

# Grays Harbor College



**SUMMER 2011**



**80**  **years**  
Grays Harbor  
College

**On campus instruction begins (all sites)**

**July 5, 2011**

**WAOL instruction begins**

**July 7, 2011**

**On campus instruction ends (6 weeks)**

**August 12, 2011**

**WAOL instruction ends (8 weeks)**

**August 31, 2011**

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**VISION, MISSION, VALUES**

**Vision**

Grays Harbor College is committed to being the premier choice for excellence in education, training, and services, responsive to the diverse needs of our communities.

**Mission**

Grays Harbor College is a student-centered institution that inspires academic achievement, prepares an excellent workforce, and fosters personal growth by providing outstanding education and cultural opportunities for improving lives in a global community.

**Values**

- Accessibility
- Community
- Diversity
- Excellence
- Integrity
- Learning
- Respect
- Success
- Leadership

**NON-DISCRIMINATION**

Grays Harbor College does not discriminate on the basis of race, color, creed, religion, national origin, sex, sexual orientation, age, marital status, disability or status as a veteran. The following persons have been designated to handle inquires regarding the non-discrimination policies: Vice President for Student Services and/or Office of Human Resources, Grays Harbor College, 1620 Edward P. Smith Drive, Aberdeen, WA 98520, (360) 532-9020.

**RESIDENCY REQUIREMENTS**

Residency status for tuition purposes requires that an independent student or the parents of a dependent student have domicile in the State of Washington for the twelve months immediately preceding the quarter that application is made. The term "domicile" denotes a person's true, fixed and permanent home and place of habitation. Physical presence in a place is not in itself proof of domicile, and there are a number of factors that are used to determine residency. The factors include, but are not limited to: automobile and driver's licenses; voter registration; permanent, full-time employment in the State of Washington; address and other facts listed on a federal income tax return; purchase of a residence or monthly rental receipts for one year immediately prior to the commencement of the quarter for which application is made.

Application for a change in residency classification will be accepted up to the 30<sup>th</sup> calendar day following the first day of instruction of the quarter for which application to the college is made. Change of residency forms are available at the Admissions and Records Office on campus.

**ADMISSION POLICY**

In accordance with WAC 131-12-010, any applicant for admission to Grays Harbor College shall be admitted when, as determined by the president or his or her designee, such applicant:

- Is competent to profit from the curricular offerings of the college; and
- Would not, by his or her conduct, create a disruptive atmosphere within the college inconsistent with the purposes of the institution; and
- Is eighteen years of age or older; or
- Is a highschool graduate, or the equivalent; or
- Has qualified for admission under the provisions of the Running Start student enrollment options program.
- Exceptions may be made by the Vice President for Student Services or his or her designee.

**COUNSELING SERVICES**

Grays Harbor College Counseling Center takes pride in offering a multitude of services including academic-transfer advising, career-vocational advising, and personal and crisis counseling to students.

Workshops are also offered on topics such as self-esteem, study-skills, career planning, and stress management. If you and five other students want a presentation on a particular topic, then please notify the Counseling Center. Arrangements will be made to accommodate your request.

Take advantage of the many services offered by the Grays Harbor College Counseling Center. From career exploration to formation of support groups, the college wants to work with you.

Please phone the Counseling Center at (360) 538-4099 or 1-800-562-4830 for further information, or email questions to [counseling@ghc.edu](mailto:counseling@ghc.edu).

**ADMISSION PROCEDURES**

**New Students**

- Complete a college application\*
- Provide a high school transcript or GED certificate
- Take the college placement test\*\*\*
- You will receive instructions for advising and registration by email and/or letter

**Transfer Students**

- Complete a college application\*
- Provide a high school transcript or GED certificate
- Provide official transcripts of previous college work\*\*
- Take the college placement test if English or math coursework is not being transferred in\*\*\*
- You will receive instructions for advising and registration by email and/or letter

**Students Returning After Absence**

- Complete a college application\*
- You will receive instructions for advising and registration by email and/or letter

**\*Application Form**

All students must complete an application. The student may obtain the Standard Application for Admission at all Washington state high schools, from the college or apply online at <http://www.ghc.edu>. The application must be completed by the student and submitted to the Office of Admissions and Records.

**\*\*Previous College Transcripts**

Students with previous college classes must submit transcripts of former work to the Office of Admissions and Records. These transcripts will be evaluated to determine credit equivalency.

**\*\*\*College Placement Test**

The Counseling and Career Information Center offers computerized placement testing which measures current reading, English and math skills, and provides course recommendations to begin a successful academic journey. Appointments are recommended. **This test is required prior to enrollment of all daytime students and evening students earning a certificate or degree, or any student planning to enroll in an English, reading or mathematics course. Student applicants should contact a counselor for information on exceptions.**

**Night Only Students**

Students wishing to attend only night classes should follow the same procedures mentioned above. Choose the type of student (new, transfer, returning) and follow the instructions for that category. Certain procedures may be waived if the student only wants to take classes for personal enrichment.

**FIRST WEEK ATTENDANCE**

It is essential that students attend the first session of their courses. If a student knows that he or she will be unable to attend due to an emergency or scheduling conflict of a serious nature, he or she should contact the instructor.

Students who do not attend the first week's meeting(s) of high demand, closed courses, and do not notify the instructor, will require special permission of the instructor to enter the class late. In such a situation the absent student's seat may have meanwhile been given to another student.

**SUMMER  
DIRECTORY OF SERVICES**

- College Switchboard** (360) 532-9020  
*Monday-Thursday 7:30 a.m. - 5:00 p.m.*
- Adult Basic Education** (360) 538-4167
- Admissions & Records** (360) 538-4026  
*Monday-Thursday 7:30 a.m. - 5:00 p.m.*  
E-Mail – [admissions@ghc.edu](mailto:admissions@ghc.edu)
- Bookstore** (360) 538-4106  
*Monday-Thursday 7:30 a.m. - 5:00 p.m.*
- Business Office** (360) 538-4032  
*Monday-Thursday 7:30 a.m. - 5:00 p.m.*
- Childcare** (360) 538-4190
- Continuing Education** (360) 538-4016  
*Mon.-Thurs. 8:00 a.m. - 5:00 p.m.*
- Counseling Center** (360) 538-4099  
*Monday-Thursday 7:30 a.m. - 5:00 p.m.*  
E-Mail – [counseling@ghc.edu](mailto:counseling@ghc.edu)
- Disability Support Services** (360) 538-4068
- Financial Aid Office** (360) 538-4081  
*Monday-Thursday 7:30 a.m. - 5:00 p.m.*
- Food Service** (360) 538-4110
- GED Testing** (360) 533-9733
- Library** (360) 538-4050  
*Monday-Thursday 7:30 a.m. - 5:00 p.m.:*  
<http://ghc.ctc.edu/library>
- Media Services** (360) 538-4057  
*Monday-Thursday 8:00 a.m. - 5:00 p.m.*
- Parking** (360) 538-4120
- School to College  
Relations** (360) 538-4121  
*Monday-Thursday 7:30 a.m. - 5:00 p.m.*
- Security** (360) 538-4154
- Student Services** (360) 538-4066
- TDD/TTY Line** (360) 538-4223
- Veteran's Office** (360) 538-4084
- Vice President  
of Instruction** (360) 538-4009
- Workforce Education** (360) 538-4011  
*Monday-Thursday 7:30 a.m. - 5:00 p.m.*  
E-Mail – [workforce@ghc.edu](mailto:workforce@ghc.edu)

College will be closed on Fridays during summer

**SCHEDULE INFORMATION**

This bulletin is intended only to provide general information and course schedules. The current Grays Harbor College catalog is the source document for all requirements and procedures affecting students. The catalog should be consulted for details regarding instructional programs, degree or certificate requirements and student responsibilities.

“Community College District No. 2 provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, sex or handicap in accordance with Title VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1974.”

**GENERAL INFORMATION**

**Auditing a Class**

A student may want to participate in course work but not earn a grade. This is “auditing” a course. There are restrictions and procedures regarding auditing courses available at the Admissions Office or call (360)538-4026 or toll free 1-800-562-4830. Normal tuition and fees must be paid for audit.

**GED or High School Completion**

Adults may complete their GED or high school diploma at Grays Harbor College. Prior credits will be evaluated to determine what requirements are necessary for completion. GED testing, evaluation, and classes to prepare for the GED test are available. There is a \$75 test fee for the GED. For information call (360)533-9733, or Toll Free 1-800-562-4830.

**Community Special Interest**

Classes in the Community Special Interest program are identified by the CSI division ID. CSI classes are intended for lifelong learners and do not support GHC degrees or certificates. They do not earn grades and do not become part of student transcripts. These classes are intended for adults aged 55 years of age and above.

**Changing Your Schedule**

Use an **Add/Drop Form** to change from one class to another, or drop a class(es). **Add/Drop Forms** are available on campus at the Admissions and Records Office and at all off-campus sites.

Use a **Withdrawal Form** to drop all your classes (**Total Withdrawal**). Forms are available at the Counseling Center.

**Withdrawing from Class (“W” Day)**

A “W” is a non-punitive grade assigned when a student withdraws from a class according to GHC procedures. For Spring Quarter, “W” Day is **July 27, 2010**. If you must withdraw from a class, please contact the Admissions and Records Office on campus or any off-campus coordinator. They will be glad to help you withdrawing, however, may impact your financial aid.

**Student Rights and Responsibilities**

Grays Harbor College must maintain conditions conducive to the effective performance of its mission. Therefore, admission to the college carries with it certain student rights and responsibilities. Students are expected to conduct themselves as responsible members of our community. Further information can be found in the student handbook or the Office of the Vice President for Student Services.

**PHOTO & VIDEOTAPE POLICY**

Grays Harbor College takes photographs and videotapes on campus throughout the year. These images often include students, employees, and guests in classrooms, computer labs, athletic events, and other campus activities. Grays Harbor College reserves the right to use these photographs and videotapes as part of its publicity and marketing efforts. Those who attend, visit, or work at Grays Harbor College do so with the understanding that these photographs and video tapes might include them and might be used in college publications, newspapers, and other media for publicity purposes.

**PUBLIC INFORMATION**

Grays Harbor College complies with the Family Education Rights and Privacy Act of 1974 concerning the information which becomes a part of a student’s permanent educational record and governing the conditions of its disclosure. Procedural guidelines governing compliance with this statute have been developed and are available through the Office of Admissions and Records. The following directory data is considered public information and will routinely be given in response to requests: student’s name, address, gender, date of birth, major field of study, extracurricular activities; height and weight of athletic team members; dates of attendance, degrees, scholarships and awards received; other institutions attended; email address; and veteran status. Any students wishing to have such information withheld when inquiries are received must notify the Office of Admissions and Records in writing.

Further information can be found in the student handbook or the Office of the Vice President for Student Services.

**STUDENT RIGHT TO KNOW**

Federal and state laws require higher education institutions like Grays Harbor College to provide students, prospective students and student employees information regarding:

- Standards of conduct that prohibit unlawful possession, use or distribution of illicit drugs and alcohol;
- College security and safety policies and programs including campus crime statistics;
- Graduation or completion rates by full-time undergraduate student athletes by race and sex for basketball, football, baseball, cross-country, track, with all other sports combined.

Specific information regarding the above can be obtained by contacting the appropriate administrative office or on GHC’s web page at <http://ghc.edu>.

**DESIRED STUDENT ABILITIES**

- Competency in the Disciplines
- Literacy
- Critical Thinking
- Social and Personal Responsibility
- Information Use

**TUITION INFORMATION**

**GENERAL INFORMATION**

# of Credits	*Washington Resident	**Non-Resident with Waiver	Non-Resident
1	86.53	100.03	258.53
2	173.06	200.06	517.06
3	259.59	300.09	775.59
4	346.12	400.12	1,034.12
5	432.65	500.15	1,292.65
6	519.18	600.18	1,551.18
7	605.71	700.21	1,809.71
8	692.24	800.24	2,068.24
9	778.77	900.27	2,326.77
10	865.30	1,000.30	2,585.30
11	900.09	1,035.84	2,625.09
12	934.88	1,071.38	2,664.88
13	969.67	1,106.92	2,704.67
14	1,004.46	1,142.46	2,744.46
15	1,039.25	1,178.00	2,784.25
16	1,074.04	1,213.54	2,824.04
17	1,108.83	1,249.08	2,863.83
18	1,143.62	1,284.62	2,903.62
19 & over	(1)	(2)	(3)

(1) + \$78.40 additional per credit beyond 18 credits  
 (2) + \$78.70 additional per credit beyond 18 credits  
 (3) + \$250.40 additional per credit beyond 18 credits

\*Individuals who are not permanent residents or U.S. citizens MAY qualify for resident tuition, if they have or will have graduated from a Washington state high school or, while living in Washington, have received the equivalent of a high school diploma. Additional criteria is required. Please contact the Admissions Office for more information.

\*\*US Citizen and INS Permanent Residents  
 A Veteran or National Guard Member may qualify for reduced tuition. Also, a Child and/or Spouse of a Totally Disabled, POW/MIA or Deceased Veteran or National Guard member may qualify for this benefit. You should contact GHC's Admission & Records Office at 360-538-4028.

SENIOR CITIZENS may audit a maximum of two classes per quarter on a space-available basis. The special fee for Washington state residents sixty years of age or older is \$25.00. Fee charges still apply (see page 5 for a listing of fees that may be charged). Call GHC's Admissions and Records Office at (360)538-4028 for more information.

Campus codes and policies affecting students and student rights and responsibilities are available on the Grays Harbor College home page and in the student handbook. Copies are also available in the Vice President for Student Services Office.

**REFUND POLICY**

Students requesting refunds for a total withdrawal must obtain a withdrawal form from the Counseling Office. The date the student submits the completed form to the Records Office is the official date of withdrawal and is the date used in determining the rate at which refunds will be made.

Students who drop individual classes may be eligible for refunds based on the schedule below. Students should use the add/drop form to withdraw from a single course.

Students who leave the college without completing the official withdrawal procedure forfeit all claims for refunds and for credit in courses.

**Refunds for Spring Quarter 2011:**  
 100% refund July 5 - July 7, 2011  
 50% refund July 8 - July 15, 2011

**Community Service Classes Refund Policy**

Refund of fees paid for CS - Community Service, student self-funded educational activities are not allowed past the deadline published in college materials determining course breakeven for that activity or 24 hours prior to the start of that activity, whichever comes first.

