Grays Harbor College provides equal opportunities and equal access in education and employment for all persons. The college is committed to ensuring freedom from discrimination based on sex, race, creed, religion, color, national origin, age, marital status, sexual orientation, disabled and veteran status, or the presence of any physical, sensory or mental disability, in accordance with current state and federal laws.

Inquiries regarding compliance with equal opportunity/affirmative action should be directed to the Chief Human Resource Officer, Grays Harbor College, Aberdeen, WA 98520 or Equal Employment Opportunity Commission, 2815 Second Avenue, Suite 500, Seattle, WA 98121.

For questions or concerns on matters affecting women or persons with handicaps, contact the Chief Human Resource Officer, Title IX and 504 Officer, in the Manspeaker Instructional Building.

**Desired Student Abilities**

The Grays Harbor College General Education program is designed to help students become intellectually free and able to make informed, enlightened decisions. Courses offered throughout the Humanities, the Social Sciences, the Natural Sciences, and the professional/technical fields emphasize the valuable and remarkable achievements of humankind. The program provides students the opportunity to integrate knowledge and skills, encouraging them to develop in the following competencies:

**Desired Student Abilities (continued)**

- **Competency in the Disciplines**  
Knowledge of content in prerequisite or transfer courses, as well as preparation for a career.
- **Literacy**  
Skills in reading, writing, speaking, listening, and quantifying, as well as awareness and appreciation of learning styles and life-long learning options.
- **Critical Thinking**  
Competency in analysis, synthesis, problem solving, decision making, creative exploration, and formulation of an aesthetic response.
- **Social and Personal Responsibility**  
Awareness of and responsiveness to diversity and commonality among cultures, multiplicity of perspectives, ethical behaviors, and health and wellness issues.
- **Information Use**  
Skills in accessing and evaluating information resources including campus resources, awareness of the role of information resources in making sound decisions, and command of the skills required to use appropriate technologies effectively.

**Grays Harbor College History**

Grays Harbor College, a community college, was conceived in 1929 by a group of Aberdeen citizens under the leadership of Mr. W. O. McCaw and on August 7, 1930, was incorporated under the laws of the state of Washington. The college operated as a private institution from 1930 to 1945. In 1945, the Aberdeen School District assumed control of the college and provided much needed financial stability. Since that time Grays Harbor College has continued to serve the men and women of this area, offering them academic, professional and technical courses at a low cost and giving them the opportunity to live at home.

At the time of its founding, the college occupied the Franklin School building on Market Street, but in 1934 moved to the A. D. Wood Schoolhouse on Terrace Heights, where it remained until 1945 when it occupied the Samuel Benn School building. In 1955, the State Board of Education approved funds for the construction of new college facilities, and the Aberdeen Board of Education purchased a forty-acre tract on a hill overlooking Aberdeen, Hoquiam, the Chehalis River, and the bay.

*Accreditation*

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*Desired Student Abilities*

*Grays Harbor College History*

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**Grays Harbor College History  
(continued)**

The construction of the buildings - classrooms, science laboratories, library, gymnasium, administrative offices, and student union - began during the summer of 1956. Classes opened in the completed buildings on January 6, 1958.

In May, 1961, the Choker Union Building was renamed the A. J. Hillier Union Building in memory of Alfred J. Hillier, late professor of history and forensics coach. In order to provide for an increase in enrollment, a new classroom building, an administration building, and additions to the science building, the music building, the gymnasium, and the A. J. Hillier Building were completed in September, 1964.

A new library opened in the fall of 1966, named after John Spellman, long-time librarian at the college. Most recently, the John Spellman Library was extensively renovated, reopening for students in fall 2003. Major changes to campus landscaping, walkways, and traffic patterns also took place at that time.

On July 1, 1967, Grays Harbor College was separated from the local school district by legislative act and became a part of the state higher education system.

