



For information about Ilwaco courses call Teri Dodson at the Columbia Education Center at (360) 642-9433 or stop and visit the Columbia Education Center at 208 Advent Ave SE, Ilwaco, WA.
Office Hours:
Monday- Friday 9 a.m. to 4 p.m.

ACCOUNTING

ACCT 114 Introduction to Accounting II 5
Prerequisite: ACCT 113.

Introduction to accounting for partnerships and corporations. Valuation of receivables, inventories and plant equipment. Students complete a practice set. 5 lecture hours. Vocational program course. May be used as a general elective in the AA degree.

A702 ACCT 114 A3 MTWTh 9:00AM- 9:50AM CEC 101 I-1 Deaton R

ACCT 176 Computerized Accounting Functions 3
Prerequisites: ACCT 113 or ACCT& 201; CIS 102 or instructor permission.

Introduction to computer applications in an accounting environment. Students will analyze transactions, enter data into a computerized accounting system and prepare various financial reports. Included are integrated general ledgers, accounts receivable and payable, depreciation, inventory and payroll systems. 2 lecture hour; 2 lab hours. Vocational program course. May be used as a general elective in the AA degree.

A706 ACCT 176 A3 MWTh 8:00AM- 8:50AM CEC 106 I-1 St Louis R

ACCT 220 Federal Income Tax I 5
Prerequisite: ACCT 113 or ACCT& 201 or instructor permission.

An introduction to the basic concepts of the Internal Revenue Code as applied to individual and sole proprietorship-small business tax problems. The course involves integrating concepts and the application of recent laws and regulations to the preparation of 1040 Individual Income Tax return; Schedule A, Itemized Deductions; Schedule C, Profit or(Loss) from Business, and depreciation methods. 5 lecture hours. Vocational program course. May be used as a general elective in the AA degree.

A716 ACCT 220 A3 MTWTh 10:00AM-10:50AM CEC 101 I-1 Deaton R

ADULT BASIC EDUCATION

BASED 021 Basic Skills I 1-25
Non-transfer credit instructional course designed to teach reading, writing, and computational skills to individuals who have a goal to improve basic skills and, at intake, score less than 201 on a CASAS test (grade equivalents 0-1.9).

J401 BASED 021 412 TWTh 9:00AM-11:30AM CEC 102 Richeson R
J411 BASED 021 423 TWTh 6:00PM- 8:00PM CEC 102 Madden E

BASED 022 Basic Skills II 1-25
Non-transfer credit instructional course designed to teach reading, writing, and computational skills to individuals who have a goal to improve basic skills and, at intake, score 201-210 on a CASAS test (grade equivalents 2.0-3.9).

J402 BASED 022 412 TWTh 9:00AM-11:30AM CEC 102 Richeson R
J412 BASED 022 423 TWTh 6:00PM- 8:00PM CEC 102 Madden E

BASED 023 Basic Skills III 1-25
Non-transfer credit instructional course designed to teach reading, writing, and computational skills to individuals who have a goal to improve basic skills and, at intake, score 211-220 on a CASAS test (grade equivalents 4.0-5.9).

J403 BASED 023 412 TWTh 9:00AM-11:30AM CEC 102 Richeson R
J413 BASED 023 423 TWTh 6:00PM- 8:00PM CEC 102 Madden E

Location Index
CEC Ilwaco - Columbia Education Center
DP Ilwaco - Dunes Pool
LBFS Long Beach Fire Station
TC Tuscany Cafe

BASED 024 Basic Skills IV 1-25
Non-transfer credit instructional course designed to teach reading, writing, and computational skills to individuals who have a goal to improve basic skills and, at intake, score 221-235 on a CASAS test (grade equivalents 6.0-8.9).

J404 BASED 024 412 TWTh 9:00AM-11:30AM CEC 102 Richeson R
J414 BASED 024 423 TWTh 6:00PM- 8:00PM CEC 102 Madden E

BASED 025 GED Prep I 1-25
Non-transfer credit instructional course for adult and family literacy students who have a goal of earning the General Educational Development (GED) equivalency certificate who, at intake, score 236-245 on a CASAS test.