<b>Fees per Course:</b>	
Automotive Technology	\$36.65
Carpentry/Cabinetmaking	\$36.65
Certified Nursing Assistant	\$36.65
Computer Aided Design	\$36.65
Diesel Technology	\$36.65
Drama Appreciation	\$54.55
English/Humanities	\$6.20
(ENGL 095, 100, 101, 102, 150, 241, 242, 243, 252; PHIL 101; SPCH 101)	
Fisheries	\$36.65
Geographic Information Systems	\$36.65
Human Services	\$13.60
Marine Electrical	\$36.65
Music Lessons Private (one-half hour)	\$145.15
Natural Resources	\$36.65
Physical Education	\$2.70
Welding Technology	\$36.65
<b>Fees per Credit:</b>	
Comprehensive Service Fee (maximum fee of \$24 per quarter)	\$2.00
Insurance: PN, ADN (per year) (Subject to change)	\$18.65
Technology Fee (maximum fee of \$35 per quarter)	\$3.50
Washington Online Service	\$8.00
Hybrid Online Fee per Course	\$4.00
<b>Lab Fees per Course</b>	
Art Lab	\$15.40
Biology Lab	\$15.20
Chemistry Lab	\$15.20
Geology Lab	\$15.20
Nursing Lab	\$36.65
Physics Lab	\$15.20
<b>Other Fees</b>	
Nursing Background Check (Per year)	\$10.00
Nursing Testing Assessment (Per Quarter - Subject to change)	\$62.00
Student Union Building Fee (per credit - max 18 credits)	\$4.90
CPT Diagnostic Fee - Per Test	\$5.00
CPT Retest Fee - Per Test	\$5.00

GHC will refund tuition if official withdrawal occurs:		
Full Session	100% Refund On or Before	50% Refund On or Before
Fall, Winter, Spring	5th day of quarter	6th day of the quarter and within first 20 calendar days
Summer	3th day of quarter	4th day of the quarter and within first 15 calendar day
Mini Sessions	100% Refund On or Before	50% Refund On or Before
Half-quarter courses	2nd day of session	3rd day of the quarter and within first 10 calendar days
Four-week courses	2nd day of session	3rd day of the quarter and within first 10 calendar days
Three-week courses	1st day of session	2nd day of the quarter and within first 7 calendar days
Two-week courses	1st day of session	2nd or 3rd day of session
One-week or less courses	Before first day of session	1st day of session

The State of Washington contributes to the cost of students' education through support of basic instructional costs and state supported financial aid. The following table indicates the amount of state support by tuition category for students attending GHC for the academic year 2010-2011:		
	Resident	Non-Resident
<b>Instructional Costs Per FTE Student</b>	\$6,603	\$6,603
<b>Operating Fee</b>	\$2,521	\$7,356
<b>Net Share Support Per FTE Student</b>	\$4,082	-----
In addition to state support of the basic instructional costs, students also receive state supported financial aid including that provided from the local institutional financial aid fund (3½%). These amounts are represented by the following:		
	State Financial Aid	Institutional Financial Aid
<b>Resident</b>	\$747	\$68
<b>Non-Resident</b>	\$ 10	N/A
<b>PARKING</b>		

**Parking Regulations**

1. Campus speed limit is 20 m.p.h.
2. Yellow painted curbs are "No Parking Areas"
3. Drivers must obey all posted traffic and parking signs
4. Visitor parking spaces are reserved for visitors only - No students or staff
5. Do not park in reserved parking spaces (named and/or numbered stalls)

**Vehicle Registration:** All vehicles (including motorcycles) utilizing the college parking lots (paved or gravel) must display a valid GHC parking permit which may be obtained at the Cashier's Office (2000 Building) or appropriate Education Center Office. The cost for the parking permits is part of the student's comprehensive fee. If a second vehicle permit is needed, the annual fee is \$5.00 for that vehicle.

**Required Vehicle Information:**

- License plate number
- Year and make of vehicle
- Name of student
- Student ID Number (SID)

**Driving Safely:** Students are expected to obey all traffic rules and regulations while on campus. Citations may be issued against students driving unsafely.

**Parking Fines:** Violators of the college's parking regulations will be cited and/or the vehicle may be impounded at the owner's expense. Fines vary from \$20 to \$50, depending on the violation. All fines are to be paid through the Cashier's Office (3rd floor of the 2000 Building). Failure to pay for outstanding parking citations will result in denial of subsequent registration and withholding of transcripts.

**Special Parking Permits:** The Office of Disability Support Services, located in the HUB, issues a limited number of special reserved parking permits for students with ongoing medical disabilities. Students with temporary medical disabilities should pick up a form at the Office of Disability Support Services for their physician to document their disability and request special parking in the medical reserved area. These permits are issued at no charge for designated periods of time. Failure to renew the special permit will result in the vehicle being cited.

**Student Parking on Main Campus** is permitted in any designated student parking lot on a first-come, first-served basis with the **EXCEPTION** of part-time faculty spaces, faculty/staff reserved parking spaces (named or numbered parking stalls), state disabled parking spaces, medical reserved spaces, yellow curbing, fire lanes, driveways and/or roadway or unlined open areas. Vehicles **MUST** be parked in the white lines of the parking stall (excluding the gravel parking lot). Cars in violation of the parking regulations will be cited. **NOTE: Students parking after 3:00 p.m. may park in areas marked "reserved", "visitor", "medical" or those spaces designated by an employee number. Part-time faculty spaces are reserved until 10:00 p.m.**

**Appeals:** Appeal forms are available in the Office of Student Services (Room 110) or online at [www.ghc.edu/security/parking.htm](http://www.ghc.edu/security/parking.htm).

**NOTE: Registrations and official college transcripts will be withheld for failure to meet financial obligations to the college, including parking fines.**

Is a disability keeping you from coming to college?

**Are you afraid of the barriers you see that prevent you from getting an education?**

Come to the Office of Disability Support Services, located in the Student Services area in the HUB at Grays Harbor College. We can help you meet your goals in life and in the classroom. We are always striving to remove the barriers that hamper your education.

**At Grays Harbor College:**

- Buildings are easily accessible.
- Adaptive equipment is readily available for you – tape recorders, phonic ear, Kurzweil reading computer, adapted computers and adaptive physical fitness equipment.
- Support staff is provided, such as a reader, notetaker, test proctor, and interpreting services when appropriate.

When you come to GHC to register, assistance is available for mobility, reading, writing, and communication needs during the registration process.

Also, help is provided within all campus departments and among GHC personnel to ease each student's integration into the campus community. Contact is also made with off-campus agencies, such as the Department of Vocational Rehabilitation, to best meet student needs.

Contact the GHC Office of Disability Support Services:  
**John Rajcich (360) 538-4068**  
**TDD/TTY 538-4223**

**Campus Safety Information**

The Department of Education and the Jeanne Clery Act require all colleges and universities to provide information to students and employees about its campus safety policies, procedures and statistics on certain crimes. A complete list of the crimes reported to the security office and to law enforcement that have occurred on campus and the adjoining public property during the most recent calendar year and the two preceding calendar years can be found on the GHC website at the following address: <http://www.ghc.edu/security/crime.html>.

SUMMER 2011 CALENDAR						
June 2011						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2011						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5 Classes Begin	6	7 100% Refund	8	9
10	11	12	13	14	15 50% Refund	16
17	18	19	20	21	22	23
24/31	25	26	27 "W" Day	28	29	30

August 2011						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12 Last Day of Classes	13
14	15	16 Grades	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31 WAOL Ends			

**Summer Quarter 07/05/11 - 08/12/11**  
**Important Dates**

June 28 GHC Online Classroom Open  
 June 30 WAOL Online Classrooms Open

July 5 Tuition and Fees are due  
 GHC Online Instruction Begins  
 1st Day On Campus Classes

July 7 WAOL Online Instruction Begins  
 Last day for 100% Refund

July 15 Last day for 50% Refund

July 27 "W" Day

August 12 Last Day of Classes - On Campus  
 GHC Online Instruction Ends

August 16 Grades posted to transcripts  
 August 31 WAOL Instruction Ends

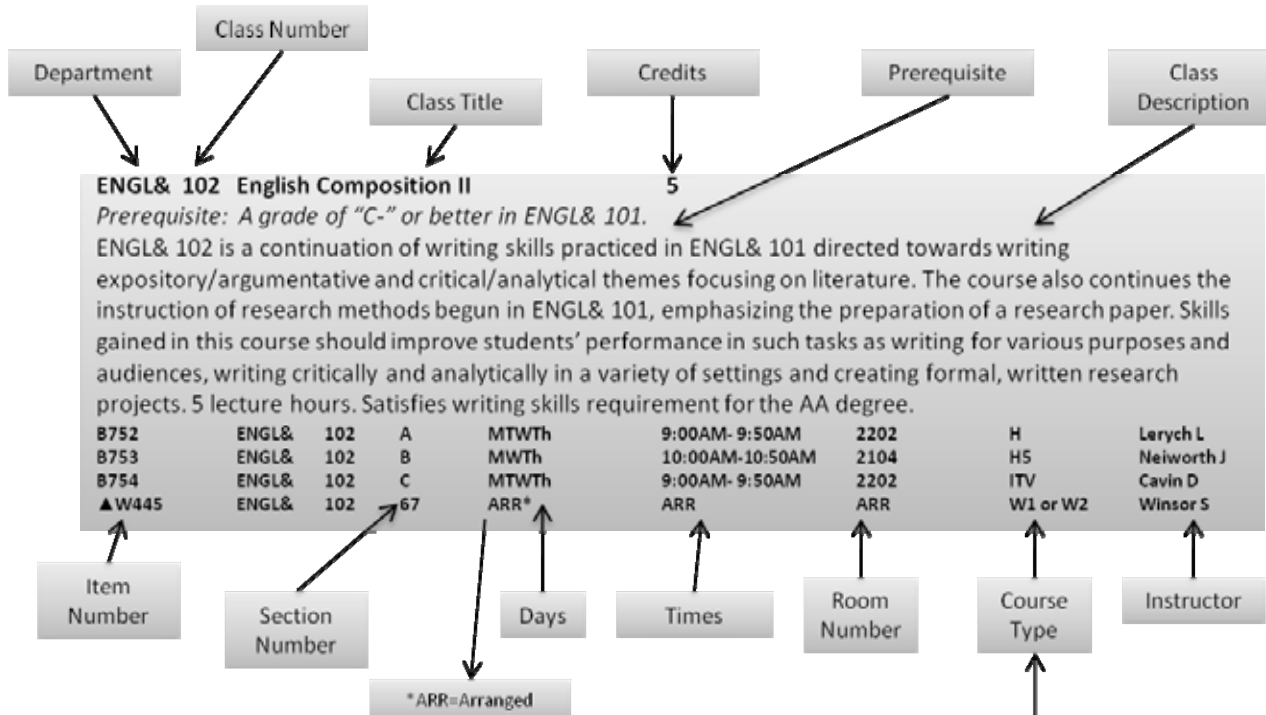




# Important Class Information

GENERAL INFORMATION

## How to read the schedule



### Course Type

#### H – Hybrid

Hybrid courses combine online learning with traditional classroom (on-campus) instruction. Students are expected to attend on-campus classes as well as work online.

#### H5 – Alternately Scheduled Classes

Alternately scheduled classes have a traditional classroom (on-campus) structure, but replace some face-to-face seat time with alternative learning which may or may not be web-enhanced.

#### W – Online

Full online courses are delivered asynchronously through the Internet and the item number starts with ▲  
Online classes also have different start days as follows:

**W1** Starts on **March 31<sup>th</sup>**

**W2** Starts on **April 4<sup>th</sup>**

#### ITV – TV Course

Courses taught via interactive television typically consist of two-way video and audio transmission (students and instructors see, hear, and respond to each other via video and audio in real time. Interactive TV course are between 2 or more locations:

I-1 From Campus to Riverview Education Center - Raymond (REC) and Columbia Education Center – Ilwaco (CEC)

I-2 From REC to CEC

I-3 From CEC to REC



**SUMMER 2011**  
**Classes by Time**



<i>Morning</i>				<i>Afternoon</i>			
<b>7:30 A.M.</b>		<b>8:00 A.M.</b>		<b>12:40 P.M.</b>		<b>2:00 P.M.</b>	
CDL 101		CIS 101	MATH 095	SPCH 101		SOC 252	
CDL 120		ENGL&101	SPAN&121				
CDL 125		ENGL&102		<b>3:00 P.M.</b>			
CDL 130		FLAG 050		CIS 102		<b>4:00 P.M.</b>	
CDL 135		MATH 060		PE 129		SPCH 101	
				PE 130			
				PE 131			
<b>9:40 A.M.</b>				<b>4:40 P.M.</b>		<b>5:30 P.M.</b>	
CIS 100				PE 170		CNA 102	
				PE 171			
<b>10:00 A.M.</b>				PE 172		<b>6:00 P.M.</b>	
BIOL&160		ENGL 150				CIS102	
CHEM&121		FILM 125					
ENGL 095		MATH 070					
		MATH 098					
<b>Arranged</b>							
AIDS 102	CDL 141	HUST 158	NR 258	NURS 149			
BA 124	CJUS 258	HUST 258	NR 259	NURS 198	THEA 151		
<b>Online</b>							
ACCT 113	ASTRO101	BTECH126	EARTH102	ECON&202	ENVS&100	MATH 070	PHIL&101
ACCT&201	BA 156	BUS& 101	ECE 101	ENGL 060	HIST&116	MATH 095	POLS&202
ACCT&203	BA 157	CHEM&110	ECE 103	ENGL 095	HPF 101	MATH 098	PSYC&100
AHLTH150	BIOL&100	CJ& 101	ECE 111	ENGL 252	HUST 202	MATH&107	PSYC&200
ANTH&100	BTECH124	CJUS 104	ECE 112	ENGL&101	LIB 120	MUSC&105	READ 090
ART& 100	BTECH125	CJUS 110	ECE 114	ENGL&102	MATH 060	NUTR&101	SOC& 101

See important information about classes on Page 7

# Summer Quarter Class Schedule

## ACCOUNTING

**ACCT 113 Introduction to Accounting I** 5  
*Prerequisites: READ 090, completion of or current enrollment in MATH 070 or instructor permission.*

Theory and practice of double-entry bookkeeping and accounting for professional, service and merchandising business organizations. Coverage of both cash and accrual systems with preparation of worksheets, adjusting and closing entries, reversing entries, and financial statements. 5 lecture hours. Vocational program course. May be used as a general elective in the AA degree.

▲ Y010 ACCT 113 17 ARR ARR ARR W2 Barker S

**ACCT& 201 Principles of Accounting I** 5  
*Recommended Preparation: CIS 102. Prerequisites: MATH 098 or placement in MATH& 107 or higher. Completion of ENGL 095 or placement in ENGL& 101 or instructor permission.*

A foundation course for accounting program students and students planning to transfer to a four-year institution. The theory and practice of financial accounting are introduced and developed. Involves the measuring of business income and expenses, the accounting cycle, merchandising transactions, the sole proprietorship form of business organization and the relationship and preparation of the accounting statements. Includes emphasis on the accounting for current assets, property, plant and equipment. 5 lecture hours. Satisfies specified elective requirement for the AA degree.

▲ W010 ACCT& 201 17 ARR ARR ARR W1 WAOL (Staff)

**ACCT& 203 Principles of Accounting III** 5  
*Prerequisite: ACCT& 202.*

A study of accounting information and its application and uses within the business organization. Includes the study of manufacturing operations with emphasis on determination, behavior and control of costs, cost-volume-profit analysis, budgeting and responsibility accounting, and management decision making for pricing, capital expenditures and short-run analysis. 5 lecture hours. Satisfies specified elective requirement for the AA degree.

▲ W025 ACCT& 203 17 ARR ARR ARR W1 WAOL (Staff)

## AIDS

**AIDS 102 Health Care Perspective on AIDS** 0.8  
*NOTE: This course is offered on an independent study basis. Students can enroll at any time through the end of the quarter.*

A workshop meeting WAMI, HIV, core curriculum requirements aimed at health care professionals to meet licensing requirements related to AIDS training.

X703 AIDS 102 17 ARR ARR ARR Woodruff P

## ALLIED HEALTH

**AHLTH 150 Comprehensive Medical Terminology** 5  
*Prerequisite: READ 090 or placement in college level reading.*

This course presents a comprehensive systems approach to the study of selected roots, prefixes, and suffixes; principles of word building; study of diagnostic, operative, and symptomatic terms of the various systems of the body. There is an emphasis on accurate spelling and pronunciation of all medical terms. Study includes common medical abbreviations, selected eponyms, clinical laboratory procedures and radiology procedures with associated terminology for each body system. 5 lecture hours. Vocational program course. May be used as a general elective in the AA degree.

▲ Y040 AHLTH 150 17 ARR ARR ARR W2 Lee R

## ANTHROPOLOGY

**ANTH& 100 Survey of Anthropology** 5  
*Recommended Preparation: ENGL 095 or placement in ENGL& 101.*

Survey of the fields which make up anthropology: physical anthropology, archeology, prehistory and beginning of history including the earliest cultures and civilizations; ethnology/social anthropology, living and recent societies of the world. 5 lecture hours. Satisfies social science distribution area C requirement or specified elective for the AA degree.

