

REGULAR MEETING  
GRAYS HARBOR COLLEGE BOARD OF TRUSTEES  
March 15, 2022  
Board Meeting 1:00 p.m.  
Schermer Building Room 4134 or  
ZOOM Meeting <https://ghc.zoom.us/j/84944203782>

AGENDA

- I. Call to Order/Roll Call
- II. Agenda Adoption
- III. Public Comments (Please limit comments to three minutes)
- IV. Celebration
- V. Faculty Rehire and Tenure Decisions (Action)
- VI. Executive Session

Under RCW 4230.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.

VII. Action Items as a Result of Executive Session

VIII. Action Items

- 1. Approval of February 15, 2022 Board Minutes
- 2. Resolution No. 2022-01 Authorization for State Representation of College Employee
- 3. Operational Policy 106, Mission, Vision and College Priorities

IX. Information

- 1. Accreditation Mid-Cycle Peer Evaluation Visit Preparation (Ms. Kristy Anderson)
- 2. Faculty Excellence Awards (Ms. Nicole Lacroix)

X. Standing Reports

- 1) Student Government Report (Ms. Shelly Hoffman)
- 2) Classified Staff Report (Ms. Cara Beth Stevenson)
- 3) Exempt Staff Report (Ms. Lori Christmas)
- 4) Faculty Report (Mr. Shiloh Winsor)
- 5) Administrative Services Report (Mr. Kwabena Boakye)
- 6) Instruction Report (Ms. Nicole Lacroix)
- 7) Student Services Report (Mr. Cal Erwin-Svoboda)
- 8) President's Report (Dr. Ed Brewster)
  - a. SSIB Update

9) Board Report

1. Foundation Meeting Report (Ms. Astrid Aveledo)
2. Board Art Committee Update (Ms. Astrid Aveledo and Dr. Paula Akerlund)
3. Items of Interest

XI. Non-Public Session

Non-Public Session covered by the Open Public Meetings ACT per RCW 42.30.140 (4)  
(b) pertaining to negotiations.

XII. Action Items as a Result of the Non-Public Session

XIII. Good of the Order

XIV. Adjournment

*REGULAR MEETING*  
**GRAYS HARBOR COLLEGE BOARD OF TRUSTEES**

February 15, 2022  
Study Session – 1:00 p.m.  
Board Meeting – 2:30 p.m.

Members Present: Dr. Paula Akerlund, Ms. Astrid Aveledo, Dr. Harry Carthum,  
Ms. Aliza Esty, Mr. Jim Sayce

Members Absent: None

Others who participated in the Study Session or Board meeting:

Ms. Kristy Anderson, Dr. Brad Baranowski, Mr. Kwabena Boakye,  
Dr. Ed Brewster, Ms. Linda Sullivan-Colglazier, Ms. Kari Collen,  
Ms. Holly Duffy, Mr. Derek Edens, Mr. Matt Edwards, Mr. Darin Jones,  
Mr. Cal Erwin-Svoboda, Ms. Cara Beth Stevenson, Ms. Sandy Zelasko

Before the study session began, Dr. Carthum introduced new Board member, Ms. Aliza Esty.

**Study Session – Enrollment**

Dr. Brewster said the focus of the College Priority #5 work group has been changed from Strengthen community connections and partnerships to Strengthen enrollment, partnerships, and pathways to student achievement. He reported an All-College-Day meeting was held on February 4<sup>th</sup> that addressed enrollment challenges. Attendees participated in breakout sessions that encouraged feedback regarding enrollment strategies. The main theme from those sessions was the college needs to develop connections with middle schools, high schools, employers and the community.