J405 BASED 025 412 TWTh 9:00AM-11:30AM CEC 102 Richeson R
J415 BASED 025 423 TWTh 6:00PM- 8:00PM CEC 102 Madden E

BASED 026 GED Prep II 1-25
Non-transfer credit instructional course for adult and family literacy students who have a goal of earning the General Educational Development (GED) equivalency certificate who, at intake, score 246-255 on a CASAS test.

J406 BASED 026 412 TWTh 9:00AM-11:30AM CEC 102 Richeson R
J416 BASED 026 423 TWTh 6:00PM- 8:00PM CEC 102 Madden E

ART

ART& 100 Art Appreciation 5
Recommended Preparation: ENGL& 101. Prerequisites: ENGL 095 or placement in ENGL& 101; READ 090 or placement in college level reading.

A study of the basic elements of visual form and their application to the variety and richness of art. Traditional and contemporary art from around the world, including architecture, design, painting, photography, and sculpture are examined in ways that provide meaningful responses to form and content. The broad objective of this course is for the student to recognize and become conversant with the basic concepts, styles, terminology, and elements of visual art. Major examples of two- and three-dimensional art will be examined and discussed. 5 lecture hours. Satisfies humanities distribution area A requirement or specified elective for the AA degree.

X401 ART& 100 13 MW 3:30PM- 5:40PM CEC 106 I-2 Bjordal G

BUSINESS

BA 140 Business English 3
Prerequisite: A grade of "C" or better in ENGL 095 or placement in ENGL& 101; READ 090 or placement in college level reading.

The study of English grammar, spelling, and punctuation as particularly applied to business applications. 3 lecture hours. Vocational program course. May be used as a general elective in the AA degree.

X440 BA 140 13 W 2:00PM- 4:30PM CEC101 Brake R

COMMUNITY SERVICE

CS 001 Simple Gourmet Cooking \$50

Students will learn "Simple Gourmet Cooking" starting with kitchen and food basics such as identifying appliances and utensils, using kitchen tools and measuring devices, and choosing the appropriate cooking dish. Food handling, cooking temperatures, menu selection, portion control, and proper knife safety will be taught. A gourmet menu that will be prepared in class will include various ethnic styles such as French Bistro, Italian, and Mexican cuisine as well as local seafood dishes. Come join the fun and learn simple gourmet cooking that is sure to impress your family and friends.

X425 CS 001 13 T 5:30PM- 8:00PM TC Dodson T
NOTE: Supplies \$50 extra.

CS 002 Simple Gourmet Cooking II \$50

"Students will learn "Simple Gourmet Cooking" starting with a review of kitchen and food basics. Elegant and simple presentations and a few new and advanced cooking techniques will be introduced. Demonstrations with students learning to practice with hands on methods will be a part of the class. Several gourmet menus will be planned and prepared that will include various ethnic styles such as French, Italian, Greek and Mexican cuisine as well as local seafood dishes. Come join the fun, meet new people and learn new and creative simple gourmet cooking styles."

X426 CS 002 13 W 5:30PM- 8:00PM TC Dodson T
NOTE: Supplies \$50 extra.

CS 010 Basic Hatha Yoga \$40

Geared to the beginning and returning student, this class focus on basic yoga postures and techniques. Breath work and yoga philosophy will be introduced. You will learn the fundamentals of movement in a safe and supportive environment that emphasizes good alignment. Vinyasa basics will teach you how to integrate mind, body and breath and "go with the flow"

X310 CS 010 13 TTh 3:30PM- 5:00PM CEC101 Laurie A

Spring 2010

CS 201 Connected Families Workshop \$15
Learn better ways to stay in touch - In class you learn how to see loved ones on your PC via webcam, try out social networking to keep connected with your family and friends, and learn how to share photos without bulky attachments. Class uses free Windows Live software that participants can install at home.
X301 CS 201 23 Th 3:00PM- 6:00PM CEC107 Unwin J
NOTE: This class takes place on April 22, 2010.