▲ W055 ANTH& 100 17 ARR ARR ARR W1 WAOL(Staff)

## ART

**ART& 100 Art Appreciation** 5  
*Recommended Preparation: ENGL& 101. Prerequisites: ENGL 095 or placement in ENGL& 101; READ 090 or placement in college level reading.*

A study of the basic elements of visual form and their application to the variety and richness of art. Traditional and contemporary art from around the world, including architecture, design, painting, photography, and sculpture are examined in ways that provide meaningful responses to form and content. The broad objective of this course is for the student to recognize and become conversant with the basic concepts, styles, terminology, and elements of visual art. Major examples of two- and three-dimensional art will be examined and discussed. 5 lecture hours. Satisfies humanities distribution area A requirement or specified elective for the AA degree.

▲ Y070 ART& 100 17 ARR ARR ARR W2 Michael T  
 ▲ Y075 ART& 100 27 ARR ARR ARR W2 Michael T

## ASTRONOMY

**ASTRO 101 Astronomy** 5  
*Prerequisite: MATH 098 or placement in college level math.*

This course provides an introduction to the universe beyond the Earth. The course begins with a study of the night sky and the history of astronomy. The course then explores the various objects seen in the cosmos beginning with a study of the solar system followed by stars, galaxies, and the evolution of the universe itself. 5 lecture hours. Satisfies science distribution area E requirement or specified elective for the AA degree.

▲ Y085 ASTRO 101 17 ARR ARR ARR W2 Staff

## BIOLOGICAL SCIENCES

**BIOL& 100 Survey of Biology** 5  
*Prerequisites: ENGL 095 or placement in ENGL& 101; READ 090 or placement in college level reading; Math 095 or placement in Math 098 or higher. Corequisite: Concurrent enrollment in BIOL& 100 Lab.*

This is an introductory biology course intended for non-majors and will not serve as prerequisite for other biology courses. The course deals with the process of science, evolutionary concepts, and modern applications in biology and bioethics. 4 lecture hours; 2 lab hours. Satisfies science or lab requirement area A distribution or specified elective for the AA degree.

▲ Y130 BIOL& 100 17 ARR ARR ARR W2 Ibrahim M

**BIOL& 160 General Biology w/lab** 5  
*Prerequisites: ENGL 095 or placement in ENGL& 101; READ 090 or placement in college level reading; MATH 095 or placement in MATH 098 or higher. Corequisite: Concurrent enrollment in BIOL& 160 Lab.*

An introduction to the processes and principles that are common to all living things. The chemistry of life, cell structure and function, molecular basis of heredity, Mendelian genetics, and evolutionary theory are covered. This course is intended for, but not limited to, students intending to continue in biology or the health sciences. 4 lecture hours; 2 lab hours. Satisfies science or lab requirement area A distribution or specified elective for the AA degree.

R140 BIOL& 160 17 MTWTh 10:10AM-12:30PM 317/311 H Ibrahim M

## BUSINESS

**BA 124 Cooperative Work Experience** 1-5  
*Prerequisite: Instructor permission.*

This course involves supervised work experience for freshmen as a practicum for full-time job preparation. Students work in an office or other business environment five to twenty-five hours per week. Vocational program course. May be used as a general elective in the AA degree.

A124 BA 124 A ARR ARR ARR Miller D

**BA 156 Fundamentals of Purchasing I** 5

Introduction to the basic principles of procurement and sourcing process and includes approaches for managing the procurement and sourcing process. 4 lecture hours. May be used as a general elective in the AA degree.

▲ W100 BA 156 17 ARR ARR ARR W1 WAOL(Staff)

**BA 157 Fundamentals of Purchasing II** 5

Provides an understanding of strategic supply management concepts, issues, and activities that support the procurement and sourcing process. 4 lecture hours. May be used as a general elective in the AA degree.

▲ W115 BA 157 17 ARR ARR ARR W1 WAOL(Staff)

**BA 224 Advanced Cooperative Work Experience 1-5**  
*Prerequisite: BA 124 and instructor permission.*

This course involves supervised work experience for sophomores as a practicum for full-time job preparation. Students work in an office or other business environment five to twenty-five hours per week. Vocational program course. May be used as a general elective in the AA degree.

A224 BA 224 A ARR ARR ARR Miller D

**BUS& 101 Introduction to Business 5**  
*Prerequisites: Math 060 and READ 080 or instructor permission.*

Introduction to Business is a general course designed to provide an understanding of how the American business system operates and its place in the economy. The course provides background for more effective and better use of business services in personal affairs as well as foundation for future courses in various business programs. 5 lecture hours. Satisfies specified elective requirement for the AA degree.

▲ Y170 BUS& 101 17 ARR ARR ARR W2 Zerr M

**CHEMISTRY**

**CHEM& 110 Chemical Concepts w/Lab 5**  
*Prerequisites: A grade of "C-" or better in Math 095 or placement in Math 098.*

An introduction to the fundamental principles of chemistry and the predictive power chemistry provides. Topics include elements, compounds, and mixtures; periodic properties of the elements; atomic theory and structure; molecular structure and chemical bonding; chemical notation and nomenclature; mass and molar relations; chemical reactions and the mass and energy changes accompanying them; simple thermodynamics; equilibrium, equilibrium constants and kinetics; properties of gases, liquids, solids, and solutions; properties of acids, bases, and pH; connections between chemistry and daily life. Satisfies science or lab requirement area B distribution or specified elective for the AA degree. This course does not meet the chemistry requirement for the Associate in Pre-Nursing DTA or the chemistry admissions requirement for the Associate in Applied Science Nursing degree.

▲ W110 CHEM& 110 17 ARR ARR ARR W1 WAOL (Staff)

**CHEM& 121 Introduction to Chemistry w/Lab 5**  
*Prerequisites: A grade of "C-" or better in MATH 095 or placement in MATH 098. Corequisite: Concurrent enrollment in CHEM& 121 Lab.*

A survey of general chemical principles, including elements and compounds, atomic structure and periodic properties, chemical reactions, energy, equilibrium and kinetics, solutions, acids and bases, and nuclear chemistry. This course is intended for allied health and natural resources majors, as well as those students pursuing an AA degree. It also serves as the prerequisite for CHEM& 161 for students who have not completed one year of high school chemistry. This course, with CHEM& 131, constitutes a terminal sequence in chemistry and does not prepare a student for a second year of chemistry. 4 lecture hours; 2 lab hours. Satisfies science or lab requirement area B distribution or specified elective for the AA degree.

X175 CHEM& 121 17 MTWTh 10:10AM-12:35PM 802/854 Staff

**COMMERCIAL DRIVER LICENSE**

**CDL 101 Commercial Driver's License Training 8**  
*Prerequisites: Place 22 or higher on CASAS test or place at READ 080, program application packet, clear 3-year driving abstract. DOT physical; valid CDL permit from Washington State; meet the Federal Motor Carrier Safety Regulations, Sections 391.41 and 391.49; 5), pass a DOT alcohol and substance abuse test (contact 360-538-4011 for all program details). Concurrent enrollment in CDL 120 and 130. All core CDL courses need to be completed with a grade of "C" or better.*

Training is for entry-level long haul truck driving jobs and CDL testing. This course begins with the basics of the trucking industry and the equipment involved; DOT rules and regulations; safety, mechanical overview of the trucks; control systems, inspection of equipment; mechanical components; brake adjustment; preventative maintenance; servicing; defensive driving techniques; cargo loading, securement and documentation; trip planning; managing life on the road, personal resources, defensive driving; and communication and multicultural competencies are stressed.

F127 CDL 101 A TTh 7:30AM- 5:00PM SATSOP Scott L

After the classroom instruction, students will move to the practice area and backing range. This includes but is not limited to safety, vehicle control, starting, shifting, proper cornering, straight backing and docking, backing and maneuvering.

F128 CDL 120 A TTh 7:30AM- 5:00PM SATSOP Scott L

**CDL 120 Range Operations and Equipment 2**  
*Corequisites: Concurrent enrollment in CDL 101 and 130.*

Students will enhance and practice backing and maneuvering skills. This will include but is not limited to safety, 45 degree blind site backing, 90 degree sight backing, 90 degree blind sight backing, "S" backing, and other advanced backing and maneuvering.

F130 CDL 125 A MW 7:30AM- 5:00PM SATSOP Scott L

**CDL 125 Range Operations and Maneuvers II 5**  
*Prerequisites: Completion of CDL 101, 120 and 130 with a grade of "C" or better. Corequisites: Concurrent enrollment in CDL 135, 140, and 141.*

Students will enhance and practice backing and maneuvering skills. This will include but is not limited to safety, 45 degree blind site backing, 90 degree sight backing, 90 degree blind sight backing, "S" backing, and other advanced backing and maneuvering.

F130 CDL 125 A MW 7:30AM- 5:00PM SATSOP Scott L

**CDL 130 Range Operations and Beginning Over the Road 6**  
*Corequisites: Concurrent enrollment in CDL 101 and 120.*

After the classroom instruction and basics in the practice area and backing range, students will begin over the road practice. This will include but not be limited to safety, visual search, vehicle communication; speed and space management; up- and down-hill maneuvers; highway, city and driving maneuvers and techniques; lane changes; and defensive driving.

F129 CDL 130 A TTh 7:30AM- 5:00PM SATSOP Scott L

**CDL 135 Over the Road Driving II 3**  
*Corequisites: Concurrent enrollment in CDL 125, 140, and 141.*

Students will enhance and practice over the road skills. This will include, but not be limited to, safety; night operations; extreme driving conditions; hazard perception; emergency maneuvers and skid avoidance; skid control and recovery; and other advanced driving techniques.

F131 CDL 135 A MW 7:30AM- 5:00PM SATSOP Scott L

**CDL 140 Work Based Learning Seminar 1**  
*Corequisites: Concurrent enrollment in CDL 125, 135, and 141.*

Discussion of issues surrounding the work site experiences in CDL 141. Work ethics, leadership, interpersonal communication, problem-solving and success in the work place are emphasized.

F132 CDL 140 A ARR ARR SATSOP Church K

**CDL 141 Work Based Learning 7**  
*Corequisites: Concurrent enrollment in CDL 125, 135, and 140.*

Advanced on-the-job training for entry-level long haul truck driving jobs and CDL testing. Truck drivers in the program are on the road for approximately 231 hours (split between driving time and navigating time). Behind the wheel practice includes backing techniques, proper cornering, up- and down-hill maneuvers, space and speed management, coupling/uncoupling, city and highway maneuvers. Training on cargo loading, securement and documentation, map reading, DOT logbooks, trip planning, accident and fire prevention and reporting, hazardous material transportation and documentation.

F133 CDL 141 A ARR ARR ARR Church K

**COMPUTER INFORMATION**

**CIS 100 Introduction to Personal Computers 2**  
*Corequisite: Concurrent enrollment in CIS 100 Lab.*

This is a basic computer literacy course designed to provide a beginning level of competency in using personal computers as productivity tools. Hardware and software components will be introduced, and students will learn the purpose and uses of operating systems and of word processing with Word. This course is graded Pass/Fail. 1 lecture hour; 2 lab hours. Vocational program course. May be used as a general elective in the AA degree.

X711 CIS 100 17 MTWTh 9:40AM-10:50AM 2205 I-1 Staff

**CIS 101 Keyboarding 2**  
 This course is designed to teach students the touch system in using the computer keyboard. 4 lab hours. Vocational program course. May be used as a general elective in the AA degree.

X712 CIS 101 17 MTWTh 8:00AM- 9:30AM 2205 I-1 Staff

**CIS 102 Microcomputer Applications 3**  
*Recommended Preparation: CIS 100 and CIS 101 or concurrent enrollment. Prerequisite: READ 080.*

This course introduces computer systems with emphasis on applications. Students will work with various applications including electronic spreadsheets, word processing and presentation software. 2 lecture hours; 2 lab hours. Satisfies specified elective requirement for the AA degree.

X713 CIS 102 17 M 3:00PM- 5:00PM 2205 H Miller D

X714 CIS 102 27 M 6:00PM- 8:00PM 2205 H Miller D

NOTE: Item numbers X713 and X714 are hybrid classes. Students will meet on campus for 4 sessions on July 5, July 19, August 2, August 9, 2011



**CRIMINAL JUSTICE**

**CJ& 101 Introduction to Criminal Justice 5**

*Recommended Preparation: ENGL 095 or placement in ENGL& 101; READ 090 or placement in college level reading or instructor permission.*

A survey of the historical development of the criminal justice system to present-day practices. This course studies the development of the police, courts and correctional agencies in meeting the demands society has placed on them. Students will explore career opportunities at the federal, state and local levels. 5 lecture hours. Satisfies specified elective requirement for the AA degree.

▲ W205 CJ& 101 17 ARR ARR ARR W1 WAOL(Staff)

**CJUS 104 The Line Officer Function: Police & Corrections 5**

*Recommended Preparation: ENGL 095 or placement in ENGL& 101; READ 090 or placement in college level reading or instructor permission.*

An in-depth look at the basic duties and functions of police officers and correctional officers in cities and counties throughout the nation. Students will examine the responsibilities of the police and corrections from violator contact and arrest, through the court process. Discussions will focus on police encounters with the public, and the methods used by correctional officers in their dealing with prisoners. Emphasis will be placed on the impact that police and corrections have on our community today. 5 lecture hours. May be used as a general elective in the AA degree.

▲ W220 CJUS 104 17 ARR ARR ARR W1 WAOL(Staff)

**CJUS 110 Law and Justice 5**

*Recommended Preparation: ENGL 095 or placement in ENGL& 101.*

Law and Justice will examine the basic trends in law and the social changes made within our communities. The focus will be the study and analysis of the concepts of family law, labor-relations law, welfare law, and civil rights laws as they impact each and every one of us. Same as POL S 110; students may not receive credit for both. 5 lecture hours. Satisfies specified elective requirement for the AA degree.

▲ W235 CJUS 110 17 ARR ARR ARR W1 WAOL(Staff)

**CJUS 258 Criminal Justice Internship 1-5**

*Prerequisites: CJ& 101; CJUS 102 or instructor permission. Interns must also meet the requirement set forth by the agency selected.*

On-the-job training experience within a criminal justice agency. Interns work from 55 to 250 hours with or without remuneration. Vocational program course. May be used as a general elective in the AA degree.

E704 CJUS 258 A ARR ARR ARR Bradbury R

**EARLY CHILDHOOD EDUCATION**

**ECE 101 Introduction to Childcare 2**

This course provides a foundation for learning within the first six months of employment in the ECE field and covers these basics: optimal child growth and development, child guidance and health and safety in ECE settings. 2 lecture hours. May be used as a general elective in the AA degree.

▲ W265 ECE 101 17 ARR ARR ARR W1 WAOL(Staff)

**ECE 103 Guiding the Behavior of Young Children 3**

*Prerequisite: EDUC& 114.*

Our environment and our interactions with each other impact our lives from the time we are born until we die. Becoming aware, understanding and applying the foundational elements of guidance will not only impact our relationships with young children but with all people whom we come in contact with throughout our lives. This course explores the observation of human behavior and the interpretations of meaning. We will examine issues of cultural relevancy, impacts of oppression, personal history, and preferences surrounding our approach to guidance. Additionally, we will attempt to discover possible responses to varying perceived situations by becoming aware of how our values impact relationships and inform our work with young children. 3 lecture hours. May be used as a general elective in the AA degree.

▲ W280 ECE 103 17 ARR ARR ARR W1 WAOL(Staff)

**ECE 111 Methods of Curriculum Care 3**

Curriculum development is designed to introduce students to the elements of planning. Emphasis is on integrating a variety of methods, materials, and activities into curriculum plans meeting the needs of young children. 3 lecture hours. May be used as a general elective in the AA degree.

▲ W295 ECE 111 17 ARR ARR ARR W1 WAOL(Staff)

**ECE 112 Health, Nutrition and Safety for Young Children 3**

This course helps students understand factors contributing to the health of young children. It assists students' development of skills necessary to promote health, safety and good nutrition in ECE environments. 3 lecture hours. May be used as a general elective in the AA degree.

▲ W310 ECE 112 17 ARR ARR ARR W1 WAOL(Staff)

**ECE 114 Issues and Trends in ECE 3**

This course helps students explore, understand and analyze issues and challenges in ECE as they affect the education and care needs of preschool age children. The course will survey the scope, depth and breadth of the field as these issues impact teaching and caregiving for young children in an ECE environment. 3 lecture hours. May be used as a general elective in the AA degree.