Information on marketing, outreach, and retention efforts were presented. Highlights included:

Comparison of the following:

- Total state-funded annual FTE - 2012-13 to 2021-22.
- Fall Quarter – State Funded and running Start – Fall 2012 – Fall 2021
- Unique students by new/returning status – Fall 2015 – Fall 2021
- Applications and conversions: Fall Quarters 2019 – 2021
- College-level credit milestones by the end of year 1 – 2013-14 – 2019-20
- Unique students by full/part time – Fall 2015 – Fall 2021

Overview of strategic enrollment management

Strategies for impacting enrollment

Marketing and communications efforts

Outreach and recruitment

New student entry process

Guided Pathways goals

- Clarify paths to student end goals
- Help students choose and enter a path

- Help students stay on a path
- Ensure that students are learning

An overview of Senate bills 5227 and 5194 was reviewed. They are a system-wide approach to ensuring equitable access and educational success for all residents, particularly for students from communities of color, disabilities and low-income communities.

Comments from Board members included the following:

Dr. Carthum - He is concerned about the low conversion rate from a person filling out an application to enrolling.

Ms. Aveledo - Our community has special needs. Many potential students with great skills have a fear of testing which prevents them from considering college. It is important they interact with a person who walks them through the process.

Mr. Sayce – It is important to understand how young people are influenced and reach them at a young age.

Ms. Esty – She agreed with Ms. Aveledo that often times a prospective student doesn't know where to start. It is important for them to meet with a person who reassures them there are services available, including assisting them with their financial aid application.

Dr. Carthum – Students do better when they have colleagues to confer with. Not having many students on campus affects that connection.

Mr. Sayce - The Port of Willapa Harbor is in negotiations to acquire a large parcel of land in South Bend and one of the thoughts is to support entrepreneurship/small business development. There is interest in rethinking the purpose of the Riverview Education Center in Raymond to make it more relevant to the area with respect to small business development training. Dr. Brewster responded that we need to look at the best utilization of the Riverview Center. It has been under-utilized the last few years.

Dr. Carthum thanked presenters for the informative information.

## **Regular Meeting**

Dr. Carthum asked Ms. Esty to introduce herself. She reported she received her AA degree from GHC in 2020 and his finishing her BA degree in accounting from Western Governors University this year. She is currently employed at the Grayland Water Department.

### **I. Call to Order/Roll Call**

Roll was called and all members were present.

### **II. Agenda Adoption**

It was moved and seconded to adopt the agenda as presented. Motion carried.

### **III. Public Comments**

None

### **IV. Celebration**

Dr. Carthum said he would like to take this time to recognize the contributions of Mr. Blauvelt. He has been the senior member of the Board until his term ended in September, 2021. He stayed on the Board until the Governor appointed Ms. Esty. Dr. Carthum said he learned a lot from Mr. Blauvelt and appreciates his thoughtfulness and knowledge. Mr. Blauvelt responded it has been a privilege to serve on the Board and enjoyed working with both Dr. Brewster and Dr. Minkler. He said his fellow Board members are collaborative and are dedicated to the College. His fellow Board members and Dr. Brewster expressed their appreciation to Mr. Blauvelt for his service to the College.

## V. Action Items

### 1) Approval of January 18, 2022 Board meeting minutes

Dr. Akerlund asked that the January 18, 2022 minutes be amended to note that the Board took action to authorize a sub-committee consisting of herself and Ms. Aveledo to advise the Board regarding art for the new SSIB.

Ms. Aveledo stated her name was spelled incorrectly in the minutes.

It was moved and seconded to adopt the minutes of the January 18, 2022 Board meeting to include the aforementioned amendments. Motion carried.

### 2) Operational Policy 656, Telework and Flexible Work Hours

Mr. Jones presented Operational Policy 656, Telework and Flexible Work Hours for a second reading and adoption. It was moved and seconded to approve Operational Policy 656, Telework and Flexible Work Hours. Motion carried.