CS 204 Getting Started with Windows 7 \$15
Windows 7 will change the way you interact with your PC in exciting and dramatic ways! This workshop takes a unique, fun approach to getting hands-on with the new Windows 7 operating system. At a comfortable pace, you'll learn how to get around in Windows 7, adapt your desktop to fit your personal style and needs, work with files and file folders, find and use desktop tools and gadgets, and get a sneak peek at the fun things you can do with Windows 7 --like photo editing, making slide shows, and keeping in touch with friends and family! This workshop is the first in the new My PC series and recommended as a primer to the other courses.
X304 CS 204 23 Th 3:00PM- 6:00PM CEC107 Unwin J
NOTE: This class takes place on April 15, 2010.

CS 525 What is Music? \$50
This class will be aimed at those adults who wish to know more about the last 2000 years of Western Musical Tradition, and/or feel intimidated by their feelings of inadequacy regarding musical understanding. Through entertaining lecture and discussion, the instructor will explain and divulge the exciting answer to the question "What is Music and Why Should I Care?".
X306 CS 525 33 M 10:00AM- 12:00PM CEC101 Sass D

COMMUNITY SPECIAL INTEREST

CSI 014 Painting/Mixed Media \$24.31
In this multi-medium painting class students may choose from watercolors, pastels, acrylics or oils. Hone your skills in one area or dabble in them all. Supplies not included.
X417 CSI 014 13 Th 1:00PM- 3:00PM CEC 101 Craig L

CSI 028 Water Exercise \$24.31
Students will participate in swimming activities in order to create better physical conditioning and flexibility, muscle toning by aerobics and controlled exercise in the water. These exercises are designed for individuals in sound health.
X419 CSI 028 43 TTh 7:00PM- 8:00PM DP Keyes C

CSI 035 Conversational Spanish \$24.31
Designed to give students an immediate speaking ability in Spanish. This practical class builds a working Spanish vocabulary and includes an introduction to Spanish speaking people and their culture, a good preparation for travelers.
X421 CSI 035 43 M 6:00PM- 8:00PM CEC 102 Schott E

CSI 059 Sustainable Gardening III \$24.31
The time has come to put your winter dreams of landscape design and vegetable gardening into action. Come join us as we learn how to plant a sustainable landscape, manage our weeds and learn about good, bad and ugly bugs as well as how to use integrated pest management practice to control those bad bugs
X427 CSI 059 13 W 6:00PM- 8:00PM CEC 103 Gana R

CSI 073 Basic Computers I \$24.31
This basic computer literacy course is designed to provide a beginning level of competency in using personal computers in a relaxed non-threatening atmosphere. Hardware and software components will be introduced, and students will learn the use of the Windows operating system. E-mail and use of the Internet will be introduced.
X431 CSI 073 43 T 6:00PM- 8:00PM CEC 107 Graff S

CSI 074 Basic Computers II \$24.31
This course will introduce Microsoft Office Suite applications including Word, Excel, PowerPoint, and Outlook. File management in the Windows operating system will be emphasized. Students will receive instruction to increase proficiency in the use of the Internet and E-mail.
X433 CSI 074 53 Th 1:00PM- 3:00PM CEC 107 D'Haene G

CSI 077 Taking Charge of Your Computer \$24.31
Learn how to make your Windows-based PC behave the way you want it to, perform to its best capability, and protect it from viruses and other forms of malware. We'll start at the desktop and see how to make it look and work the way you'd like, and work our way down into the system from there. Have you ever wondered how to make a program start automatically, or wondered why the computer runs slower than it used to, or what does "defrag" mean, then this is the class for you. Put an end to computer intimidation and become the master of your digital domain!
X437 CSI 077 23 W 10:30AM-12:30PM CEC 107 Unwin J

CSI 081 Introduction to Digital Video \$24.31
This class, designed for the beginner who has never created a video before, will provide students with the basic skill and knowledge to create their first video production. We will discuss the various video camera formats and the advantages and disadvantages of each. Utilizing commonly-available software, students will learn concepts such as: importing footage; adding transitions, text or titles; and exporting their finished product back to tape or disc. Students are encouraged to bring in their own footage for editing.
X481 CSI 081 13 M 10:00AM-12:00PM CEC 107 Unwin J

COMPUTER INFORMATION

CIS 125 Internet Fundamentals 5
Prerequisite: CIS 102 with a grade of "C" or better or demonstrated proficiency using Windows XP measured by the ability to use the command line and Windows Explorer to locate, create, and manipulate folders and files; or instructor permission.