▲ W340 ECE 114 17 ARR ARR ARR W1 WAOL(Staff)

**EARTH SCIENCE**

**EARTH 102 Earth Science 5**

*Recommended Preparation: ENGL 095 or placement in ENGL& 101.*

*Prerequisite: MATH 095 or placement in MATH 098.*

This course provides an introduction to the Earth and the processes that shape our planet. A major theme of the course is how different aspects of the Earth system interact with each other. Selected topics in four basic areas: astronomy, oceanography, meteorology, and geology, and their relation and interaction with the Earth system will be explored. 5 lecture hours. Satisfies science distribution area D requirement or specified elective for the AA degree.

▲ W250 EARTH 102 17 ARR ARR ARR W1 WAOL(Staff)

**ECONOMICS**

**ECON& 202 Macro Economics 5**

*Prerequisites: MATH 060; READ 080 or instructor permission.*

A macroeconomic study of the U.S. economy as a system for solving the fundamental problems of how a society uses its material resources. Emphasis is given to national income, inflation, unemployment, international trade, business cycles, and the monetary system. 5 lecture hours. Satisfies social science distribution area B requirement or specified elective for the AA degree.

▲ Y360 ECON& 202 17 ARR ARR ARR W2 Zerr M

**ENGLISH**

**ENGL 060 English Language Study 5**

*Recommended Preparation: CIS 100 or CIS 101 or concurrent enrollment.*

*Prerequisite: Placement in ENGL 060 or instructor permission.*

ENGL 060 is a basic composition course designed to develop those writing/sentence skills necessary in both everyday writing and subsequent college writing through classroom exercises, group problem-solving, and short writing assignments. Skills gained in this course should help students improve their ability to perform such tasks as writing short-answer tests, brief responses to readings, and brief papers. Designed as preparation for ENGL 095. 5 lecture hours.

▲ Y385 ENGL 060 17 ARR ARR ARR W2 Winsor S

**ENGL 095 Writing Fundamentals 5**

*Prerequisite: Appropriate English placement score or a grade of "C-" or better in ENGL 060.*

ENGL 095 is a developmental course that focuses on a review of writing fundamentals including organization, sentence structure and usage, vocabulary, spelling, and grammar. Writing assignments are generally limited to the paragraph. Skills gained in this course should help students improve their ability to write logically developed short-essay tests and brief, formal summaries and reports. 5 lecture hours.

X748 ENGL 095 17 MTWTh 10:10AM-12:05AM 2315 Neiworth J  
▲ Y400 ENGL 095 27 ARR ARR ARR W1 Lerych L

**ENGL& 101 English Composition I 5**

*Prerequisite: Appropriate English placement test score or a grade of "C-" or better in ENGL 095.*

ENGL& 101 emphasizes the basic rhetorical principles and development of expository and argumentative prose. Included is an introduction to the research methods necessary for evidence-backed writing. Skills gained in this course should help students improve their performance of such tasks as writing for a variety of purposes and audiences, as well as writing informative and persuasive essays and research-backed reports, projects and papers. 5 lecture hours. Satisfies writing skills requirement for the AA degree.

X751 ENGL& 101 17 MTWTh 8:00AM-9:55PM 2104 Cavin D  
▲ Y415 ENGL& 101 27 ARR ARR ARR W2 Lerych L

**ENGL& 102 English Composition II 5**

*Prerequisite: A grade of "C-" or better in ENGL& 101.*

ENGL& 102 is a continuation of writing skills practiced in ENGL& 101 directed towards writing expository/argumentative and critical/analytical themes focusing on literature. The course also continues the instruction of research methods begun in ENGL& 101, emphasizing the preparation of a research paper. Skills gained in this course should improve students' performance in such tasks as writing for various purposes and audiences, writing critically and analytically in a variety of settings and creating formal, written research projects. 5 lecture hours. Satisfies writing skills requirement for the AA degree.

X752 ENGL& 102 17 MTWTh 8:00AM-9:55AM 2201 Neiworth J  
▲ Y430 ENGL& 102 27 ARR ARR ARR W2 Winsor S

**ENGL 150 Vocational/Technical and Business Writing 5**  
*Recommended Preparation: Competency in basic computer operation or concurrent enrollment in CIS 100. Prerequisite: Appropriate English placement score or a grade of "C-" or better in ENGL 095.*

This course is designed for both vocational/technical and business students. It emphasizes written and oral communication required in the world of work. Major topics include business letters and memorandums, formal and informal reports, computer graphics, basic principles of technical writing, and oral presentations. 5 lecture hours. Vocational program course. May be used as a general elective in the AA degree.

X755 ENGL 150 17 MTWTh 10:10AM-12:05PM 2101 I-1 Cavin D

**ENVIRONMENTAL SCIENCE**

**ENVS& 100 Survey of Environmental Science 5**  
*Recommended Preparation: ENGL 095 or placement in ENGL& 101; placement in MATH 098.*

A course addressing the nature of the physical environment and changes in the environment caused by people. Fundamental considerations of matter and energy are followed by studies of human population dynamics, food supplies, hazardous chemicals, air and water pollution, geological and energy resources, and problems associated with storing waste. 5 lecture hours. Satisfies science distribution area C requirement or specified elective for the AA degree.

▲ Y100 ENVS& 100 27 ARR ARR ARR W2 Rapaport M

**FILM**

**FILM 125 Film Interpretation 5**  
*Recommended Preparation: ENGL& 101. Prerequisites: ENGL 095 or placement in ENGL& 101.*

Film interpretation is a survey course providing the student with a solid background in written, structural analysis and appreciation of film as an art form. All of the elements that make up the film experience are examined, including the contributions of producers, scriptwriters, directors, actors, cinematographers, editors and designers. 4 lecture hours; 2 lab hours. Satisfies humanities distribution area B requirement or specified elective for the AA degree.

X747 FILM 125 17 MTWTh 10:10AM-12:20PM 2250 Lerych L

**FOREIGN LANGUAGES**

**SPAN& 121 Spanish I 5**  
*Recommended Preparation: ENGL 095 or concurrent enrollment; or placement in ENGL& 101.*

SPAN& 121, 122, 123 is a sequence designed to provide students with elementary through intermediate knowledge of spoken and written Spanish. It is viewed as a series and as such has a goal of structuring the load throughout an academic year rather than from quarter to quarter. SPAN& 121 focuses on developing elementary speaking, listening, reading, and writing skills. 5 lecture hours. Satisfies humanities distribution area E requirement or specified elective for the AA degree.

X825 SPAN& 121 17 MTWTh 8:00AM-9:55AM 2315 Lerych J

**HEALTH PROMOTION/FITNESS**

**HPF 101 Health and Wellness 5**

This course encompasses a total wellness concept of one's physical, mental and emotional well being. Students will examine major health issues of contemporary society. Students will also learn to make responsible lifestyle decisions that will directly affect their quality of life and attainment of well being. 5 lecture hours. May be used as a general elective in the AA degree or to satisfy PE requirement for all degrees.

▲ Y490 HPF 101 17 ARR ARR ARR W2 Arthur G  
 ▲ Y495 HPF 101 27 ARR ARR ARR W2 Arthur G

**HISTORY**

**HIST& 116 Western Civilization I 5**  
*Recommended Preparation: READ 090 or placement in college level reading; ENGL 095 or placement in ENGL& 101, or instructor permission. Completion of or concurrent enrollment in ENGL& 101.*

A survey of the Greco-Roman and Judeo-Christian roots of Western Civilization emphasizing the cultures, societies, philosophies, and politics of ancient civilizations as well as the controversies of early Christianity. 5 lecture hours. Satisfies social science distribution area A requirement or specified elective for the AA degree.

▲ Y480 HIST& 116 17 ARR ARR ARR W2 Muir D

**HUMAN SERVICES**

**HS 158 Cooperative Work Internship 1-3**  
*Prerequisites: HUST 102 with a grade of "C+" or better or instructor permission.*

Supervised experience with a human service-related agency or program. The instructor, in cooperation with the student, will determine the site, credit hours and learning objectives. A student, in conjunction with an instructor, will arrange for 1-3 credit hours to be earned within a given quarter. One credit may be earned for each fifty hours of documented agency or program experience. Emphasis is placed on achieving human services skills and integrating professional ethics and conduct into performance as a learner and appropriate to the internship site, and exploring career potential in the human services field. Variable hours. Vocational program course. May be used as a general elective in the AA degree.

E125 HS 158 A ARR ARR ARR Miller-Starks C

**HS 202 Counseling Special Populations 5**  
*Prerequisite: HUST 203 or instructor permission.*

Needs of and treatment for special consumer populations such as persons of diversity including children and families, couples, the elderly, persons with physical disabilities, sexual minorities, developmental disabilities and cultural and ethnic minorities. Focus will be on the recommended treatment of choice for special populations with diverse backgrounds and needs. 5 lecture hours. Vocational program course. May be used as a general elective in the AA degree.

▲ W505 HS 202 17 ARR ARR ARR W1 WAOL(Staff)

**HS 258 Advanced Cooperative Work Internship 1-5**  
*Prerequisite: HUST 158 with a grade of "C+" or better or instructor permission.*

Supervised experience in human services agencies. Students work a minimum of 250 hours in an agency, with or without remuneration. One credit may be earned for each fifty hours of documented agency or program experience. Includes organizational leadership, work ethics, and employer-employee relationships. Students meet during the quarter with the assigned College supervisor and agency advisor to discuss skill development and process field experiences. Emphasis is placed on achieving human services skills and integrating professional ethics and conduct into performance as a learner and appropriate to the internship site. Variable hours. Vocational program course. May be used as a general elective in the AA degree.

E130 HS 258 A ARR ARR ARR Miller-Starks C

**LIBRARY**

**LIB 120 Learning for the 21st Century 5**

Emphasis will be on building the skills and techniques for successful life-long learning and identifying personal learning styles and strengths that facilitate learning in an on-line environment. Through a quarter-long research project on a global issue, participants will examine various strategies for locating, evaluating, and applying information resources in the research process with attention to information policy issues like censorship and freedom of information. 5 lecture hours. Satisfies specified elective requirement for the AA degree.

▲ W520 LIB 120 17 ARR ARR ARR W1 WAOL(Staff)

**MATHEMATICS**

**MATH 060 Fundamentals of Arithmetic 5**  
*Prerequisite: Appropriate placement test score or instructor permission.*

This course is designed for students who need to strengthen their skills in arithmetic. The course content includes topics on estimation, order of operations, whole numbers, fractions, decimals, ratios, proportions, percent applications, English and metric measurements, as well as perimeter and area applications of geometric objects. Mathematical reasoning will be used to define and solve problems. Effective communication of these ideas and application to everyday situations are part of the curriculum. Problem solving strategies will be stressed. 5 lecture hours.

R764 MATH 060 27 MTWTh 8:00AM-9:55AM 2203 H Do T  
 ▲ W535 MATH 060 27 ARR ARR ARR W1 WAOL(Staff)

**MATH 070 Pre-Algebra 5**  
*Prerequisites: A grade of "C-" or better in MATH 060 or appropriate placement test score or instructor permission.*

This course is intended for students with little or no background in algebra to strengthen their skills in preparation for subsequent algebra courses. Topics include real number arithmetic involving fractions, decimals and percents, exponents, order of operations, algebraic expressions, manipulating and solving linear equations and inequalities with one variable, working with units, applying formulas, and graphing linear equations. The standard problem solving method is presented and used to solve basic applications, and will also be used throughout the algebra sequence. A scientific calculator is required for this course and graphing calculators are not allowed on tests. 5 lecture hours.

R760 MATH 070 17 MTWTh 10:10AM-12:05PM 2203 H Do T  
 ▲ W550 MATH 070 27 ARR ARR ARR W1 WAOL(Staff)

**MATH 095 Elementary Algebra 5**  
*Prerequisites: A grade of "C-" or better in MATH 070 or appropriate placement test score.*

Elementary Algebra includes solution, graphing and application of linear and quadratic equations of one and two variables, exponent rules, scientific notation, polynomials, and factoring. 5 lecture hours.

X771 MATH 095 17 MTWTh 8:00AM- 9:55AM 2202 Staff  
 ▲ Y565 MATH 095 27 ARR ARR ARR W2 Dressler J

**MATH 098 Intermediate Algebra 5**  
*Prerequisites: A grade of "C-" or better in MATH 095 or appropriate placement test score, and placement at college level reading or Read 090 or concurrent enrollment in Read 090.*

This course is intended to prepare students for work in College Level math and math related subjects. It serves as a prerequisite to MATH& 107, MATH& 111, MATH 131, MATH 132, and MATH& 141. Topics include functions and equations containing linear, quadratic, polynomial, rational and radical expressions; inequalities, linear systems, exponentials and logarithms; and applications involving basic science and business mathematical models. 5 lecture hours.

X773 MATH 098 17 MTWTh 10:10AM-12:05PM 2202 Staff  
 ▲ Y580 MATH 098 27 ARR ARR ARR W2 Dressler J

**MATH& 107 Math in Society 5**  
*Prerequisites: MATH 098 or appropriate placement score or instructor permission.*

This course covers a variety of topics including financial models and money management, statistical reasoning, measures of central tendency and variation, the normal distribution and exponential growth and decay. The material is presented at a level accessible to students who have successfully completed a course in intermediate algebra or the equivalent. MATH& 107 is intended for students who wish to complete the quantitative reasoning requirement of the AA degree. It is taught at approximately the same level as college algebra and finite mathematics, but the material is intended to be more practical for the liberal arts student. 5 lecture hours.

▲ W595 MATH& 107 17 ARR ARR ARR W1 WAOL(Staff)

**Music**

**MUSC& 105 Music Appreciation 5**  
*Prerequisites: READ 090 or placement in college level reading; ENGL 095 or placement in ENGL& 101.*

The purpose of this course is to expand the student's musical listening pleasure through a brief study of the elements of music and the major periods of music history with an emphasis on the Classical and Romantic Periods. Exploration of music from other cultures will also be included. 5 lecture hours. Satisfies humanities distribution area C requirement or specified elective for the AA degree.

▲ W610 MUSC& 105 17 ARR ARR ARR W1 WAOL(Staff)

**MUSIC 150 Applied Music Piano 1**  
*Prerequisite: Permission of instructor or music director required. Lesson fee required. Music majors who are carrying a full load may receive exemption from the fee for one applied music course per quarter.*

Private lessons - one thirty-minute lesson and six hours of practice per week. Satisfies specified elective requirement for the AA degree.

B150 MUSIC 150 A ARR ARR ARR Hasbrouck, K

**MUSIC 152 Applied Music Voice 1**  
*Prerequisite: Permission of instructor or music director required. Lesson fee required. Music majors who are carrying a full load may receive exemption from the fee for one applied music course per quarter.*

Private lessons - one thirty-minute lesson and six hours of practice per week. Satisfies specified elective requirement for the AA degree.

B152 MUSIC 152 A ARR ARR ARR Hasbrouck, K

**MUSIC 158 Applied Jazz Piano 1**  
*Prerequisite: Instructor Permission.*

These are private one-on-one lessons comprising one half-hour lesson each week of the quarter and six hours of practice outside of the lesson each week. The instructor will grade the individual student's application and improvement over the quarter. Student Commitment: Each student is expected to come on time to lessons with a willingness to work at improving the fundamental techniques brought forth by the instructor. Goals: Through use of proper techniques the student will improve playing ability and maximize performance capabilities. DLCSI Evaluation: Each student will be evaluated on development and effort in learning and interpreting the instrument. There will be a credit recital each quarter; at the discretion of the instructor, students are expected to participate. Satisfies specified elective requirement for the AA degree.

B158 MUSIC 158 A ARR ARR ARR Hasbrouck K

**MUSIC 250 Advanced Applied Music Piano 2**  
*Prerequisite: Permission of instructor or music director required. Lesson fee required. Music majors who are carrying a full load may receive exemption from the fee for one applied music course per quarter.*

Private lessons - one one-hour lesson and twelve hours of practice per week. Satisfies specified elective requirement for the AA degree.