## VI. Information

None

## VII. Standing Reports

### 1) Student Government Report

Mr. Erwin-Svoboda reported for Ms. Hoffman who was not able to attend the meeting. Student government activities include the following:

#### **Weekly**

- Coffee Chat Tuesdays 8-10 AM
- Pizza Workshop Wednesdays 11 AM-1 PM
- Pantry Tuesdays 10 AM-2 PM
- Cornhole Thursdays 11AM-1 PM
- Foodster Fridays (cooking Video collaboration with Arc of GH)

#### **One time only**

- Today 12:30-2:00 PM Self Love Event
- Wednesday 12:30-2:00 PM Chocolate Day
- Thursday 12:30-2:00 Day of Hope
- Friday 12:30-2:00 PM School Love

### 2) Classified Staff Report

Ms. Stevenson reported the following:

- ctcLink continues to be an issue for classified staff, especially Financial Aid personnel. They are working in ctcLink and the old system which results in having to do double entry for all information. They will transition to ctcLink during the 2022-23 academic year.
- The classified staff union (WPEA) is working with the Washington state Labor Council to sponsor workshops for employees who might be running for political office and need advice on fund-raising and establishing a campaign.

### 3) Exempt Staff Report

Ms. Christmas reported the following:

A timeline for exempt staff bargaining has not yet been established.

There are concerns regarding the following:

ctcLink issues, especially with access.

Empty staff positions that have not been filled.

Discussions about the bookstore being outsourced.

- 4) Faculty Report  
Mr. Winsor reported students are registering for Spring Quarter. Some classes are already full.
- 5) Administrative Services Update  
Mr. Boakye presented an update on the FY 2022-23 budget development process. Budget managers were sent a template for requests. They have been received and collated for the president and e-team. All the requests were shared at the January all-campus budget meeting. There will be an audit entrance meeting in preparation of the FY 2021 audit. Two Board members will be invited to attend.
- 6) Instruction Update  
Ms. Lacroix's report was included in backup materials received prior to the meeting.  
Highlights included:  
Tenure and rehire information will be forwarded to the Board in preparation for the March Board meeting for rehire and tenure voting.  
Ms. Aveledo said she does not have concerns about the current tenure process and is not anticipating there will be issues. She said the process cannot be built on the assumption that all will go well and currently there is no time in the process if a concern arises. She said she would like to spend more time calibrating the Board's expectations around this process for future years.  
Ms. Lacroix next reviewed the progress status and future direction of the three instructional goals including asking faculty to commit to adopt at least one of eight inclusive practices aimed at closing racial equity gaps.  
Dr. Akerlund said she is excited to hear about challenging equity goals in the instructional programs.
- 7) Student Services Update  
Mr. Erwin-Svoboda's report was included in backup materials received prior to the meeting.  
Highlights included:
- Enrollment is down 14.8% from this time last year.
  - Update on upcoming events at the Bishop Center. All performances are either in-person or virtual.
  - Choker athletics – upcoming home games.
  - Spring Quarter registration has begun.
  - The Diversity Advisory Committee will host a conversation with Dr. Doreen Harden-Cato, a world renowned educator, advocate and leader.
- 8) President's Update  
Dr. Brewster's report was included in backup materials received prior to the meeting.  
Highlights included:
- The mid-cycle accreditation report was sent to the Northwest Commission. They will be conducting a virtual visit to campus on April 14 and 15. Evaluators will want to meet with Board members during that time.
  - All-College-Day on February 4 was successful in engaging the college community in discussion about how to increase our enrollment efforts.
  - There are on-going conversations with local hospital administrators and school superintendents to develop a planning process to build pipelines for careers in allied health.

- Mr. Edens, Ms. Lacroix and Dr. Brewster attended a meeting at the Ocosta School District about training for Marine industries.
- There are plans to expand our CDL program to meet the need for truck drivers.

9) Board Report

a. Foundation Meeting Report

Ms. Aveledo reported highlights from the recent GHC Foundation meeting:

The Board's donation to the Foundation's "Journey" fund-raiser qualified for a matching donation.

The Board is supporting three scholarships.

b. Other Items of Interest

Dr. Carthum stated the March Board meeting will be a hybrid meeting, in-person and zoom.

VIII. Executive Session

Under RCS 4230.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.

The Board entered into executive session at 3:33 p.m. for the purpose of reviewing the performance of a public employee. The session is anticipated to last approximately twenty minutes.

The meeting was reconvened at 4:16 p.m.