The goal of this course is to provide an introduction to Web Browsers, E-mail clients and Basic HTML. This course prepares students to work with and understand the basic concepts and terminology associated with the tools we use today when working with the Internet. Students will learn how to use and configure a web browser, how to use e-mail and finally how to be able to put together a basic web page using HTML tags. Optional lab components will be used to enhance student learning. 3 lecture hours; 4 lab hours. Vocational program course. May be used as a general elective in the AA degree.

X325 CIS 125 13 TWTh 8:30AM-10:25AM CEC 107 I-3 Brake G

CIS 150 Excel 5
Prerequisites: MATH 070; CIS 102 or instructor permission.

This course teaches electronic spreadsheet capabilities in realistic private or business related problems. The course emphasizes the skills necessary to create, modify and print a worksheet and includes the use of functions, graphics, data lists, and other enhancements. 4 lecture hours; 2 lab hours. Vocational program course. May be used as a general elective in the AA degree.

A782 CIS 150 A3 TTh 12:00PM-12:50PM CEC107 I-1 Miller D

ENGLISH

ENGL 150 Vocational/Technical and Business Writing 5
Recommended Preparation: Competency in basic computer operation or concurrent enrollment in CIS 100. Prerequisite: Appropriate English placement score or a grade of "C-" or better in ENGL 095.

This course is designed for both vocational/technical and business students. It emphasizes written and oral communication required in the world of work. Major topics include business letters and memorandums, formal and informal reports, computer graphics, basic principles of technical writing, and oral presentations. 5 lecture hours. Vocational program course. May be used as a general elective in the AA degree.

X450 ENGL 150 13 TTh 3:30PM- 5:35PM CEC106 Brake R

ENGL& 102 English Composition II 5
Prerequisite: A grade of "C-" or better in ENGL&101.

ENGL& 102 is a continuation of writing skills practiced in ENGL& 101 directed towards writing expository/argumentative and critical/analytical themes focusing on literature. The course also continues the instruction of research methods begun in ENGL& 101, emphasizing the preparation of a research paper. Skills gained in this course should improve students' performance in such tasks as writing for various purposes and audiences, writing critically and analytically in a variety of settings and creating formal, written research projects. 5 lecture hours. Satisfies writing skills requirement for the AA degree.

X414 ENGL& 102 33 MW 1:00PM- 3:10PM CEC 106 I-2 Vaughan J

ENGLISH SECOND LANGUAGE

ESL 011 ESL I 1-25
Non-transfer credit course in listening, speaking, reading and writing for limited English-proficient adults with a goal to improve English literacy who, at intake, score less than 181 on a CASAS test.
J431 ESL 011 413 MWTh 6:00PM- 8:10PM CEC 101 Glenn E

ESL 012 ESL II 1-25
Non-transfer credit course in listening, speaking, reading and writing for limited English-proficient adults with a goal to improve English literacy who, at intake, score 181-190 on a CASAS test.
J432 ESL 012 413 MWTh 6:00PM- 8:10PM CEC 101 Glenn E

ESL 013 ESL III 1-25
Non-transfer credit course in listening, speaking, reading and writing for limited English-proficient adults with a goal to improve English literacy who, at intake, score 191-200 on a CASAS test.
J433 ESL 013 413 MWTh 6:00PM- 8:10PM CEC 101 Glenn E

ESL 014 ESL IV 1-25

Non-transfer credit course in listening, speaking, reading and writing for limited English-proficient adults with a goal to improve English literacy who, at intake, score 201-210 on a CASAS test.

J434 ESL 014 413 MWTh 6:00PM- 8:10PM CEC 101 Glenn E

ESL 015 ESL V 1-25

Non-transfer credit course in listening, speaking, reading and writing for limited English-proficient adults with a goal to improve English literacy who, at intake, score 211-220 on a CASAS test.

J435 ESL 015 413 MWTh 6:00PM- 8:10PM CEC 101 Glenn E

ESL 016 ESL VI 1-25

Non-transfer credit course in listening, speaking, reading and writing for limited English-proficient adults with a goal to improve English literacy who, at intake, score 221-235 on a CASAS test.