B250 MUSIC 250 A ARR ARR ARR Hasbrouck, K

**MUSIC 252 Advanced Applied Music Voice 2**  
*Prerequisite: Permission of instructor or music director required. Lesson fee required. Music majors who are carrying a full load may receive exemption from the fee for one applied music course per quarter.*

Private lessons - one one-hour lesson and twelve hours of practice per week. Satisfies specified elective requirement for the AA degree.

B252 MUSIC 252 A ARR ARR ARR Hasbrouck, K

**MUSIC 258 Advanced Applied Jazz Piano 2**  
*Recommended Preparation: Instructor permission.*

These are private one-on-one lessons comprising one one-hour lesson each week of the quarter and 12 hours of practice outside of the lesson each week. The instructor will grade the individual student's application and improvement over the quarter. Student Commitment: Each student is expected to come on time to lessons with a willingness to work at improving by exploring the fundamental techniques brought forth by the instructor. Goals: Through use of proper techniques the student will improve playing ability and maximize performance capabilities. DLCSI Evaluation: Each student will be evaluated on development and effort in learning and interpreting the instrument. There will be a credit recital each quarter; at the discretion of the instructor, students are expected to participate. Satisfies specified elective requirement for the AA degree.

B258 MUSIC 258 A ARR ARR ARR Hasbrouck K

**NATURAL RESOURCES**

**NR 258 Cooperative Work Experience 1-5**  
*Prerequisite: Instructor permission.*

Students participate in on-the-job training with natural resource agencies, tribes, and private industry. Forestry, fisheries, wildlife, and other natural resources are the focus of this work experience. Trainees keep a daily diary of work, are evaluated periodically by their supervisor, and submit a final summary of their work. Students can participate for a maximum of ten credits (up to 5 credits per term). Variable lab hours. Vocational program course. May be used as a general elective in the AA degree.

D100 NR 258 A ARR ARR ARR Bates T  
 D102 NR 258 B ARR ARR ARR Marchant L

**NR 259 Cooperative Work Experience 1-5**  
*Prerequisite: Instructor permission.*

Students participate in on-the-job training with natural resource agencies, Tribes, and private industry. Forestry, fisheries, wildlife, and other natural resources are the focus of this work experience. Trainees keep a daily diary of work, are evaluated periodically by their supervisor, and submit a final summary of their work. Students can participate for a maximum of ten credits (up to 5 credits per term). Variable lab hours. Vocational program course. May be used as a general elective in the AA degree.

D101 NR 259 A ARR ARR ARR Bates T

**NURSING**

**CNA 102 Certified Nursing Assistant Training 9**  
*Prerequisite: Students must submit to Washington State Highway Patrol Criminal Background Check; provide documentation of TB skin test/chest X-ray and Hepatitis B immunization; and instructor permission.*

The learner is introduced to basic nursing care, resident rights, safety and emergency nursing procedures. Principles of therapeutic relationships and client care are presented as well as the legal/ethical issues related to nursing assistant practice. Students demonstrate competencies required to assist in giving basic nursing care to patients in long-term care agencies under the supervision of the instructor or licensed nursing staff. AIDS education and training (8 hours) and CPR certification (8 hours) are included. 5 lecture hours and 8 lab hours.

C100 CNA 102 A MT 5:30PM- 9:30PM 2107 Birch A  
 ARR ARR ARR Birch A  
 ARR ARR ARR O'Neal C  
 ARR ARR ARR Hightower C

**NURS 149 Transition from LPN to ADN 3**  
*Prerequisites: Graduation from an approved practical nursing program. Current unencumbered Washington State LPN license. Acceptance into the ADN nursing program. Evidence of clinical practice within the last three years.*

This course is for students who are new to Grays Harbor College or who are former Grays Harbor College practical nursing program graduates who have been out of school for more than one year. It is designed to facilitate the articulation of the licensed practical nurse into the role of student in the associate degree program. The student will be introduced to the philosophy, conceptual framework, and conceptual organizers of the Grays Harbor College nursing curriculum. The LPN is introduced to the expectations of students in clinical courses and evaluated regarding ability to use nursing process and to perform sterile procedures and administer medications safely. Students will receive instruction in and opportunity to practice intravenous therapeutics. 1 lecture hour; 1 clinical hour.

C121 NURS 149 A ARR ARR ARR ONeal C

**NURS 198 Personal & Vocational Relationships PN 1**  
*Prerequisites: Completion of NURS 151, 152, 153, 154 and all corequisite courses with a grade of "C" or better.*

This is a course designed for nursing students wishing to take NCLEX-PN. It is approved by the Washington State Nursing Care Quality Assurance Commission to fulfill the requirements of the "Law as it relates to nursing practice in Washington State" WAC 246-840-575 (3) curriculum for approved nursing education programs: for practical nurse programs. This section of the Law requires practical nursing programs to include content about personal and vocational relationships and vocational and legal aspects of nursing.

C125 NURS 198 A ARR ARR ARR Woodruff P

**NUTRITION**

**NUTR& 101 Human Nutrition 5**  
*Prerequisite: Grade of "C" or better in BIOL& 100 or BIOL& 160 or instructor permission.*

A study of the structure, function, and metabolism of nutrients and their roles in preventing diseases related to nutrient deficiency in healthy people. Analysis of food labels and diet planning. This course is intended for science, non-science, and health sciences students. 5 lecture hours. Satisfies specified elective requirement for the AA degree.

▲ Y625 NUTR& 101 17 ARR ARR ARR W2 Ibrahim M

**OFFICE TECHNOLOGY**

**BTECH 124 Keyboard Skillbuilding I 2**  
*Prerequisite: CIS 101 or keyboarding ability.*

This individualized program builds keyboarding skills with a computer program that focuses on technique, speed, and accuracy through planned drill and practice exercises. 4 lab hours. Vocational program course. May be used as a general elective in the AA degree.

▲ Y640 BTECH 124 17 ARR ARR ARR W2 Miller D

**BTECH 125 Keyboard Skillbuilding II 2**  
*Prerequisite: OFTC 124.*

This individualized program builds keyboarding skills with a computer program that focuses on technique, speed, and accuracy through planned drill and practice exercises. 4 lab hours. Vocational program course. May be used as a general elective in the AA degree.

▲ Y655 BTECH 125 17 ARR ARR ARR W2 Miller D

**BTECH 126 Keyboard Skillbuilding III 2**  
*Prerequisite: OFTC 125.*

This individualized program builds keyboarding skills with a computer program that focuses on technique, speed, and accuracy through planned drill and practice exercises. 4 lab hours. Vocational program course. May be used as a general elective in the AA degree.

▲ Y670 BTECH 126 17 ARR ARR ARR W2 Miller D

**PHILOSOPHY**

**PHIL& 101 Introduction to Philosophy 5**  
*Recommended Preparation: READ 090 or placement in college level reading; ENGL 095 or placement in ENGL& 101.*

An introduction to the oldest of academic disciplines, PHIL& 101 explores the discipline's basic issues and traditional tools: the nature of reality, the limits of knowledge, the meaning of human value, and, as its primary tool, the rigorous employment of rational argument. 5 lecture hours. Satisfies humanities distribution area D requirement or specified elective for the AA degree.

▲ Y685 PHIL& 101 17 ARR ARR ARR W2 DeBoer A

**PHYSICAL EDUCATION**

**PE 129 Weight Lifting 1**  
*Prerequisite: Apparent good health or physician's approval for participation with modifications.*

This class is designed to orient the student to the correct use of weight training equipment for the purposes of lifetime fitness. Instruction will focus on lifting for the purposes of strength and conditioning. 2 lab hours.

X802 PE 129 17 MTWTh 3:00PM- 4:30PM 540 Arthur G

**PE 130 Intermediate Weight Lifting 2**  
*Prerequisite: Apparent good health or physician's approval for participation with modifications; PE 129 or instructor permission.*

This is an intermediate level weight lifting program designed to help the student continue development of both size, strength and fitness conditioning. The theory of high repetition promoting strength is emphasized. 4 lab hours.

X803 PE 130 17 MTWTh 3:00PM- 4:30PM 540 Arthur G

**PE 131 Advanced Weight Lifting 2**  
*Prerequisite: Apparent good health or physician's approval for participation with modifications; PE 130 or instructor permission.*

This course requires the student to apply the physical fitness principles of weight lifting on an individual basis. Advanced weight training techniques are stressed. 4 lab hours.

X804 PE 131 17 MTWTh 3:00PM- 4:30PM 540 Arthur G

**PE 170 Fitness Lab 1**  
*Prerequisite: Apparent good health or physician's approval for participation with modifications.*

This is a designed exercise system that will help the student become physically fit by training aerobically utilizing the concepts of circuit training within a personal exercise program. The goal for each student will be improved strength, fitness and flexibility. Proper technique and benefits of lifetime fitness will be emphasized. NOTE: Students should attend the first day of class. 2 lab hours.

X806 PE 170 17 MTWTh 4:40PM- 6:10PM 530 Arthur G

**PE 171 Intermediate Fitness Lab 2**  
*Prerequisites: Apparent good health or physician's approval for participation with modifications; PE 170 or instructor permission.*

This is an intermediate level exercise program that will help students continue the development of their physical fitness by training aerobically, using stations, with the theory of high repetition. The emphasis of the program will be increased strength, better aerobic fitness with continued or increased flexibility. 4 lab hours.

X807 PE 171 17 MTWTh 4:40PM- 6:10PM 530 Arthur G

**PE 172 Advanced Fitness Lab 2**  
*Prerequisites: Apparent good health or physician's approval for participation with modification; PE 170 and PE 171 or instructor permission.*

This course requires the student to apply the principles of physical fitness to his or her individual situation utilizing the fitness lab setting as well as outside opportunities. 4 lab hours.

X808 PE 172 17 MTWTh 4:40PM- 6:10PM 530 Arthur G

**POLITICAL SCIENCE**

**POLS& 202 American Government 5**  
*Recommended Preparation: READ 090 or placement in college level reading; ENGL 095 or placement in ENGL& 101, or instructor permission. Completion of or concurrent enrollment in ENGL& 101.*

An introductory survey concerned with the political operation of the government of the United States, including origins of the Declaration of Independence and the Constitution, a close review of the three branches of government, the electoral process and a critique of current political issues. 5 lecture hours. Satisfies social science distribution area B requirement or specified elective for the AA degree.

▲ W700 POLS& 202 17 ARR ARR ARR W1 WAOL (Staff)

**PSYCHOLOGY**

**PSYC& 100 General Psychology 5**  
*Recommended Preparation: Placement in ENGL& 101.*

An introduction to psychology utilizing lectures and group exercises. Deals with the psychology of behavior, development, learning, cognition, motivation and emotion, perception, memory, and both normal and abnormal personalities. Provides an overview of modern psychology in terms of biological, social and intrapsychic factors. 5 lecture hours. Satisfies social science distribution area D requirement or specified elective for the AA degree.

▲ Y715 PSYC& 100 27 ARR ARR ARR W2 Portmann C  
 ▲ Y720 PSYC& 100 37 ARR ARR ARR W2 Portmann C

**PSYC& 200 Lifespan Psychology 5**

*Prerequisite: PSYC& 100 or instructor permission.*

This course presents a comparative look at the various human development models. Students will have an opportunity to gain knowledge of the various stages of human development. This course typically fulfills basic requirements in human development for nursing, psychology and related occupations. 5 lecture hours. Satisfies specified elective requirement for the AA degree.

▲ Y730 PSYC& 200 17 ARR ARR ARR W2 Portmann C

**READING**

**READ 090 College Preparatory Reading/Study I 5**

*Prerequisite: Appropriate reading placement test score or instructor permission.*

Extensive reading, in texts and on computer, of developmental and college level academic, vocational, Internet, and general interest passages coupled with short writing assignments to build literal and inferential reading skills, vocabulary, and basic techniques such as note-taking, memory enhancement and exam preparation. 3 lecture hours; 4 lab hours.

▲ Y735 READ 090 17 ARR ARR ARR W2 Barker K

**SOCIOLOGY**

**SOC 252 Marriage and Family 5**

*Recommended Preparation: ENGL 095 or placement in ENGL& 101.*

A study of the development of the family, the family and personality development, courtship, mate selection, predicting marital adjustment, disruption and reorganization. 5 lecture hours. Satisfies social science distribution area C requirement or specified elective for the AA degree.

X820 SOC 252 17 MTWTh 1:00PM- 2:55PM 2101 I-1 Arthur G

**SOC& 101 Introduction to Sociology 5**

*Recommended Preparation: ENGL 095 or placement in ENGL& 101.*

An introduction to the principles, concepts, theories and methods of the sociological perspective. Emphasis is placed upon relating sociological ideas to national, community, and individual levels. 5 lecture hours. Satisfies social science distribution area C requirement or specified elective for the AA degree.

▲ Y745 SOC& 101 27 ARR ARR ARR W2 Portmann C

▲ Y750 SOC& 101 37 ARR ARR ARR W2 Portmann C

**SPEECH**

**SPCH 101 Fundamentals of Speech 5**

Principles of effective oral communication including delivery, organization, content, and stress management. A functional approach to effective speaking with practical application in informative, impromptu, and persuasive speeches. 5 lecture hours. Satisfies humanities distribution area F requirement or specified elective for the AA degree.

X828 SPCH 101 17 MTWTh 12:40PM- 2:35PM 2102 Duffy B

X829 SPCH 101 27 MTWTh 4:00PM- 5:55PM 2102 Duffy B

**THEATRE ARTS**

**THEA 151 Theatre Workshop 1- 3**

This class is made up of those who are in the cast or on the production staff of the play or plays being presented that quarter. A student may take this course six quarters. Satisfies specified elective requirement for the AA degree.

B151 THEA 151 A ARR ARR BC Duffy B

# Online Classes

We offer an assortment of classes in the online environment.

There are two types: *WAOL* and *GHC online*.

They have different start and end dates which are listed below:

**WAOL (Noted with W1)**

Classrooms open: June 30, 2011  
 Enrollment ends: July 07, 2011  
 Instruction begins: July 07, 2011  
 Instruction ends: Aug 31, 2011

**GHC online classes (Noted with W2)**

Classrooms open: June 28, 2011  
 Enrollment ends: July 05, 2011  
 Instruction begins: July 05, 2011  
 Instruction ends: August 12, 2011

**Please notice that WAOL and GHC online classrooms open at different dates**

Handy information to know:

- Both types of courses use the Angel™ Learning Management Suite.
- GHC online classes will have instructors who are located at GHC.
- WAOL classes can have instructors from GHC or elsewhere.
- *Your tuition and fees are due by March 28, 2011.*

**Login Instructions:**

Username: Student ID number / Employee ID number

Example: 123456789

Password: First 5 letters of your last name (or less if you don't have 5 letters in your last name).

Passwords from past quarters will carry over.

Example: Bob Smith = smith    Jill Wu = wu    Kelly O'Brien = obrie

You can also find more detailed log in instructions from our website at <http://www.ghc.edu>

**Lost? Check below for information about Free Online Workshops!**

## Summer Online Class Workshops



GHC Students enrolling in online classes for the first time should also sign up for free online class orientations planned before Summer Quarter begins.

Workshops for all online/hybrid classes to learn about ANGEL are slated for

*(Bring a copy of your schedule with you)*

**Thursday, June 30th from 9am – 11am**

**Tuesday, July 5th from 1:00 - 3:00pm**



All workshops will take place at the Aberdeen campus in computer lab, Room 2205

of the Manspeaker Instructional Building (MIB)

If you are taking online math 60/70/95/98 then these additional workshops are also for you:

*(Bring your MML (My Math Lab) code with you)*

**Thursday, June 30th from 11am – 12pm**

**Tuesday, July 5th from 3:00 - 4:00pm**



Workshops are limited to 30 students and a reservation should be made by contacting Diane Smitl at (360) 538-4181, [dsmith@ghc.edu](mailto:dsmith@ghc.edu). Workshops are also available at Raymond (Call Carol at 360-875-9466) and Ilwaco (Call Teri at 360-642-9433)

**ACCOUNTING**

**ACCT 113 Introduction to Accounting I 5**

*Prerequisites:* READ 090, completion of or current enrollment in MATH 070 or instructor permission.