IX. Action Items as a Result of the Executive Session

None

X. Good of the Order

Ms. Anderson – Asked that if anyone hears on ad on social media about the college to let her know.

Mr. Edens – Centralia College was hit with ransomware.

Ms. Stevenson – Welcomed trustee Ms. Esty and said she looks forward to working with her.

Ms. Hood – Choker Club is selling crab for a fund-raiser that benefits Choker athletics.

XI. Adjournment

The meeting was adjourned at 4:22 p.m.

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Dr. Ed Brewster, Secretary

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Dr. Harry Carthum Chair

**GRAYS HARBOR COLLEGE**  
**Board of Trustees Meeting**  
**March 15, 2022**

## Written Report

### **Background Information:**

<b>Agenda Item:</b>	<b>VIII – 2 - PASSING OF RESOLUTION NO. 2022-01</b>
<b>Topic:</b>	<b>Authorization for state representation of college employee</b>
<b>Type of Item:</b>	<b>Action</b>
<b>Prepared By:</b>	<b>Darin Jones</b>
<b>Attachments:</b>	<b>RESOLUTION NO. 2022-01</b>

### **Narrative**

A legal action, *NATHANIEL J. RIDGEWAY v. WASHINGTON STATE COMMUNITY COLLEGE DISTRICT NO. 2, d.b.a. GRAYS HARBOR COLLEGE; MICHAEL BRUNER and JANE DOE BRUNER and the marital community comprised thereof; and JOHN DOES 1-10, et al*, has been commenced involving this institution of higher education; a

Michael Bruner, a former employee of the institution designated below, and his spouse, Jane Doe Bruner, have been named as individual defendants in the lawsuit and have requested the Board to authorize their defense under RCW 28B.10.842.

### **ACTION REQUESTED:**

PASSING OF RESOLUTION NO. 2022-01.



**RESOLUTION NO. 2022-01**  
**A RESOLUTION OF THE BOARD OF TRUSTEES OF**  
**GRAYS HARBOR COLLEGE**  
**AUTHORIZING INDEMNIFICATION**

**WHEREAS**, a legal action, *NATHANIEL J. RIDGEWAY v. WASHINGTON STATE COMMUNITY COLLEGE DISTRICT NO. 2, d.b.a. GRAYS HARBOR COLLEGE; MICHAEL BRUNER and JANE DOE BRUNER and the marital community comprised thereof; and JOHN DOES 1-10, et al*, has been commenced involving this institution of higher education; and

**WHEREAS**, Michael Bruner, a former employee of the institution designated below, and his spouse, Jane Doe Bruner, have been named as individual defendants in the lawsuit and have requested the Board to authorize their defense under RCW 28B.10.842; and

**WHEREAS**, the Board finds that Michael Bruner, former Head Coach, Baseball, was acting or purporting to act in good faith in the performance of his duties as those terms are used in RCW 28B.10.842, RCW 4.92.060 and RCW 4.92.070; and

**NOW, THEREFORE BE IT RESOLVED** that the Board of Trustees authorizes the defense and indemnification of Michael Bruner and Jane Doe Bruner and the martial community comprised thereof by the State in the legal action *NATHANIEL J. RIDGEWAY v. WASHINGTON STATE COMMUNITY COLLEGE DISTRICT NO. 2, d.b.a. GRAYS HARBOR COLLEGE; MICHAEL BRUNER and JANE DOE BRUNER and the marital community comprised thereof; and JOHN DOES 1-10, et al*, Grays Harbor County Cause Number 21-2-164-14, pursuant to RCW 28B.10.842.

**PASSED AND APPROVED** by the Board of Trustees of

Grays Harbor College at its meeting on February 15, 2022.

Grays Harbor College  
Board of Trustees  
March 15, 2022

**Written Report**

Agenda Item: VIII – 3 - Operational Policy 106  
Topic: Vision, Mission, College Priorities  
Type of Item: Action  
Prepared By: Kristy Anderson

**Narrative:**

Operational Policy 106 outlines GHC's Vision, Mission, and Core Themes (now called College Priorities). The existing [OP 106](#) specifies these items, it is outdated (last updated in 2018), and needs to be updated. The request for the Board to pass this more general version of the policy which will allow for the current Mission, Vision and College Priorities and well as future changes.

