



Northwest Commission on College and University (NWCCU)
Annual Update for WSQA
Academic Year 2018-2019
Due October 30, 2019

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Accreditation recommendations to the College and year of recommendation	Actions taken by the college to address recommendations	Improvement results
<p>Grays Harbor College is addressing four recommendations from its Year-Three Resources and Capacity Accreditation Peer Evaluation submitted in the spring of 2014. The Year-Three Self Evaluation Report along with the Commendations and Recommendations that resulted can be found on the Grays Harbor Accreditation Web Page. The College received its Year-Seven Comprehensive Evaluation results in July of 2019. The recommendations from that report and the actions taken will be addressed in the October 2020 Annual Update for WSQA.</p>		
<p>Recommendation 1</p>		
<p>The evaluation committee recommends that Grays Harbor College continue to build and develop the process of mission fulfillment with the well-crafted Mission Fulfillment Snapshot as a tool to share with stakeholders and to build an overall system of monitoring improvement of</p>	<p>After revising the indicators of its Core Theme Scorecard to ensure they are both meaningful and relevant measures of mission fulfillment, Grays Harbor has a well-crafted Mission Fulfillment Snapshot. Indicators on the Core Theme Scorecard are updated annually, and the Strategic Planning Committee reviews that data as it becomes available. To review progress on the core themes in between scorecard updates,</p>	<p>High level results: GHC crafted a Mission Fulfillment Snapshot, based on the threshold set by the Strategic Planning Committee. The results of this snapshot were shared with the Executive Team, Board of Trustees, and college employees throughout 2018-19.</p> <p>Fulfillment of the college mission at the aggregate level is defined by the Strategic</p>

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<p>the College’s progress moving forward (Standard 1.B.2).</p>	<p>the Strategic Planning Committee meets quarterly with the core theme team leads. During these meetings, the Strategic Planning Committee receives updates from the core theme teams on the progress of the strategic action plans, and provides feedback on the work that is being done to move the indicators, and its connection to strategic priorities and mission fulfillment. The Strategic Planning Committee chairs are both members of the GHC Executive Team and give weekly “strategic updates” to the Team. The Board of Trustees generally receives an update on some aspect of the strategic plan/core themes at each of their meetings. This ongoing review of core themes, objectives, indicators, and thresholds provides a framework where multiple entities have the opportunity to assess data and outcomes and monitor mission fulfillment.</p>	<p>Planning Committee as the college exceeding (green) or meeting (yellow) the threshold for at least 70% of the indicators being measured on the core theme scorecard.</p> <p>The Strategic Planning Mission Fulfillment Report found that the college is currently fulfilling its mission with 83% of its indicators resulting in a status of exceeding (green) or meeting (yellow), exceeding the minimum threshold of 70%.</p> <p>Additionally, the individual core theme fulfillment rates ranged from 78% (academic transfer) to 88% (community service), which puts all four core themes over the minimum threshold. The results are shared annually as part of the mission-fulfillment report.</p> <p>In addition to sharing with the Board of Trustees, college constituents were informed of the mission fulfillment status at employee group meetings throughout 2018-19.</p>
<p>Recommendation 2</p>		
<p>The evaluation committee recommends that GHC adopt and publish a policy regarding the safe use, storage, and disposal of hazardous and toxic materials (Standard 2.G.2).</p>	<p>Operational Policy 525 “Management and Disposal of Hazardous Wastes” was adopted by the Grays Harbor College Board of Trustees on 9/16/14 and is posted on the college’s website.</p> <p>In addition to the Operational Policy, the College has adopted and posted Administrative Procedures 525.01 “Hazardous Waste Materials Information and Training”, 525.02 “Spill</p>	<p>In a letter dated February 4, 2015, The Commission accepted The College’s report addressing this recommendation. They indicated that: “expectations have been met and the College is now substantially in compliance with Commission criteria for accreditation.”</p> <p>Hazardous materials are disposed of annually using licensed contractors. Policy 525 and the</p>