Theory and practice of double-entry bookkeeping and accounting for professional, service and merchandising business organizations. Coverage of both cash and accrual systems with preparation of worksheets, adjusting and closing entries, reversing entries, and financial statements. 5 lecture hours. Vocational program course. May be used as a general elective in the AA degree.

▲ Y010 ACCT 113 17 ARR ARR ARR W2 Barker S

**ACCT& 201 Principles of Accounting I 5**

*Recommended Preparation:* CIS 102. *Prerequisites:* MATH 098 or placement in MATH& 107 or higher. Completion of ENGL 095 or placement in ENGL& 101 or instructor permission.

A foundation course for accounting program students and students planning to transfer to a four-year institution. The theory and practice of financial accounting are introduced and developed. Involves the measuring of business income and expenses, the accounting cycle, merchandising transactions, the sole proprietorship form of business organization and the relationship and preparation of the accounting statements. Includes emphasis on the accounting for current assets, property, plant and equipment. 5 lecture hours. Satisfies specified elective requirement for the AA degree.

▲ W010 ACCT& 201 17 ARR ARR ARR W1 WAOL (Staff)

**ACCT& 203 Principles of Accounting III 5**

*Prerequisite:* ACCT& 202.

A study of accounting information and its application and uses within the business organization. Includes the study of manufacturing operations with emphasis on determination, behavior and control of costs, cost-volume-profit analysis, budgeting and responsibility accounting, and management decision making for pricing, capital expenditures and short-run analysis. 5 lecture hours. Satisfies specified elective requirement for the AA degree.

▲ W025 ACCT& 203 17 ARR ARR ARR W1 WAOL (Staff)

**ALLIED HEALTH**

**AHLTH 150 Comprehensive Medical Terminology 5**

*Prerequisite:* READ 090 or placement in college level reading.

This course presents a comprehensive systems approach to the study of selected roots, prefixes, and suffixes; principles of word building; study of diagnostic, operative, and symptomatic terms of the various systems of the body. There is an emphasis on accurate spelling and pronunciation of all medical terms. Study includes common medical abbreviations, selected eponyms, clinical laboratory procedures and radiology procedures with associated terminology for each body system. 5 lecture hours. Vocational program course. May be used as a general elective in the AA degree.

▲ Y040 AHLTH 150 17 ARR ARR ARR W2 Lee R

**ANTHROPOLOGY**

**ANTH& 100 Survey of Anthropology 5**

*Recommended Preparation:* ENGL 095 or placement in ENGL& 101.

Survey of the fields which make up anthropology: physical anthropology, archeology, prehistory and beginning of history including the earliest cultures and civilizations; ethnology/social anthropology, living and recent societies of the world. 5 lecture hours. Satisfies social science distribution area C requirement or specified elective for the AA degree.

▲ W055 ANTH& 100 17 ARR ARR ARR W1 WAOL(Staff)

**ART**

**ART& 100 Art Appreciation 5**

*Recommended Preparation:* ENGL& 101. *Prerequisites:* ENGL 095 or placement in ENGL& 101; READ 090 or placement in college level reading.

A study of the basic elements of visual form and their application to the variety and richness of art. Traditional and contemporary art from around the world, including architecture, design, painting, photography, and sculpture are examined in ways that provide meaningful responses to form and content. The broad objective of this course is for the student to recognize and become conversant with the basic concepts, styles, terminology, and elements of visual art. Major examples of two- and three-dimensional art will be examined and discussed. 5 lecture hours. Satisfies humanities distribution area A requirement or specified elective for the AA degree.

▲ Y070 ART& 100 17 ARR ARR ARR W1 Michael T  
▲ Y075 ART& 100 27 ARR ARR ARR W1 Michael T

**ASTRONOMY**

**ASTRO 101 Astronomy 5**

*Prerequisite:* MATH 098 or placement in college level math.

This course provides an introduction to the universe beyond the Earth. The course begins with a study of the night sky and the history of astronomy. The course then explores the various objects seen in the cosmos beginning with a study of the solar system followed by stars, galaxies, and the evolution of the universe itself. 5 lecture hours. Satisfies science distribution area E requirement or specified elective for the AA degree.

▲ Y085 ASTRO 101 17 ARR ARR ARR W2 Staff

**BIOLOGICAL SCIENCES**

**BIOL& 100 Survey of Biology 5**

*Prerequisites:* ENGL 095 or placement in ENGL& 101; READ 090 or placement in college level reading; Math 095 or placement in Math 098 or higher.

This is an introductory biology course intended for non-majors and will not serve as prerequisite for other biology courses. The course deals with the process of science, evolutionary concepts, and modern applications in biology and bioethics. 4 lecture hours; 2 lab hours. Satisfies science or lab requirement area A distribution or specified elective for the AA degree.

▲ Y130 BIOL& 100 17 ARR ARR ARR W2 Ibrahim M

**BUSINESS**

**BA 156 Fundamentals of Purchasing I 5**

Introduction to the basic principles of procurement and sourcing process and includes approaches for managing the procurement and sourcing process. 4 lecture hours. May be used as a general elective in the AA degree.

▲ W100 BA 156 17 ARR ARR ARR W1 WAOL(Staff)

**BA 157 Fundamentals of Purchasing II 5**

Provides an understanding of strategic supply management concepts, issues, and activities that support the procurement and sourcing process. 4 lecture hours. May be used as a general elective in the AA degree.

▲ W115 BA 157 17 ARR ARR ARR W1 WAOL(Staff)

**BUS& 101 Introduction to Business 5**

*Prerequisites:* Math 060 and READ 080 or instructor permission.

Introduction to Business is a general course designed to provide an understanding of how the American business system operates and its place in the economy. The course provides background for more effective and better use of business services in personal affairs as well as foundation for future courses in various business programs. 5 lecture hours. Satisfies specified elective requirement for the AA degree.

▲ Y170 BUS& 101 17 ARR ARR ARR W2 Staff

**CHEMISTRY**

**CHEM& 110 Chemical Concepts w/Lab 5**

*Prerequisites:* A grade of "C-" or better in Math 095 or placement in Math 098.

An introduction to the fundamental principles of chemistry and the predictive power chemistry provides. Topics include elements, compounds, and mixtures; periodic properties of the elements; atomic theory and structure; molecular structure and chemical bonding; chemical notation and nomenclature; mass and molar relations; chemical reactions and the mass and energy changes accompanying them; simple thermodynamics; equilibrium, equilibrium constants and kinetics; properties of gases, liquids, solids, and solutions; properties of acids, bases, and pH; connections between chemistry and daily life. Satisfies science or lab requirement area B distribution or specified elective for the AA degree. This course does not meet the chemistry requirement for the Associate in Pre-Nursing DTA or the chemistry admissions requirement for the Associate in Applied Science Nursing degree.

▲ W110 CHEM& 110 17 ARR ARR ARR W1 Staff (WAOL)

Online Classes

Become a fan



# Summer 2011

## CRIMINAL JUSTICE

### CJ& 101 Introduction to Criminal Justice 5

Recommended Preparation: ENGL 095 or placement in ENGL& 101; READ 090 or placement in college level reading or instructor permission.

A survey of the historical development of the criminal justice system to present-day practices. This course studies the development of the police, courts and correctional agencies in meeting the demands society has placed on them. Students will explore career opportunities at the federal, state and local levels. 5 lecture hours. Satisfies specified elective requirement for the AA degree.

▲ W205 CJ& 101 17 ARR ARR ARR W1 WAOL(Staff)

### CJUS 104 The Line Officer Function: Police & Corrections 5

Recommended Preparation: ENGL 095 or placement in ENGL& 101; READ 090 or placement in college level reading or instructor permission.

An in-depth look at the basic duties and functions of police officers and correctional officers in cities and counties throughout the nation. Students will examine the responsibilities of the police and corrections from violator contact and arrest, through the court process. Discussions will focus on police encounters with the public, and the methods used by correctional officers in their dealing with prisoners. Emphasis will be placed on the impact that police and corrections have on our community today. 5 lecture hours. May be used as a general elective in the AA degree.

▲ W220 CJUS 104 17 ARR ARR ARR W1 WAOL(Staff)

### CJUS 110 Law and Justice 5

Recommended Preparation: ENGL 095 or placement in ENGL& 101.

Law and Justice will examine the basic trends in law and the social changes made within our communities. The focus will be the study and analysis of the concepts of family law, labor-relations law, welfare law, and civil rights laws as they impact each and every one of us. Same as POL S 110; students may not receive credit for both. 5 lecture hours. Satisfies specified elective requirement for the AA degree.

▲ W235 CJUS 110 17 ARR ARR ARR W1 WAOL(Staff)

## EARLY CHILDHOOD EDUCATION

### ECE 101 Introduction to Childcare 2

This course provides a foundation for learning within the first six months of employment in the ECE field and covers these basics: optimal child growth and development, child guidance and health and safety in ECE settings. 2 lecture hours. May be used as a general elective in the AA degree.

▲ W265 ECE 101 17 ARR ARR ARR W1 WAOL(Staff)

### ECE 103 Guiding the Behavior of Young Children 3

Prerequisite: EDUC& 114.

Our environment and our interactions with each other impact our lives from the time we are born until we die. Becoming aware, understanding and applying the foundational elements of guidance will not only impact our relationships with young children but with all people whom we come in contact with throughout our lives. This course explores the observation of human behavior and the interpretations of meaning. We will examine issues of cultural relevancy, impacts of oppression, personal history, and preferences surrounding our approach to guidance. Additionally, we will attempt to discover possible responses to varying perceived situations by becoming aware of how our values impact relationships and inform our work with young children. 3 lecture hours. May be used as a general elective in the AA degree.

▲ W280 ECE 103 17 ARR ARR ARR W1 WAOL(Staff)

### ECE 111 Methods of Curriculum Care 3

Curriculum development is designed to introduce students to the elements of planning. Emphasis is on integrating a variety of methods, materials, and activities into curriculum plans meeting the needs of young children. 3 lecture hours. May be used as a general elective in the AA degree.

▲ W295 ECE 111 17 ARR ARR ARR W1 WAOL(Staff)

### ECE 112 Health, Nutrition and Safety for Young Children 3

This course helps students understand factors contributing to the health of young children. It assists students' development of skills necessary to promote health, safety and good nutrition in ECE environments. 3 lecture hours. May be used as a general elective in the AA degree.

▲ W310 ECE 112 17 ARR ARR ARR W1 WAOL(Staff)

### ECE 114 Issues and Trends in ECE 3

This course helps students explore, understand and analyze issues and challenges in ECE as they affect the education and care needs of preschool age children. The course will survey the scope, depth and breadth of the field as these issues impact teaching and caregiving for young children in an ECE environment. 3 lecture hours. May be used as a general elective in the AA degree.

▲ W340 ECE 114 17 ARR ARR ARR W1 WAOL(Staff)

## EARTH SCIENCE

### EARTH 102 Earth Science 5

Recommended Preparation: ENGL 095 or placement in ENGL& 101. Prerequisite: MATH 095 or placement in MATH 098.

This course provides an introduction to the Earth and the processes that shape our planet. A major theme of the course is how different aspects of the Earth system interact with each other. Selected topics in four basic areas: astronomy, oceanography, meteorology, and geology, and their relation and interaction with the Earth system will be explored. 5 lecture hours. Satisfies science distribution area D requirement or specified elective for the AA degree.

▲ W250 EARTH 102 17 ARR ARR ARR W1 WAOL(Staff)

## ECONOMICS

### ECON& 202 Macro Economics 5

Prerequisites: MATH 060; READ 080 or instructor permission.

A macroeconomic study of the U.S. economy as a system for solving the fundamental problems of how a society uses its material resources. Emphasis is given to national income, inflation, unemployment, international trade, business cycles, and the monetary system. 5 lecture hours. Satisfies social science distribution area B requirement or specified elective for the AA degree.

▲ Y360 ECON& 202 17 ARR ARR ARR W2 Zerr M

## ENGLISH

### ENGL 060 English Language Study 5

Recommended Preparation: CIS 100 or CIS 101 or concurrent enrollment. Prerequisite: Placement in ENGL 060 or instructor permission.

ENGL 060 is a basic composition course designed to develop those writing/sentence skills necessary in both everyday writing and subsequent college writing through classroom exercises, group problem-solving, and short writing assignments. Skills gained in this course should help students improve their ability to perform such tasks as writing short-answer tests, brief responses to readings, and brief papers. Designed as preparation for ENGL 095. 5 lecture hours.

▲ Y385 ENGL 060 17 ARR ARR ARR W2 Winsor S

### ENGL 095 Writing Fundamentals 5

Prerequisite: Appropriate English placement score or a grade of "C-" or better in ENGL 060.

ENGL 095 is a developmental course that focuses on a review of writing fundamentals including organization, sentence structure and usage, vocabulary, spelling, and grammar. Writing assignments are generally limited to the paragraph. Skills gained in this course should help students improve their ability to write logically developed short-essay tests and brief, formal summaries and reports. 5 lecture hours.

▲ Y400 ENGL 095 27 ARR ARR ARR W2 Lerych L

### ENGL& 101 English Composition I 5

Prerequisite: Appropriate English placement test score or a grade of "C-" or better in ENGL 095.

ENGL& 101 emphasizes the basic rhetorical principles and development of expository and argumentative prose. Included is an introduction to the research methods necessary for evidence-backed writing. Skills gained in this course should help students improve their performance of such tasks as writing for a variety of purposes and audiences, as well as writing informative and persuasive essays and research-backed reports, projects and papers. 5 lecture hours. Satisfies writing skills requirement for the AA degree.

▲ Y415 ENGL& 101 27 ARR ARR ARR W2 Lerych L

### ENGL& 102 English Composition II 5

Prerequisite: A grade of "C-" or better in ENGL& 101.

ENGL& 102 is a continuation of writing skills practiced in ENGL& 101 directed towards writing expository/argumentative and critical/analytical themes focusing on literature. The course also continues the instruction of research methods begun in ENGL& 101, emphasizing the preparation of a research paper. Skills gained in this course should improve students' performance in such tasks as writing for various purposes and audiences, writing critically and analytically in a variety of settings and creating formal, written research projects. 5 lecture hours. Satisfies writing skills requirement for the AA degree.

▲ Y430 ENGL& 102 27 ARR ARR ARR W2 Winsor S

**ENVIRONMENTAL SCIENCE**

**ENVS& 100 Survey of Environmental Science** 5  
*Recommended Preparation: ENGL 095 or placement in ENGL& 101; placement in MATH 098.*

A course addressing the nature of the physical environment and changes in the environment caused by people. Fundamental considerations of matter and energy are followed by studies of human population dynamics, food supplies, hazardous chemicals, air and water pollution, geological and energy resources, and problems associated with storing waste. 5 lecture hours. Satisfies science distribution area C requirement or specified elective for the AA degree.

▲ Y100 ENVS& 100 27 ARR ARR ARR W2 Rapaport M

**HEALTH PROMOTION/FITNESS**

**HPF 101 Health and Wellness** 5

This course encompasses a total wellness concept of one's physical, mental and emotional well being. Students will examine major health issues of contemporary society. Students will also learn to make responsible lifestyle decisions that will directly affect their quality of life and attainment of well being. 5 lecture hours. May be used as a general elective in the AA degree or to satisfy PE requirement for all degrees.

▲ Y490 HPF 101 17 ARR ARR ARR W2 Arthur G  
 ▲ Y495 HPF 101 27 ARR ARR ARR W2 Arthur G

**HISTORY**

**HIST& 116 Western Civilization I** 5

*Recommended Preparation: READ 090 or placement in college level reading; ENGL 095 or placement in ENGL& 101, or instructor permission. Completion of or concurrent enrollment in ENGL& 101.*

A survey of the Greco-Roman and Judeo-Christian roots of Western Civilization emphasizing the cultures, societies, philosophies, and politics of ancient civilizations as well as the controversies of early Christianity. 5 lecture hours. Satisfies social science distribution area A requirement or specified elective for the AA degree.