Current [Mission, Vision, and College Priorities](#) can be found on the college's web site and are as follows:

**Vision**

Grays Harbor College inspires our students and enriches our community by providing positive growth through learning.

**Mission**

Grays Harbor College provides meaningful and engaging learning opportunities and support services to enhance the knowledge, skills, and abilities of our students and support the cultural and economic needs of our community.

**College Priorities**

- Enrich student learning
- Promote student, faculty, and staff success
- Foster a diverse, equitable, and inclusive learning environment
- Ensure effective, efficient, and sustainable use of college resources
- Strengthen enrollment, partnerships, and pathways to student achievement

**Next Steps:**

If the Board passes the proposed changes to OP 106, the policy will be updated as soon as possible.

**GRAYS HARBOR COLLEGE**

**Operational Policy**

**Subject: Vision, Mission, and College Priorities**

**Page 1 of 1**

**Operational Policy Number: 106**

**Date adopted: 2/21/06, Revised 2/15/11, 11/20/18, 3/15/22**

Grays Harbor will have a mission, vision, and college priorities that provide the basis for institutional effectiveness including planning, assessment, and resource allocation activities. The college will review its mission, vision, and college priorities every seven years as part of its ongoing system of planning and may review/revise them more often as needed. The mission, vision, and college priorities will be made available on the college web site.

**GRAYS HARBOR COLLEGE**  
**Board of Trustees Meeting**  
**March 15, 2022**

**Written Report**

Agenda Item: IX – 1 Accreditation Mid-Cycle Peer Evaluation Visit Preparation

Type of Item: Information

Prepared By: Kristy Anderson

Attachments: Mid-Cycle Report (separate attachment)

Accreditation Prep Presentation (separate attachment)

**Narrative:**

This year is the third year of GHC's seven-year accreditation cycle with the [Northwest Commission on Colleges and Universities](#) (NWCCU). As part of the third-year activities, GHC has submitted a Mid-Cycle Report to the Commission and the College will have a visit by three peer evaluators on **April 14<sup>th</sup> and 15<sup>th</sup>**. The peer evaluation visit is intended to verify the information in the Mid-Cycle Report and to make sure the College is prepared for its Comprehensive Year-Seven Evaluation in the spring of 2026.

This presentation will cover some basic information about accreditation and the upcoming visit as well as the topics reported on in the Mid-Cycle Report. It will also identify and review the topic areas that Board of Trustee members may be asked about by the peer evaluators.

In preparation for this presentation, Board members may want to review GHC's Mid-Cycle Evaluation Report (February 2022) and the College Priority Summary Scorecards (for College Priorities 1-4; CP#5 is undergoing significant revision at this time).

The Mid-Cycle Report Covers the following Areas:

**Main Report:**

- Section 1: Assessment of Institutional Effectiveness
- Section 2: Student Achievement
- Section 3: Programmatic Assessment
- Section 4: Moving Forward

**Addendum:**

- Recommendation 2: Review of Policies
- Recommendation 3: Integrated Planning & Resource Allocation
- Recommendation 4: Student Learning Outcomes Assessment
- Recommendation 5: Assessment of Accomplishments & Evaluation of Planning

**Next Steps:** It is likely that the Peer Evaluation Team Chair will want to speak with members (probably 2) from the Board of Trustees. If possible, it would be helpful to have the Board identify members who can be available on April 14<sup>th</sup> and/or 15<sup>th</sup> to participate in a meeting or two.

# GRAYS HARBOR COLLEGE

## Board of Trustees Meeting

March 15, 2022

### Background Information:

**Agenda Item:** X – 5 - Standing Reports  
**Topic:** Administrative Services Update  
**Type of the Item:** Information  
**Prepared By:** Kwabena Boakye  
**Attachments:** None

### Narrative:

The Administrative Services areas are Business Office, Campus Operations, Procurement Services and Auxiliary Services. Updates include the following.