The continued growth of the college again demanded expansion of the physical facilities, and two additional new buildings were completed in April, 1972. The Physical Science Building (Building 800) is used by chemistry, physics, earth science and engineering classes. The Vocational Building (Building 700) houses automotive mechanics, carpentry, and welding technology classes. The Bishop Center for the Performing Arts was completed in the spring of 1974 and was renovated in 2003.

The John M. Smith Aquaculture Center, a fish rearing facility, was dedicated in 1987. It was completed with donated funding, materials and labor.

Following a tradition of honoring long-time and well-respected administrators, the Grays Harbor College Board of Trustees renamed Building 200 the Joseph A. Malik Administration Building several years ago, and in January 2000, Building 700 became the Jon V. Krug Industrial Technology Building.

**Grays Harbor College History  
(continued)**

In keeping with the college's commitment to distance learning and accessibility, four community education centers have been opened in Grays Harbor and Pacific Counties. In 1997, an education center was established in a leased building in Ilwaco and in 2006, construction of the Columbia Education Center was completed to better serve the residents of South Pacific County. The Whiteside Education Center in downtown Aberdeen and the Simpson Education Center in Elma both opened in 1998, and the Riverview Education Center in Raymond was purchased in 1999 and completely renovated in 2001.

The newest addition to the main campus is the four-story instructional and administrative office building, named for the recently retired president, Dr. Jewell Manspeaker. Opened for students in January, 2007, this new structure dramatically changes the campus, replacing functions previously served by the 200, 400, and 600 buildings. As a result, the impressive landscaped area between the new building and the HUB is dedicated in honor of former president Joseph A. Malik. The rehearsal hall space in the new music pavilion is dedicated in memory of Craig Wellington, former GHC instructor and administrator.

Construction will be underway soon on a new facility to accommodate vocational programs. Other planned additions to the main campus in the future include a new childcare facility and a new math and science building.

**Grays Harbor College Foundation**

The Grays Harbor College Foundation is among the oldest of the community college foundations in the Northwest, founded more than 40 years ago with proceeds raised from gala Starlight Ball events. Since that time, the Foundation has continued to award scholarships for deserving students and identify other ways to be supportive of the College. The Foundation Board of Directors, which meets monthly on the main campus, includes more than 25 community leaders from Grays Harbor and Pacific Counties.

## Grays Harbor College Foundation (continued)

In addition to funding ten full-tuition scholarships each year, the Foundation also sponsors the **World Class Scholars** program, now in its 13th year. Through this outreach program, the Foundation makes a promise of a partial tuition scholarship to every seventh grader in Grays Harbor and Pacific Counties who signs a contract with the College and qualifies for World Class Scholars status by the time they graduate from high school. Students must attend Grays Harbor College to receive the partial tuition scholarship. Thus far, more than 300 young people have qualified and received funding as World Class Scholars.

Recent efforts of the Foundation also include funding for College staff excellence awards, contributions towards capital projects, management of many endowed scholarship funds, plus the scholarships given annually ever since that first Starlight Ball.

The Foundation Office is located on our main campus. For further information about donations to the Foundation or creating scholarship endowments, contact the office at (360) 538-4243 or online at <http://ghc.edu/foundation>.

## Harassment Policy Statement

Grays Harbor College, as a place of work and study, aspires to be free of all forms of harassment, discrimination, intimidation and exploitation. The college will take action to prevent and correct such behavior. Retaliation against any employee, student, applicant or volunteer who reports harassment is also subject to discipline.

Sexual harassment is unwelcome and/or offensive verbal or physical conduct of a sexual nature, unwelcome or unsolicited sexual advances or requests for sexual favors when:

1) submission to such conduct is made a condition of an individual's employment or academic standing; or 2) submission to or rejection of such conduct is used as the basis for employment or academic decisions; or 3) such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creates a hostile working or educational environment.