▲ Y480 HIST& 116 67 ARR ARR ARR W2 Muir D

**HUMAN SERVICES**

**HS 202 Counseling Special Populations** 5

*Prerequisite: HUST 203 or instructor permission.*

Needs of and treatment for special consumer populations such as persons of diversity including children and families, couples, the elderly, persons with physical disabilities, sexual minorities, developmental disabilities and cultural and ethnic minorities. Focus will be on the recommended treatment of choice for special populations with diverse backgrounds and needs. 5 lecture hours. Vocational program course. May be used as a general elective in the AA degree.

▲ W505 HS 202 17 ARR ARR ARR W1 WAOL(Staff)

**LIBRARY**

**LIB 120 Learning for the 21st Century** 5

Emphasis will be on building the skills and techniques for successful life-long learning and identifying personal learning styles and strengths that facilitate learning in an on-line environment. Through a quarter-long research project on a global issue, participants will examine various strategies for locating, evaluating, and applying information resources in the research process with attention to information policy issues like censorship and freedom of information. 5 lecture hours. Satisfies specified elective requirement for the AA degree.

▲ W520 LIB 120 17 ARR ARR ARR W1 WAOL(Staff)

**MATHEMATICS**

**MATH 060 Fundamentals of Arithmetic** 5

*Prerequisite: Appropriate placement test score or instructor permission.*

This course is designed for students who need to strengthen their skills in arithmetic. The course content includes topics on estimation, order of operations, whole numbers, fractions, decimals, ratios, proportions, percent applications, English and metric measurements, as well as perimeter and area applications of geometric objects. Mathematical reasoning will be used to define and solve problems. Effective communication of these ideas and application to everyday situations are part of the curriculum. Problem solving strategies will be stressed. 5 lecture hours.

▲ W535 MATH 060 27 ARR ARR ARR W1 WAOL(Staff)

**MATH 070 Pre-Algebra** 5

*Prerequisites: A grade of "C-" or better in MATH 060 or appropriate placement test score or instructor permission.*

This course is intended for students with little or no background in algebra to strengthen their skills in preparation for subsequent algebra courses. Topics include real number arithmetic involving fractions, decimals and percents, exponents, order of operations, algebraic expressions, manipulating and solving linear equations and inequalities with one variable, working with units, applying formulas, and graphing linear equations. The standard problem solving method is presented and used to solve basic applications, and will also be used throughout the algebra sequence. A scientific calculator is required for this course and graphing calculators are not allowed on tests. 5 lecture hours.

▲ W550 MATH 070 27 ARR ARR ARR W1 WAOL(Staff)

**MATH 095 Elementary Algebra** 5

*Prerequisites: A grade of "C-" or better in MATH 070 or appropriate placement test score.*

Elementary Algebra includes solution, graphing and application of linear and quadratic equations of one and two variables, exponent rules, scientific notation, polynomials, and factoring. 5 lecture hours.

▲ Y565 MATH 095 27 ARR ARR ARR W2 Dressler J

**MATH 098 Intermediate Algebra** 5

*Prerequisites: A grade of "C-" or better in MATH 095 or appropriate placement test score, and placement at college level reading or Read 090 or concurrent enrollment in Read 090.*

This course is intended to prepare students for work in College Level math and math related subjects. It serves as a prerequisite to MATH& 107, MATH& 111, MATH 131, MATH 132, and MATH& 141. Topics include functions and equations containing linear, quadratic, polynomial, rational and radical expressions; inequalities, linear systems, exponentials and logarithms; and applications involving basic science and business mathematical models. 5 lecture hours.

▲ Y580 MATH 098 27 ARR ARR ARR W2 Dressler J

**MATH& 107 Math in Society** 5

*Prerequisites: MATH 098 or appropriate placement score or instructor permission.*

This course covers a variety of topics including financial models and money management, statistical reasoning, measures of central tendency and variation, the normal distribution and exponential growth and decay. The material is presented at a level accessible to students who have successfully completed a course in intermediate algebra or the equivalent. MATH& 107 is intended for students who wish to complete the quantitative reasoning requirement of the AA degree. It is taught at approximately the same level as college algebra and finite mathematics, but the material is intended to be more practical for the liberal arts student. 5 lecture hours.

▲ W595 MATH& 107 17 ARR ARR ARR W1 WAOL(Staff)

**MUSIC**

**MUSC& 105 Music Appreciation** 5

*Prerequisites: READ 090 or placement in college level reading; ENGL 095 or placement in ENGL& 101.*

The purpose of this course is to expand the student's musical listening pleasure through a brief study of the elements of music and the major periods of music history with an emphasis on the Classical and Romantic Periods. Exploration of music from other cultures will also be included. 5 lecture hours. Satisfies humanities distribution area C requirement or specified elective for the AA degree.

▲ Y610 MUSC& 105 17 ARR ARR ARR W2 Staff

## Summer 2011

### NUTRITION

**NUTR& 101 Human Nutrition** 5  
*Prerequisite: Grade of "C" or better in BIOL& 100 or BIOL& 160 or instructor permission.*

A study of the structure, function, and metabolism of nutrients and their roles in preventing diseases related to nutrient deficiency in healthy people. Analysis of food labels and diet planning. This course is intended for science, nonscience, and health sciences students. 5 lecture hours. Satisfies specified elective requirement for the AA degree.

▲ Y625 NUTR& 101 17 ARR ARR ARR W2 Ibrahim M

### OFFICE TECHNOLOGY

**BTECH 124 Keyboard Skillbuilding I** 2  
*Prerequisite: CIS 101 or keyboarding ability.*

This individualized program builds keyboarding skills with a computer program that focuses on technique, speed, and accuracy through planned drill and practice exercises. 4 lab hours. Vocational program course. May be used as a general elective in the AA degree.

▲ Y640 BTECH 124 17 ARR ARR ARR W2 Miller D

**BTECH 125 Keyboard Skillbuilding II** 2  
*Prerequisite: OFTC 124.*

This individualized program builds keyboarding skills with a computer program that focuses on technique, speed, and accuracy through planned drill and practice exercises. 4 lab hours. Vocational program course. May be used as a general elective in the AA degree.

▲ Y655 BTECH 125 17 ARR ARR ARR W2 Miller D

**BTECH 126 Keyboard Skillbuilding III** 2  
*Prerequisite: OFTC 125.*

This individualized program builds keyboarding skills with a computer program that focuses on technique, speed, and accuracy through planned drill and practice exercises. 4 lab hours. Vocational program course. May be used as a general elective in the AA degree.

▲ Y670 BTECH 126 17 ARR ARR ARR W2 Miller D

### PHILOSOPHY

**PHIL& 101 Introduction to Philosophy** 5  
*Recommended Preparation: READ 090 or placement in college level reading; ENGL 095 or placement in ENGL& 101.*

An introduction to the oldest of academic disciplines, PHIL& 101 explores the discipline's basic issues and traditional tools: the nature of reality, the limits of knowledge, the meaning of human value, and, as its primary tool, the rigorous employment of rational argument. 5 lecture hours. Satisfies humanities distribution area D requirement or specified elective for the AA degree.

▲ Y685 PHIL& 101 17 ARR ARR ARR W2 DeBoer A

### POLITICAL SCIENCE

**POLS& 202 American Government** 5  
*Recommended Preparation: READ 090 or placement in college level reading; ENGL 095 or placement in ENGL& 101, or instructor permission. Completion of or concurrent enrollment in ENGL& 101.*

An introductory survey concerned with the political operation of the government of the United States, including origins of the Declaration of Independence and the Constitution, a close review of the three branches of government, the electoral process and a critique of current political issues. 5 lecture hours. Satisfies social science distribution area B requirement or specified elective for the AA degree.

▲ W700 POLS& 202 17 ARR ARR ARR W1 WAOL (Staff)

### PSYCHOLOGY

**PSYC& 100 General Psychology** 5  
*Recommended Preparation: Placement in ENGL& 101.*

An introduction to psychology utilizing lectures and group exercises. Deals with the psychology of behavior, development, learning, cognition, motivation and emotion, perception, memory, and both normal and abnormal personalities. Provides an overview of modern psychology in terms of biological, social and intrapsychic factors. 5 lecture hours. Satisfies social science distribution area D requirement or specified elective for the AA degree.

▲ Y715 PSYC& 100 27 ARR ARR ARR W2 Portmann C  
 ▲ Y720 PSYC& 100 37 ARR ARR ARR W2 Portmann C

**PSYC& 200 Lifespan Psychology** 5  
*Prerequisite: PSYC& 100 or instructor permission.*

This course presents a comparative look at the various human development models. Students will have an opportunity to gain knowledge of the various stages of human development. This course typically fulfills basic requirements in human development for nursing, psychology and related occupations. 5 lecture hours. Satisfies specified elective requirement for the AA degree.

▲ Y730 PSYC& 200 17 ARR ARR ARR W2 Portmann C

### READING

**READ 090 College Preparatory Reading/Study I** 5  
*Prerequisite: Appropriate reading placement test score or instructor permission.*

Extensive reading, in texts and on computer, of developmental and college level academic, vocational, Internet, and general interest passages coupled with short writing assignments to build literal and inferential reading skills, vocabulary, and basic techniques such as note-taking, memory enhancement and exam preparation. 3 lecture hours; 4 lab hours.

▲ Y735 READ 090 17 ARR ARR ARR W2 Barker K

### SOCIOLOGY

**SOC& 101 Introduction to Sociology** 5  
*Recommended Preparation: ENGL 095 or placement in ENGL& 101.*

An introduction to the principles, concepts, theories and methods of the sociological perspective. Emphasis is placed upon relating sociological ideas to national, community, and individual levels. 5 lecture hours. Satisfies social science distribution area C requirement or specified elective for the AA degree.

▲ Y745 SOC& 101 27 ARR ARR ARR W2 Portmann C  
 ▲ Y750 SOC& 101 37 ARR ARR ARR W2 Portmann C

# On Campus - Community Education

Registration for our CSI, CS and evening courses will begin on *May 26th after 8:00am*

## COMMUNITY SERVICE

### **CS 050 Shakespeare at Ashland \$915**

This year's program includes: In depth per play discussions at GHC; transportation to and from the Oregon Shakespeare Festival in college vans; accommodations during your stay including breakfasts and dinners; tickets to six plays.

X710 CS 05017 ARR 11:30AM-12:30PM LIB1512 Duffy B

### **CS 121 Childbirth Preparation \$60.00**

The Childbirth Education Course is a 6-week series designed for expectant women and their labor support persons (labor support persons are encouraged but not required). Classes are taught by certified childbirth educators. Participants gain knowledge and tools to help them throughout pregnancy, childbirth, and in to parenthood. Course content includes comfort in labor, fetal development, healthy lifestyles, labor process, labor support, contraception, infant care and parenting. The optimal time to begin the series is during the 8th month of pregnancy. All classes run from 6:30 - 9:30 p.m.

X715 CS 12117 T 6:30PM- 9:30PM 2255 Murphy A

X716 CS 12127 Th 6:30PM- 9:30PM 2255 Simpson J

NOTE: Item #X715 begins on July 5, 2011. Item #X716 begins on August 4, 2011.

## COMMUNITY SPECIAL INTEREST

### **CSI 101 Water Exercise I \$26.52**

Students will participate in swimming activities in order to create better physical conditioning and flexibility, muscle toning by aerobics and controlled exercise in the water.

X735 CSI 10117 MWF 8:00AM- 9:40AM YMCA YMCA(Staff)

X736 CSI 10127 MWF 9:40AM-10:30AM YMCA YMCA(Staff)

X737 CSI 10137 MWF 10:30AM-11:20AM YMCA YMCA(Staff)

NOTE: Item #X737 is for advanced water exercise students.

## FLAGGER TRAINING

### **FLAG 050 Flagger Training \$40.00**

Students will learn about safety equipment and clothing, preparedness, responsibilities, and the traffic control company regulations.

X749 FLAG 050 17 Sa 8:00AM- 3:30PM 308 Bemis M

X750 FLAG 050 27 Sa 8:00AM- 3:30PM 308 Bemis M

NOTE: Item # X749 begins on July 9, 2011; Item #X750 begins on August 6, 2011.

For information about North Pacific County courses, call Carol Staricka at (360) 875-9466 at the Riverview Education Center, 600 Washington Avenue, Raymond, WA.

**Office Hours:**

Monday-Thursday

9 a.m. - 4 p.m.

**ADULT BASIC EDUCATION**

**BASED 013 7.5**

This will be a six-level, integrated ABE course for advanced ABE students placing in ABE levels 1-6. Non-transfer credit instructional course designed to teach reading, writing, and computational skills to individuals who have a goal to improve basic skills.

J203 BASED 013 112 MTWTh 9:00AM-12:00PM REC101 Turner P

**COMMUNITY SPECIAL INTEREST**

**CSI 028 Water Exercise \$59.67**

Students will participate in swimming activities in order to create better physical conditioning and flexibility, muscle toning by aerobics and controlled exercise in the water. These exercises are designed for individuals in sound health.

X210	CSI	028	12	DAILY	9:00AM-10:00AM	RAYPOOL	Russell K
X212	CSI	028	22	DAILY	12:00PM- 1:00PM	RAYPOOL	Russell K
X214	CSI	028	32	DAILY	6:00PM- 7:00PM	RAYPOOL	Russell K
X216	CSI	028	42	DAILY	7:00PM- 8:00PM	RAYPOOL	Russell K

NOTE: Classes begin on June 27, 2011.

**COMPUTER INFORMATION**

**CIS 100 Introduction to Personal Computers 2**

This is a basic computer literacy course designed to provide a beginning level of competency in using personal computers as productivity tools. Hardware and software components will be introduced, and students will learn the purpose and uses of operating systems and of word processing with Word. This course is graded Pass/Fail. 1 lecture hour; 2 lab hours. Vocational program course. May be used as a general elective in the AA degree.

X205 CIS 100 12 MTWTh 9:40AM-10:50AM REC 213 I-1 Staff

**CIS 101 Keyboarding 2**

This course is designed to teach students the touch system in using the computer keyboard. 4 lab hours. Vocational program course. May be used as a general elective in the AA degree.

X206 CIS 101 12 MTWTh 8:00AM- 9:30AM REC 213 I-1 Staff

**ENGLISH**

**ENGL 150 Vocational/Technical and Business Writing 5**

*Recommended Preparation: Competency in basic computer operation or concurrent enrollment in CIS 100. Prerequisite: Appropriate English placement score or a grade of "C-" or better in ENGL 095.*

This course is designed for both vocational/technical and business students. It emphasizes written and oral communication required in the world of work. Major topics include business letters and memorandums, formal and informal reports, computer graphics, basic principles of technical writing, and oral presentations. 5 lecture hours. Vocational program course. May be used as a general elective in the AA degree.

X255 ENGL 150 12 MTWTh 10:10AM-12:05PM REC 201 I-1 Cavin D

**Location Index**

REC Raymond - Riverview Education Center  
VFW VFW Hall

I-1 This is an I-TV class from OnCampus to REC and CEC.

I-2 This is an I-TV class from REC to CEC.

I-3 This is an I-TV class from CEC to REC.

H This is a partially online class.



For information about Ilwaco courses call Teri Dodson at the Columbia Education Center at (360) 642-9433 or stop and visit the Columbia Education Center at 208 Advent Ave SE, Ilwaco, WA.  
**Office Hours:**  
 Monday- Friday 9 a.m. to 4 p.m.