1. FY 2022-23 Budget Development
  - Fee Schedule will be submitted for BOT approval in April
  - ETeam decisions on budget requests will be shared at April All College Budget meeting
  - Preliminary draft salary increases (COLA) information from the SBCTC
    - a. 3.25% for classified employees
    - b. \$2,000 lump sum for classified employees making less than \$99,000 per year
    - c. 4.67% for I-732 employees (faculty at GHC)
    - d. 3.25% for exempt employees
2. FY 2021-22 Budget Status
  - 1st Quarterly Budget Report was presented at the October Board meeting
  - 2<sup>nd</sup> Quarterly Budget Report was presented at the January Board meeting
  - 3<sup>rd</sup> Quarterly Budget Report will be presented at the April 2022 Board meeting
3. FY2021 Audit
  - State Auditor's Office financial audit entrance conference completed
  - SAO audit fieldwork ongoing

### Action Required

None.

**GRAYS HARBOR COLLEGE**  
**Board of Trustees Meeting**  
**March 15, 2022**

**Background Information:**

**Agenda Item:** X – 7 Standing Reports – Vice President for Student Services  
**Topic:** Enrollment  
**Prepared by:** Cal Erwin-Svoboda  
**Attachments:** Enrollment Report

<b>FTE: Winter 2022</b>	<b>03/09/2021 Day # 46</b>	<b>03/08/2022 Day # 46</b>				<b>04/13/2021 FINALS</b>
	<b>2020-21</b>	<b>2021-22</b>	<b>Difference</b>	<b>% Diff from 2021 to 2022</b>	<b>Winter 2021 FTE change to end of quarter</b>	<b>Final FTE Numbers for Winter 2021</b>
1-Academic	514.48	456.29	-58.19	-11.3%	-0.33	514.15
Transfer						
2-Transition	106.63	81.17	-25.47	-23.9%	-	106.63
Programs						
3-Vocational	336.77	277.87	-58.90	-17.5%	-	336.77
4-BAS Programs	71.33	58.62	-12.71	-17.8%	-	71.33
<b>State Support Total</b>	<b>1029.22</b>	<b>873.95</b>	<b>-155.27</b>	<b>-15.09%</b>	<b>-0.33</b>	<b>1028.89</b>
3-Running Start	294.00	267.08	-26.92	-9.2%	-3.33	290.67
<b>State Support + Running Start Total</b>	<b>1323.22</b>	<b>1141.03</b>	<b>-182.19</b>	<b>-13.8%</b>	<b>-3.67</b>	<b>1319.55</b>

***Last Year to This Year***

Comparing 03/09/2021 – 46th day of the quarter, to 03/08/2022 – 46th day of the quarter. On 03/09/2021, we had reached **64.7%** of our **1591 FTE State-Funded** quarterly goal. As of 03/08/2022, we are currently at **54.9%** of our **1592 FTE State-Funded** quarterly goal.

Total **State-Funded FTE** is at -155.3 FTE compared to 03/09/2021. Combining FTE for State-Funded and Running Start enrollments, the total is at -182.2 FTE compared to the closest date for winter 2021.

***Worker Retraining***

Worker retraining (a sub-set of state-funded FTE) is at **118** out of an estimated **202** quarterly goal (**58%**)

***Spring Quarter Enrollment Snapshot***

Thirty-four (34) days before the quarter, compared to same date last year (03/08/2021) we had reached 48.7% of our 1423 State-Funded quarterly goal. As of 03/08/2022, we are currently at 39.8% of our 1424 FTE-State Funded quarterly goal.

***Increasing Enrollment***

- College personnel presented scholarship and running start workshops (Montesano, Wishkah), college and career fair (North Beach) running start information night (Taholah), including a zoom-based session between February 09 – 28 and engaged with a total of 390 participants.
- GHC has been well represented on the radio promoting support services, programs and more.
- TRIO EOC has been in the community spreading the word at Raymond school district and local library, Aberdeen Lions Club (presentation), Riverview Education Center and Taholah HS.
- The Strategic Enrollment Management (SEM) planning team has met several times as part of the relaunch of *College Priority 5 – Strengthen Enrollment, Partnerships, and Pathways to Student Achievement*. The team met with CP5 to share the vision, gather feedback and is actively developing metrics for the SEM plan, recruiting members and building momentum for the work.