## Harassment Policy Statement (continued)

Examples of sexual harassment can include but are not limited to:

- Repeated, offensive and unwelcome insults and/or jokes
- Repeated, unwelcome comments about an individual's body or clothing
- Deliberate and unwelcome touching such as patting, pinching, hugging or repeated brushing against an individual's body
- Pressure for dates or sex in exchange for grades, promotions or salary increases
- Persistent unwelcome flirtation, advances and/or propositions of a sexual nature

If a student feels that he or she is being harassed, the student should report it to either the Chief Human Resource Officer or the Vice President for Student Services. Resolution options may include: mediation through a liaison between parties, a face-to-face meeting between parties, or filing of a formal complaint with the Chief Human Resource Officer or the Vice President for Student Services. Information on the formal complaint process is available from the Chief Human Resource Officer or the Vice President for Student Services.

The College's entire sexual harassment policy may be found in the College's Board Policies and Administrative Procedures Manual and is available on the GHC web site (<http://ghc.ctc.edu/Handbook/harassment.htm>) and in the Student Services Office.

## Drug and Alcohol Abuse Statement

### Purpose

Grays Harbor College is very concerned about the health and welfare of its students. College programs for drug and alcohol abuse prevention are free and confidential. Students are highly encouraged to seek assistance from the Counseling Center, where counselors are available to refer students to appropriate resources.

The college also offers academic courses dealing with alcohol and substance abuse. Drugs and Our Society (5 credits) is an example of such a course that provides basic understanding of the classifications of drugs. Other courses include Survey of Chemical Dependency and Pharmacology of Alcohol/Drugs.

*Grays Harbor  
College Foundation*

*Harassment Policy  
Statement*

*Drug and Alcohol  
Abuse Statement*

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**Drug and Alcohol Abuse Statement (continued)**

For more information about the College's Alcohol/ Substance Abuse Prevention services and policies, contact the Grays Harbor College Counseling Center, located in the Hillier Union Building (HUB).

The following agencies are also very supportive of students who have alcohol or substance abuse concerns:

- Alcohol & Drug
- 24-Hour HELP line ..... 1-800-562-1240
- East Center Recovery ..... 537-6460
- Evergreen Counseling Center ..... 532-8629
- Alcoholics Anonymous ..... 532-2691
- Narcotics Anonymous ..... 532-0663
- Crisis Line ..... 1-800-685-6556
- or ..... 532-4357

**Common Course Numbering**

There are a number of changes in course names and numbers with the edition of the GHC 2007-2008 catalog. These changes have been made to ease the transfer of credits among the 34 community and technical colleges within Washington State. Called the *Common Course Numbering Project*, the same courses will be titled and numbered in a similar way at every Washington community college. Some colleges will implement common course numbering in Summer 2007, others by Summer 2008. The changes should help you, the student, know that a course you have taken at one Washington school is the same at another Washington school and the course will transfer easily. **Course that do not appear on the "common" list will still transfer under the Direct Transfer Agreement as in the past.** If you have any questions or are confused, please contact the GHC Admissions Office, (360) 538-4030. See page 86 for the course list.

**Students' Right to Know**

Federal and state laws require higher education institutions like Grays Harbor College to provide students, prospective students and student employees information regarding:

- Standards of conduct that prohibit unlawful possession, use, or distribution of illicit drugs and alcohol;
- College security and safety policies and programs including campus crime statistics (see <http://ghc.ctc.edu/srtk.htm>);
- Graduation or completion rates by full-time undergraduate student athletes by race and sex for basketball and baseball, with all other sports combined (see <http://ghc.ctc.edu/srtk.htm>);
- Graduation or completion rates for selected programs.

Specific information regarding the above can be obtained by contacting the Vice President for Student Services Office. The Aberdeen Police Department is the local law enforcement agency with jurisdiction at the main Grays Harbor College campus. The Grays Harbor County Sheriff's Department maintains a registered sex offender website (<http://www.co.grays-harbor.wa.us/info/sheriff/Offenders/index.html>).

