

CJUS 258 – Internship Program

Course Syllabus

2004-2006

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Introduction

The Internship Program is an opportunity for students to observe a criminal justice agency at work. It is a *hands-on* experience whereby students can observe and participate in the everyday functions of a criminal justice agency.

Learning Objectives

The major objectives for the internship are as follows:

- To become aware of the policies and procedures within the agency (*critical thinking/literacy*)
- To demonstrate their understanding of the functions and operations that occur on a daily basis (*critical thinking/ social and personal responsibility/ using resources*)
- To demonstrate an understanding of the criminal justice process viewed, and how it impacts the community as a whole (*critical thinking/ disciplinary learning/ social and personal responsibility*)
- To be able to identify the components of the justice system observed and to describe how these components interact with one another (*critical thinking/ disciplinary learning*)

Application Process

The student will submit an application to the sponsoring agency, at which time the agency will set-up an oral interview with the student. Once the student is accepted as an intern, the agency will conduct a background investigation on the applicant before final approval. Upon final approval, students will receive their internship packet to be completed by the student, their advisor, and the participating agency. The agency representative that is assigned to oversee the student's activities will maintain possession of the internship packet and insure that it is up-to-date. The agency will also notify the student as to dress code, procedures to follow, and what is to be expected of them.

Grading

The agency the student will be interning for will determine the student's grade. They will be responsible for monitoring the student's activities, the hours required, and if the student achieved his or her desired objectives. The student will turn-in the internship packet at the end of the quarter, along with a typewritten two-page report outlining their experience with the agency.