J436 ESL 016 413 MWTh 6:00PM- 8:10PM CEC 101 Glenn E

FRESHMEN YEAR EXPERIENCE.**FYE 102 Creating Success in College and Life 2**

The content of this course is designed to help students make a smooth transition to college and bring an increased awareness of what GHC has to offer. Students will learn about college expectations and how to use proven strategies to develop the skills, resources and personal qualities needed to create greater academic, professional and personal success. 2 lecture hours. May be used as a general elective in the AA degree.

E717 FYE 102 D3 TTh 12:00PM-12:50PM CEC 106 I-1 Smith D

MATHEMATICS**MATH 098 Intermediate Algebra 5**

Prerequisites: A grade of "C-" or better in MATH 094 or MATH 095 or appropriate placement test score, and placement at college level reading or READ 090 or concurrent enrollment in READ 090.

This course is intended to prepare students for work in College Level math and math related subjects. It serves as a prerequisite to MATH& 107, MATH& 111, MATH 131, MATH 132, and MATH& 141. Topics include functions and equations containing linear, quadratic, polynomial, rational and radical expressions; inequalities, linear systems, exponentials and logarithms; and applications involving basic science and business mathematical models. 5 lecture hours.

X498 MATH 098 13 MW 11:00AM-12:15PM CEC106 I-2 Staricka C
TTh 11:00AM-11:50PM CEC106 I-2 Staricka C

OFFICE TECHNOLOGY**OFTC 115 Electronic Math Applications 3**

Prerequisite: MATH 059 or MATH 060 or instructor permission.

Students will learn the touch system on electronic calculators using special time-saving functions to solve math applications. Proficiency in speed and accuracy of the 10-key pad is emphasized. 3 lecture hours. Vocational program course. May be used as a general elective in the AA degree.

X412 OFTC 115 13 T 2:00PM- 4:30PM CEC107 I-3 Dodson T

OFTC 220 Office Procedures and Ethics 5

Prerequisite: OFTC 113 and BA 140 or instructor permission.

This is a finishing course for students taking the office technology curriculum. Instruction and practice of office standards, routines, and procedures are given. Telephone/FAX usage, mail processing, email, communication, and human relations skills are included. 5 lecture hours. Vocational program course. May be used as a general elective in the AA degree.

X420 OFTC 220 13 TTh 2:30PM- 4:40PM CEC107 I-3 Dodson T

OFTC 253 Integrated Software Applications 5

Prerequisite: CIS 140, CIS 150, and OFTC 252 or instructor permission.

This course is designed for the advanced student. It covers production jobs that would be expected of a secretary in an executive capacity utilizing integrated software packages. 4 lecture hours; 2 lab hours. Vocational program course. May be used as a general elective in the AA degree.

A826 OFTC 253 A3 TTh 1:00PM- 1:50PM CEC 107 I-1 Miller D

PSYCHOLOGY**PSYC& 200 Lifespan Psychology 5**

Prerequisite: PSYC& 100 or instructor permission.

This course presents a comparative look at the various human development models. Students will have an opportunity to gain knowledge of the various stages of human development. This course typically fulfills basic requirements in human development for nursing, psychology and related occupations. 5 lecture hours. Satisfies specified elective requirement for the AA degree.

X480 PSYC& 200 12 TTh 1:00PM- 3:05PM CEC 106 I-2 Wright D

SOCIOLOGY**SOC 252 Marriage and Family 5**

Recommended Preparation: ENGL 095 or placement in ENGL& 101.

A study of the development of the family, the family and personality development, courtship, mate selection, predicting marital adjustment, disruption and reorganization. 5 lecture hours. Satisfies social science distribution area C requirement or specified elective for the AA degree.

X452 SOC 252 12 TTh 6:00PM- 8:05PM CEC 106 I-2 Lamoreaux J

I-1 This is an I-TV class from OnCampus to REC and CEC.

I-2 This is an I-TV class from REC to CEC.

I-3 This is an I-TV class from CEC to REC.

H This is a partially online class.