



## GRAYS HARBOR COLLEGE

HUST 158/258 Winter 2008

**Human Services Cooperative Internships**

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Office Hours: M-TH 11:00-12:00 or By Appointment

### I. COURSE DESCRIPTION

**HUST 158** Co-Op Work Internship, **3 Credits** Supervised on-the-job training and experience at one or more human services agencies. Students work a minimum of **150 hours** in an agency, with or without remuneration. **Homework Assignment: Chapter 3 and Chapter 4 – complete all exercises.**

**HUST 258** Advanced Co-Op Work Internship, **5 Credits** On-the-job training; supervised experience in human services agencies. Students work a minimum of **250 hours** in an agency, with or without remuneration. Homework Assignment: **Chapter 9 and Chapter 12 – complete all exercises; Chapter 10 – choose 1 exercise.** Final written report (750 words or more) discussing your internship experiences.

### II. COURSE AIMS AND OBJECTIVES

To gain on-the-job, supervised work experience with public human service agencies (Competency in Disciplinary Learning (2), Critical Thinking (2), Social and Personal Responsibility (4))

To provide an understanding of the occupational environments of potential employers and clients. (*Competency in Disciplinary Learning (2) Critical Thinking(2), Social and Personal Responsibility(4)*)

To match career aspirations and interests with capabilities and job satisfaction. (*Critical Thinking (2), Social and Personal Responsibility (4)*)

To acquire specific technical knowledge, priorities, experience and career classification, not always offered in more general classroom instruction. (*Competency in Disciplinary Learning (2), Literacy (1) and Using Resources (2), Critical Thinking (2), Social and Personal Responsibility (4)*)

To put into practice, under supervision, skills and knowledge from Human Services courses, such interviewing, ethical decision making, active listening case management, etc. (*Competency in Disciplinary Learning (2), Literacy (1) and Using Resources (2), Critical Thinking (2), Social and Personal Responsibility (4)*)

### III. TEXTBOOK

The Human Service Internship: Getting the Most from your Experience (2<sup>nd</sup> edition), Pamela Myers Kizer, Brooks/Cole, 2008.

### IV. INSTRUCTION TECHNIQUE

- A. Student and/or instructor make initial contact with potential supervisor
- B. A training agreement (contract) is formally agreed upon and signed by the student, supervisor and instructor. At that time work objectives are developed in writing, work hours are established, and student is briefed on the requirements for completion of the course.
- C. On-site visits and conferences between the supervisor and instructor are made and documented at least once per term.
- D. Attend scheduled class times as stated below.

WEEK	SUBJECT	Assignments
<b>01/14</b>	Syllabus and Packets	
<b>01/28</b>	Discuss internships	
<b>02/11</b>	Discuss internships	
<b>02/25</b>	Discuss internships	One chapter due
<b>03/10</b>	Discuss internships	
<b>03/17</b>	Wrap up	Remainder of assignments due
<b>03/24</b>	Intern Supervisor Appreciation	

### METHOD OF EVALUATION

- A. Supervisor's final evaluation.
- B. Student conferences.
- C. Employer conferences.
- D. Completion and submission of all documents with signatures to coordinator by end of internship.
- E. Completion of all assigned homework.