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# GRAYS HARBOR COLLEGE

October 12, 2011

Dear Student

**Wow it's already time for Registration!** Everyone will need the **Registration form** and **Verification Form**.

**Here is what you need to know:** All students with 24 or more credits on their current transcript will be able to register starting November 14th at 8 am. All students with 23 or less credits on their current transcript will be able to register starting November 18th at 8 am. Each group will register continually after their start date. *I will be seeing each group at least a week in advance to help prepare you to register on your earliest day.*

**Have an Academic Plan??** Those students that have academic plans will be able to register without seeing me as soon as they have all their signatures for both the Registration form and the Verification form. Just see Patricia Williams for my signature.

**Competition for classes this quarter will be fierce. Early registration is a must if you want to get the classes you need.**

Please make an appointment to complete your registration paperwork as soon as possible. You may call my office for an appointment 538-4099.

➡ **Registration preparation begins for students with 24+ (on transcript) credits: Thursday October 27th**

Actual Registration is November 14th

➡ **Registration preparation begins for students with 23- (on transcript) credits: Monday November 7<sup>th</sup>**

Actual Registration is November 18<sup>th</sup>

**Drop-ins:** These are times when students may get signatures **if paperwork is complete and they have already met with me or have an academic plan.** Call for times 360-538-4099.

**Please don't drop off your registration forms.** Many things that aren't on the registration form can prevent you from registering; unpaid fees and unmet pre-requisites are just a two. These things can be easily cleared up if you are present to take care of them. You need to receive your registration print-out to be sure you are registered. Winter Quarter begins January 4, 2012.

**Seniors:** If you are planning on attending Grays Harbor College next year as a regular student then you should **apply for financial aid by February 15<sup>th</sup>.** There will be a number of Financial Aid Work Shops to help students with their financial aid application. I will be sending out notices by e-mail.

**All students who intend to complete a degree of any kind need an academic plan before registering please call from an appointment 538-4099.**

I am so glad that you have chosen Grays Harbor College for your education. Running Start is an exceptional opportunity for students. Your persistence with the rigors of college life will pay off. Students who have only a couple of quarters in college go on to make thousands of dollars per year more than students who don't. Should you need any help with your studies or have question about anything regarding college please feel free to contact me at 538-4093 or e-mail me at [vkaylor@ghc.edu](mailto:vkaylor@ghc.edu)

Warm regards,

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