

# Study 105—College Skills

## 2 Credits

### Syllabus

(2002-2005)

**I. Course Description** (Prerequisite: Concurrent enrollment in a specific linked course is required and instructor permission.)

Emphasizes learning techniques specific to the study of one linked area such as math, English, history, or a biology class. Skills include previewing textbooks and other course content, setting up study plans, taking notes from books and lectures, learning technical vocabulary, memory techniques, exam preparation, and using the or other course related resources. 2 lecture hours. Satisfies general elective requirements for the AA degree.

### **II. Student Learning Outcomes**

Study 105 fits direction into the mission of Grays Harbor College as part of our “comprehensive programs in basic education, literacy, and academic skill development.” More specifically, the read/study classes also directly address each of Grays Harbor College’s desired general education outcomes as follows:

#### *Personal and Social Responsibility*

- mesh personal expectations about skills to be learned with their classroom instructor's expectations

#### *Using Resources*

- learn how to access and use GHC resources and options available to help them meet their academic/vocational goals
- practice location of and analysis of Internet Resources as well as hard copy library resources related to concurrent academic course

#### *Literacy*

- understanding learning style theories and describe and apply own personal learning style preferences in concurrent academic course.
- build amount of time able to concentrate through recognition and elimination of distracters through application of specific strategies

#### *Competency in the Disciplines*

- learn how and then apply a variety of note taking methods to actual academics lectures
- recognize and practice a variety of text-marking and margin note procedures as a part of developing efficient strategies when doing assigned readings

#### *Critical Thinking*

- understanding test preparation and test taking strategies and apply these within concurrent academic course
- recognize and anticipate exam questions from a variety of disciplines at varying levels of thinking: recall, application, analysis, synthesis, evaluation

### **III. Textbook**

Pauk, Walter. How to Study in College, 8<sup>th</sup> edition. Houghton Mifflin Company, 2001

or

Shepard, James. College Study Skills, 7<sup>th</sup> edition, Houghton Mifflin.

### **IV. Technique of Instruction**

Information will be presented primarily through lecture/discussion. In addition, there will be in-class activities to practice skills, and out-of-class assignments designed to have students incorporate strategies learned to the linked academic course.

### **V. Organization of Course Content**

Lectures will be coordinated with textbook assignments and out-of-class application of skills taught. The following units will be covered in this course:

- Expectations and flexibility/time management
- Goal setting (short-term and long-term)—examining GHC resources options
- Concentration/Listening/Cornell Notetaking Method
- Concentration/SQ3R Study Method
- Textmarking/Notecards
- Notetaking on assigned readings
- Locating useful information through the internet and world wide web
- Memory and studying for exams/anticipating test questions

### **VI. Methods of Evaluation**

In this twenty session class which meets two times a week for ten weeks, attendance is critical. In-class quizzes and assignments may not be made up if missed. The final grade will be composed of the following:

- 80%= attendance, participation, and completion of assignments including in-class activities. Out-of-class assignments completed on time. (Assignments turned in late will be given ½ credit), and in-class quizzes.
- 20%= The Final Exam or Project

### **Other:**

Since this class does not provide specific instruction in reading skills, those students who need assistance in reading should consider taking Reading 080 or 090 instead of this class. Please discuss this with the instructor- testing available.