**Topic:** Other Report Items  
**Prepared by:** Cal Erwin-Svoboda  
**Student Services Division**

- As a strategy to recruit and retain students, the summer and fall registration periods have been moved up nearly two weeks. The new dates are as follows: currently enrolled veterans (May 5), current students (May 9) and new students (May 12). [College Priority 2]
- Congratulations to the entire cast and crew of the spring musical who worked tirelessly for months while simultaneously navigating ever-evolving safety protocols, the omicron surge and everything that comes with opening a facility after a two-year hiatus. [College Priority 2]
- This year's commencement ceremony will be held in-person at Olympic Stadium on Wednesday, June 22 at 7:00p. Due to a venue conflict the date had to be moved from the planned Friday date. Find out more about the event by visiting [www.ghc.edu/graduation](http://www.ghc.edu/graduation). [College Priority 2]
- We are hiring for a variety of career opportunities. Visit [www.schooljobs.com/careers/ghc](http://www.schooljobs.com/careers/ghc) for more information about the positions and to share with your networks. [College Priority 4]
- The Diversity Advisory Committee (DAC) hosted Dr. Doreen Harden-Cato, a world-renowned educator, advocate with a grant funded by TwinStar Credit Union last month [College Priority 3]

#### **Bishop Center – Upcoming Events**

**Thursday, March 17 at 7:00p** – *GHC Jazz Band & Jazz Choir Concert*

Quarterly concert featuring GHC students under the direction of Dr. William Dyer and Kari Hasbrouck. Admission is \$5 and kids 12 and under are free.

**Friday, April 29 at 7:00p** – *The River Documentary* (rescheduled date)

See the award-winning film documentary about the success and failure of managing the homeless encampment in Aberdeen, Washington. Hear from the people living at the River. This event is free to the public with donations of blankets, coats, and supplies for local shelters being accepted.

**GHC's Summer Musical, *Rock of Ages* – July 21-24**

The summer program is returning to the Bishop Center this July with the production of, *The Rock of Ages*. Paige Mellon-Jackson who is no stranger to community-based theatre on the Harbor will direct this program. Her work will compliment what Dr. Andrew Gaines does fall-spring each year on campus. To buy tickets and find out more about events coming up this spring, please visit [www.ghc.edu/bishop](http://www.ghc.edu/bishop).

#### **Choker Athletics Updates & Spring Sports**

**Winter Sports Updates** - the Men's basketball team finished the regular season last week and said farewell to six sophomores who will be graduating this spring. The men's wrestling team won its 6<sup>th</sup> consecutive NW Conference Championship and women's team competed in the NCWA Northwest Folkstyle Championship. Each team has qualified wrestlers for the National Tournament in Allen, TX.  
**Spring Sports** - here are the upcoming dates and times of Choker Athletics home games this spring.

##### **Men's Baseball**

- April 3, Sunday vs. Pierce College (1p)
- April 9, Saturday vs. Lower Columbia (1p)
- April 15, Friday vs. Lower Columbia (Time TBD)

##### **Men's & Women's Golf**

- April 10-11, NWAC League Match (Men @ Highlands and Women @ GH Country Club)

All home baseball games are played at the Olympic Stadium in Hoquiam. For more about live-stream options and match location of men and women's golf, please visit [www.ghcathletics.com](http://www.ghcathletics.com).