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	Response”, and 525.03 “Hazardous Waste Disposal”. Operational Policies and Administrative Procedures can be found on the Grays Harbor College Operational Policies and Administrative Procedures web page.	related procedures are scheduled for review during the 2019-2020 Academic Year as part of the College’s regular review schedule for Board Policies.
Recommendation 3		
<p>It is recommended that Grays Harbor College develop a robust system for the collection and analysis of appropriately defined data to fully inform the planning and evaluation process for the institution, its programs and services, as well as core theme objectives and mission fulfillment and that it develop feedback mechanisms that more systematically use assessment data to improve practices and make changes to programs and services in support of mission fulfillment (Standard 3.A.3, 4.B.1).</p>	<p>Grays Harbor College continues to grow its research and data capacity. The College uses both quantitative and qualitative research results for decision-making. In addition to the College Scorecard, which relies heavily on quantitative data from college and partner databases, the college regularly conducts qualitative research to triangulate its findings. Surveys such as the Community College Survey of Student Engagement, the Graduate Survey and the PACE Climate Survey help to inform college decision-makers of the impact of their decisions.</p> <p>The Institutional Effectiveness, Research and Planning Department (IERP) maintains a Central Reporting HUB where employees can go for student demographics, student success and retention data, and other information. External data supplements college data. The Washington State Board for Community and Technical Colleges supplies several dashboards on a variety of topics (e.g. enrollment, student progress and completion, faculty and staff data, and adult basic education data) and databases for college use. There are two primary databases</p>	<p>In order to promote the use of assessment to improve practice at the institutional level, the college has implemented a more integrated strategic planning process that encompasses the work of the four core themes and five topic-specific groups. Each of these groups is responsible for a strategic action plan that includes data-informed objectives and indicators. For the core themes, these are the indicators on the core theme scorecard; for the topic-specific groups, these are things that will support the college, via its values, in meeting its core themes. With this process, each year each group is responsible for looking at its indicators and determining next steps to continue to move toward its objectives. Core Theme groups are also encouraged to use data beyond what is in the scorecard to inform their Strategic Action Plans.</p> <p>The Strategic Planning Committee provides the accountability to help ensure that these pan-institutional groups continue to assess and move forward.</p>

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	that provide information on students after they leave or transfer -- the Mutual Research Transcript Exchange (MRTE) and the Data Linking for Outcomes Assessment (DLOA) database.	
Recommendation 4		
It is recommended that for each year of operation, the College undergo an external financial audit and that the results from such audits, including findings and management letter recommendations, be considered in a timely, appropriate and comprehensive manner by the Board of Trustees (Eligibility Requirement 19 and Standard 2.F.7).	Grays Harbor College completed its Fiscal Year 2018 Financial Statement Audit in February of 2019. The Board of Trustees has reviewed this audit and it is available on the College's Web Site at: https://www.ghc.edu/sites/default/files/About_GHC/documents/financial/FY18_Audit.pdf GHC is currently working with the Washington State Auditor on the Fiscal Year 2019 Audit.	The college is in compliance with the Commission's policy requiring audits be completed within nine months of the fiscal year closing. The college administration and its Board of Trustees value the work of the independent audit process and understand the importance of completing it in a timely manner.

New Programs Approved 2018-2019:

- As of 3/13/2019, GHC is approved for the AA-DTA Degree Program in Biology
- As of 3/13/2019, GHC is approved for the AA-DTA/MRP Degree Program in Construction Management
- As of 3/13/2019, GHC is approved for the AA-DTA/MRP Degree Program in Math Education

Programs Discontinued 2018-2019:

- None

Minor and Substantive Changes 2018-2019

- As of 12/17/18, GHC is approved to offer the BAS-TE Program as a stand-alone program, meaning that it is no longer offered in conjunction with Centralia College.