

## Disability Support Services

**Mission Statement:** The mission of Disability Support Services is to work directly with students to provide academic adjustments to minimize the impact disabilities on their education and to work with the college community in providing services in an accessible manner.

**Goal 1: Disability Support Services will provide comprehensive services to assist and support students.**

<p><b>Intended Outcome:</b> All students will be knowledgeable about the availability of disability support services.</p>	<p><b>Indicators of Achievement:</b> 1) All admission packets will include "did you know" notices. Quarterly checks will be done with the Admissions Office to insure 100% of applicants receive the notice.</p>
<p><b>Intended Outcome:</b> Students self-identifying as a result of "did you know" will be responded to within two working days.</p>	<p><b>Indicators of Achievement:</b> Quarterly checks will be done to review documentation of contacts.</p>
<p><b>Intended Outcome:</b> All students requesting accommodations will have a check list which outlines the services they will receive and their expected responsibilities.</p>	<p><b>Indicators of Achievement:</b> Check lists will be reviewed with each student quarterly. Completed task lists will be kept in the students DSS file. This list will show if tasks were completed by both DSS and the students. 100% of the files will contain this checklist and review dates.</p>
<p><b>Intended Outcome:</b> Services will be established and arranged at least two weeks prior to the student needing them.</p>	<p><b>Indicators of Achievement:</b> Quarterly reviews of files will show that this is achieved 90% of the time.</p>

**Goal 2: DSS and faculty will have a strong partnership in serving students.**

<p><b>Intended Outcome:</b> Faculty will have a working knowledge of DSS as it pertains to their division and to their specific classes.</p>	<p><b>Indicators of Achievement:</b> DSS will meet with each academic division on a year basis.</p>
<p><b>Intended Outcome:</b> DSS will have a working knowledge of the essential elements of current courses.</p>	<p><b>Indicators of Achievement with measures:</b> ????</p>

**Goal 3: Student satisfaction will be high regarding services provided.**

<p><b>Intended Outcome:</b> Student will be provided quality accommodation and advice.</p>	<p><b>Indicators of Achievement with measures:</b> Annual Student Services Surveys will show a satisfaction rate of 90% or higher.</p>
<p><b>Intended Outcome:</b> Faculty will be satisfied with the collaboration and communication they receive from the DSS office when working with DSS students.</p>	<p><b>Indicators of Achievement with measures:</b> Quarterly written evaluation from participating faculty will be 90% or higher.</p>