## GRAYS HARBOR COLLEGE

### Board of Trustees Meeting

March 15, 2022

#### Background Information:

**Agenda Item: X – 8 - President's Report**

**Topic: Various Topics**

**Prepared By: Ed Brewster**

#### **College Priorities:**

1. **Enrich Student Learning**
2. **Promote student, faculty, and staff success.** In the interest of student success, Cal and I are meeting with Student Government and student athletes about concerns they have regarding our support of athletics. More will be reported about how we might better support athletics as we move forward.
3. **Foster a diverse, equitable, and inclusive learning environment.** On February 24<sup>th</sup>, College Priority #3 workgroup arranged for a presentation by Dr. Doreen Harden-Cato, a lifelong educator who spent time on the Harbor for several years and served as a member of the North Beach School Board and founded Grays Harbor Youthworks, an organization that places high school students in internships in the community. Dr. Harden-Cato spoke of her ancestors brought to the U.S. as slaves and of her own life as an advocate for racial equity.
4. **Ensure effective, efficient, and sustainable use of college resources.** Planning for the 22/23 fiscal year budget is on-going. E-Team has reviewed the requests for personnel, weighted them and rank ordered the positions. Several replacement and revised positions have been approved with little additional cost to the operating budget. The next step will be review of the requests for goods and services. Progress on the new SSIB has halted, due to an oversight by the civil engineering firm to apply for a permit from the Department of Ecology. During this gap in construction, work is being accomplished to order materials to be in place when construction begins. We expect to proceed with the project construction the week of March 21<sup>st</sup>.
5. **Strengthen Enrollment, Partnerships and Pathways to Student Achievement.** Kari Collen and Brad Baranowski called the first meeting of the redefined College Priority #5 workgroup. The meeting focused on enrollment trends over the past ten years and the decline beginning in the 2019/20 year and reviewing the enrollment management plan developed by the Strategic Enrollment Management committee. The purpose of the meeting was to define the vision of the committee and to propose subdividing the group into an oversight group, a group focused on enrollment and a group focused on retention. The next steps are to develop objectives, a scorecard and an action plan to move forward with strengthening enrollment and retention through specific action steps. We continue to meet with Hospital administrators about the healthcare pipeline and with the Ocosta School District about training for the Marine Trades. Trustee Jim Sayce and I have been meeting with business and educational leaders to discuss future economic development opportunities for Willapa Harbor and how the college might contribute further to the needs of the community.



GRAYS HARBOR COLLEGE  
Board of Trustees  
March 15, 2022

Agenda Item: SSIB Update – March 2022  
Type of Item: Informational  
Prepared By: Keith Penner & Floyd Plemmons  
Attachments: None

- A) Contractor narrative and schedule  
See attached for most recent contractor status report.
- B) Construction Stormwater General Permit (CSGP) status.
- A CSGP is required for projects of the size of SSIB. The permit requires us to provide information as to how stormwater runoff will be handled during construction. Responsibility for applying for this permit was assigned to the civil engineer (SCJ Alliance) per contract documents.
  - The permit application was never prepared or submitted to Department of Ecology by SCJ Alliance. This was discovered during the first week of February.
  - Upon discovery, SCJ created and submitted permit documents. This includes a requirement to publish a public notice, which was done in the Daily World on 2/17/22 and 2/24/22. After second notice, DoE requires a 30 day waiting period for public comment. See attached document: Acknowledgement of NPDES Permit Delay
  - OAC team decided to suspend operations rather than proceed without this permit and risk fines if discharge of water occurred in violation of DoE regulations.
  - Per DoE regulations the permit is automatically issued on day 31, unless there is a substantive objection to the stormwater mitigation plan included as part of the permit application.
  - OAC team is working with DoE and City of Aberdeen to ensure we can resume construction on or about March 28, 2022.
  - Delay is being mitigated to some extent by processing Requests for Information (RFI) and submittals. Subcontractors are also being encouraged to order materials in order to mitigate industry-wide supply chain issues.
  - Forma Construction Company submitted a preliminary Daily Overhead Cost, which will be reviewed by GHC, A/E and DES.
  - Floyd Plemmons and Keith Penner have been in discussion with DES to determine appropriate steps forward. DES has given preliminary guidance that this is an issue worth investigating. Cost and time impacts need to be determined, and discussions must be held with Architects/Engineers, General Contractors, DES and GHC. This will be pursued over the next few weeks.