**ADULT BASIC EDUCATION**

**BASED 013** **7.5**  
 This will be a six-level, integrated ABE course for advanced ABE students placing in ABE levels 1-6. Non-transfer credit instructional course designed to teach reading, writing, and computational skills to individuals who have a goal to improve basic skills.  
 J403 BASED 013 113 TWTh 9:00AM-11:30AM CEC102 Richeson R

**COMPUTER INFORMATION**

**CIS 100 Introduction to Personal Computers** **2**  
*Corequisite: Concurrent enrollment in CIS 100 Lab.*

This is a basic computer literacy course designed to provide a beginning level of competency in using personal computers as productivity tools. Hardware and software components will be introduced, and students will learn the purpose and uses of operating systems and of word processing with Word. This course is graded Pass/Fail. 1 lecture hour; 2 lab hours. Vocational program course. May be used as a general elective in the AA degree.

X405 CIS 100 13 MTWTh 9:40AM-10:50AM CEC 107 I-1 Staff

**CIS 101 Keyboarding** **2**

This course is designed to teach students the touch system in using the computer keyboard. 4 lab hours. Vocational program course. May be used as a general elective in the AA degree.

X406 CIS 101 13 MTWTh 8:00AM- 9:30AM CEC 107 I-1 Staff

**ENGLISH**

**ENGL 150 Vocational/Technical and Business Writing** **5**  
*Recommended Preparation: Competency in basic computer operation or concurrent enrollment in CIS 100. Prerequisite: Appropriate English placement score or a grade of "C-" or better in ENGL 095.*

This course is designed for both vocational/technical and business students. It emphasizes written and oral communication required in the world of work. Major topics include business letters and memorandums, formal and informal reports, computer graphics, basic principles of technical writing, and oral presentations. 5 lecture hours. Vocational program course. May be used as a general elective in the AA degree.

X455 ENGL 150 13 MTWTh 10:10AM-12:05PM CEC 106 I-1 Cavin D

**Location Index**  
 CEC Ilwaco - Columbia Education Center  
 DP Ilwaco - Dunes Pool  
 TC Tuscany Cafe

- I-1 This is an I-TV class from On Campus to REC and CEC.
- I-2 This is an I-TV class from REC to CEC.
- I-3 This is an I-TV class from CEC to REC.
- H This is a partially online class.

# GED-ABE-ESL Classes

*If you are interested in GED/ABE or ESL classes, students need to first complete the Orientation/ Intake process. At this session, new students will be assessed and complete enrollment paperwork. To schedule an appointment, or for more information about classes, please call 360-533-9733.*

## ADULT BASIC EDUCATION

**BASED 013 Integrated Basic Skills 1-25**  
 Non-transfer credit instructional course designed to teach reading, writing, and computational skills to individuals who have a goal to improve basic skills.

MTWTh	9:00AM- 12:00PM	WEC 106	Aiken S
MTWTh	1:00PM- 4:00PM	WEC 106	Franke

GED Prep/Skills Enhancement  
 Call (360) 533- 9733 for more information

ESL Classes  
 Call (360) 533- 9733 for more information  
 Para más información comuníquese al (360) 538-2516

GED Testing  
 For more information, call (360) 538 4049

## ESL CLASSES

### Whiteside

**ESL 023 Integrated ESL 1-25**  
 This will be a six-level, integrated ESL course for students placing in ESL 1-6. Upon completing this level, an adult will be able to participate effectively and independently in conversations while paying attention to conventions of oral English; read most materials with understanding; convey ideas in writing. Non-transfer credit course in listening, speaking, reading and writing for limited English-proficient adults with a goal to improve English literacy.

MTWTh	9:00AM-12:00PM	WEC 209	Barber J
TWTh	5:00PM-7:00PM	WEC 209	Reinertsen S

### Location Index

- WEC Whiteside Education Center
- ETL Elma Timberland Library
- HOP Hopkins/Harbor High
- HMS Hoquiam High School





## Who can use **Web Registration**

- Currently enrolled students with 24 or more credits will use their global PIN and can register beginning on a Monday, May 16, 2011.
- Currently enrolled students with 23 or less credits will use their Registration PIN and can register after they see their advisor beginning on Monday, May 23, 2011.



## Hours of operation for Web Registration

Web Registration is available Monday – Friday, 8:00 am to 9:00 pm, all day Saturday and Sunday. However, no computer operators are on duty during the weekends, assistance will be available on the next working day.

## **Students cannot Web Register if they have any of the following:**

1. An unpaid parking ticket(s)
2. An unpaid fine
3. An outstanding loan due
4. Any other outstanding debts to GHC
5. A bad address

## **Students cannot Web Register for certain courses:**

1. GED/ABE/ESL
2. Independent Studies
3. Audit classes
4. Community special interest or Community Service classes
5. Over 21 credits (students need approval for more than 20 credits from the Vice President of Instruction or designee and will need to register at the A & R office.)

## Important Terms

### Entry Code and when do I need one?

An entry code is a special number needed to register for a class on the Web (or at the Admissions & Records Office). They are necessary when a student does not meet the prerequisites listed for a class. It is also used for courses that require “Instructor permission”. The instructor of the course issues an entry code for a class. The entry code can only be used once. We will be accepting no signatures in place of entry codes.

### Personal Identification Numbers (PINS)

There are two different types of PIN’s for students:

1. Quarterly Registration PIN – is a 6 digit number given to students by their advisor for web registration. It will change every quarter until a student has earned more than 23 credits.
2. Global PIN – is a 4 to 6 digit number issued by the Admissions & Records Office when students are admitted. This PIN provides access to official, personal information such as grades, schedules and degree audits. Students who have 24 credits or more will also use it to register. It does not change unless the student changes it themselves.



### Who can I call for help?

If you experience difficulty, you can call the Admissions & Records office at 360-538-4028.



**GHC Evening & WAOL Registration Form**  
**1620 Edward P. Smith Drive, Aberdeen, WA 98520**

Grays Harbor College does not discriminate on the basis of race, color, creed, religion, national origin, sex, sexual orientation, age, marital status, disability or status as a veteran. The following persons have been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Services and/or Office of Human Resources, Grays Harbor College, 1620 Edward P. Smith Drive, Aberdeen WA 98520, (360) 532-9020.

<p><b>Social Security Number</b> _____</p> <p><b>Sudent Identification Number</b> _____</p> <p><i>Your Student Identification Number is assigned by GHC and will be used to identify your records at this college except as noted above.</i></p>	<p><b>LAST NAME</b> _____</p> <p><b>FIRST</b> _____</p> <p><b>MIDDLE</b> _____</p> <p><b>CITY</b> _____</p> <p><b>STATE</b> _____</p> <p><b>ZIP</b> _____</p>	<p><b>QUARTER</b> <input type="checkbox"/> FALL <input type="checkbox"/> WINTER</p> <p><input type="checkbox"/> SPRING <input type="checkbox"/> SUMMER <input type="checkbox"/> YEAR _____</p> <p><b>I AM A</b> <input type="checkbox"/> NEW <input type="checkbox"/> PRESENT  <input type="checkbox"/> FORMER STUDENT WHEN? _____</p>	<p><b>MAILING ADDRESS - STREET OR BOX NO.</b> _____</p> <p><b>PHONE DAY:</b> _____  <b>EVE:</b> _____</p>																																																		
<p><b>STUDENT E-MAIL ADDRESS</b> _____</p>	<p><b>United States Citizen?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><b>ETHNICITY:</b> <i>(Optional) This information is used for statistical purposes only)</i>  <b>Commitment to Diversity:</b> Washington's Community and Technical Colleges offer a variety of academic, financial, cultural, and personal support services to interested students. Each institution is committed to enrolling a diverse student body.  <b>Are you of Spanish/Hispanic/Latino ethnicity?</b>  <input type="checkbox"/> No (999)  <input type="checkbox"/> Yes, Mexican, Mexican American, Chicano (722)  <input type="checkbox"/> Yes, Puerto Rican (727)  <input type="checkbox"/> Yes, Cuban (709)  <input type="checkbox"/> Yes, Other Spanish/Hispanic/Latino (Specify) _____</p>	<p><b>Have recent changes in the economy had a major affect on your life?</b> (Check the responses that BEST apply to you)</p> <p><input type="checkbox"/> I am receiving unemployment benefits (11) <input type="checkbox"/> Pending</p> <p><input type="checkbox"/> I am on commissioner approved training (14)</p> <p><input type="checkbox"/> I received unemployment compensation in the last 2 years but have now exhausted these benefits (15)</p> <p><input type="checkbox"/> No (72)</p>	<p><b>STUDENT STATUS: SELECT ONLY ONE BEST RESPONSE FOR EACH QUESTION.</b> The State of Washington uses responses to these questions to measure the progress of students toward stated goals and to improve services and programs.</p> <p><b>How long do you plan to attend Grays Harbor College?</b></p> <p><input type="checkbox"/> One Quarter (11)</p> <p><input type="checkbox"/> Two Quarters (12)</p> <p><input type="checkbox"/> One Year (13)</p> <p><input type="checkbox"/> Up to two years, no degree planned (14)</p> <p><input type="checkbox"/> Long enough to complete a degree (15)</p> <p><input type="checkbox"/> Don't know (16)</p> <p><input type="checkbox"/> Other (90)</p> <p><b>What is your current work status while attending college?</b></p> <p><input type="checkbox"/> Full-time homemaker (11)</p> <p><input type="checkbox"/> Full-time employment (includes self-employment/military) (12)</p> <p><input type="checkbox"/> Part-time off-campus (13)</p> <p><input type="checkbox"/> Part-time on-campus (14)</p> <p><input type="checkbox"/> Not employed, but seeking employment (15)</p> <p><input type="checkbox"/> Not employed, not seeking employment (16)</p> <p><input type="checkbox"/> Other (90)</p> <p><b>What is your prior level of education at entry to college?</b></p> <p><input type="checkbox"/> Less than high school graduation (11)</p> <p><input type="checkbox"/> GED (12)</p> <p><input type="checkbox"/> High School graduate (13)</p> <p><input type="checkbox"/> Some post high school, but no degree or certificate (14)</p> <p><input type="checkbox"/> Certificate (less than two years) (15)</p> <p><input type="checkbox"/> Associate Degree (16)</p> <p><input type="checkbox"/> Bachelor's Degree or above (17)</p> <p><input type="checkbox"/> Other (90)</p> <p><b>What is your current family status?</b></p> <p><input type="checkbox"/> A single parent with children or other dependents in your care (11)</p> <p><input type="checkbox"/> A couple with children or other dependents in your care (12)</p> <p><input type="checkbox"/> Without children or other dependents in your care (13)</p> <p><input type="checkbox"/> Other (90)</p>																																																		
<p><b>DISABILITIES INFORMATION: (optional)</b>          Do you have a physical or mental impairment which substantially limits one or more major life activities, such as: seeing, hearing, speaking, walking, learning, working, etc?  <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Persons with disability may be eligible for support services and should contact Disability Support services (360)538-4068 and TTY/ITDD (360)538-4223 for information on services.</p>	<p><b>STUDENT PURPOSE:</b>          What is your main long-term goal for attending Grays Harbor College this quarter? Check the box that BEST applies to your reason for enrolling:</p> <p><input type="checkbox"/> Take courses related to current or future work(11)</p> <p><input type="checkbox"/> Transfer to a four-year college (12)</p> <p><input type="checkbox"/> High school diploma or GED (13)</p> <p><input type="checkbox"/> Explore career direction (14)</p> <p><input type="checkbox"/> Personal enrichment (15)</p> <p><input type="checkbox"/> Other (90)</p>	<p><b>Please mark one or more boxes to indicate what race you consider yourself to be:</b></p> <p><input type="checkbox"/> White (800)</p> <p><input type="checkbox"/> African American (872)</p> <p><input type="checkbox"/> Alaska Native (015)</p> <p><input type="checkbox"/> American Indian (597)</p> <p><input type="checkbox"/> Chinese (605)</p> <p><input type="checkbox"/> Filipino (608)</p> <p><input type="checkbox"/> Japanese (611)</p> <p><input type="checkbox"/> Korean (612)</p> <p><input type="checkbox"/> Native Hawaiian (653)</p> <p><input type="checkbox"/> Vietnamese (619)</p> <p><input type="checkbox"/> Other Asian (621)</p> <p><input type="checkbox"/> Other Pacific Islander (681)</p> <p><input type="checkbox"/> Other Race _____</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>AUDIT LINE#</th> <th>DEPT</th> <th>COURSE#</th> <th>SECTION</th> <th>CREDIT</th> <th>COURSE TITLE</th> <th>DAYS</th> <th>TIME</th> <th>ROOM</th> <th>INSTRUCTOR</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> <p style="text-align: right;">Total Amount Enclosed: _____</p>	AUDIT LINE#	DEPT	COURSE#	SECTION	CREDIT	COURSE TITLE	DAYS	TIME	ROOM	INSTRUCTOR																																								
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<p>Space in class cannot be reserved until tuition is received. Send check or money order. DO NOT SEND CASH.</p> <p>Or charge to: <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD</p> <p>Cardholder's Name (print) _____</p>		<p>Exp. Date: _____ Acct. #: _____ Today's Date: _____</p> <p>Signature: _____</p>																																																			

# Mail-In Voter Registration Form



Washington  
Secretary of State

Use Black or Blue Pen Only - Please Print Clearly  NAME CHANGE  ADDRESS CHANGE  SIGNATURE UPDATE  NEW REGISTRATION

**1 NOTE: Voter registration requires U.S. Citizenship**

FOR OFFICE USE ONLY

Will you be at least 18 years of age or older before Election Day?  YES  NO  
 Are you a citizen of the United States?  YES  NO

**Federal and state law require you to provide your Washington Driver's License number or Washington ID Card number. If you do not have a Washington Driver's License or Washington ID Card, provide the last four digits of your Social Security Number.**

**2** A. Washington Driver's License or ID Number \_\_\_\_\_ B. Last four Digits/SSN \_\_\_\_\_  Check here if you do not have a Washington Driver's License, ID Card, or SSN. **3** Date of Birth (MM/DD/YYYY) \_\_\_\_\_

**4** Last Name \_\_\_\_\_  Male  Female Daytime Phone Number ( ) \_\_\_\_\_

**5** First Name \_\_\_\_\_ Middle Name \_\_\_\_\_  Jr.  II  Sr.  III Email Address (optional) \_\_\_\_\_

**6** Washington Residential/Physical Address (Required) \_\_\_\_\_ City or Town \_\_\_\_\_ ZIP Code \_\_\_\_\_

**7** Address Where You Get Your Mail (if different from residential/physical address) \_\_\_\_\_ City or Town \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

**8** Check any that currently apply  Military Domestic  Military Foreign  National Guard/Reserves  U.S. Citizen Overseas

**9 ONGOING ABSENTEE REQUEST** **NOTE:** If your county is vote by mail, do not complete this section. A ballot will be mailed to you automatically. I would like to receive absentee ballots for all future elections  YES  NO

FOLD HERE

**10 NOTE: Previous registration information**

I was previously registered under this name and address:

Name \_\_\_\_\_  
 Address \_\_\_\_\_ County \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Sign as previously registered

**X** \_\_\_\_\_

**WARNING:** If you knowingly provide false information on this voter registration form or knowingly make a false declaration about your qualifications for voter registration, you will have committed a class C felony that is punishable by imprisonment for up to five years, or by a fine of up to ten thousand dollars or both imprisonment and fine. (RCW 29A.08.210)

**11 Voter Declaration**

By signing this document, I hereby assert, under penalty of perjury, that I am legally eligible to vote. If I am found to have voted illegally, I may be prosecuted and/or fined for this illegal act. In addition, I hereby acknowledge that my name and last known address will be forwarded to the appropriate state and/or federal authorities if I am found to have voted illegally. (RCW 29A.08.210)

- I declare that the facts on this registration form are true;
- I am a citizen of the United States;
- I am not presently denied my civil rights as a result of being convicted of a felony;
- I will have lived in Washington state at this address for thirty days immediately before the next election at which I vote;
- I will be at least eighteen years old when I vote. (RCW 29A.08.230)

**SIGN OR MARK IN THE BOX**

**X** \_\_\_\_\_

**12** If you are physically unable to sign your name, please have the person who assisted you in completing this form provide:  
 NAME \_\_\_\_\_  
 ADDRESS \_\_\_\_\_

DATE SIGNED \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 Month/Day/Year

