

GRAYS HARBOR COLLEGE
Aberdeen, Washington
Regular Meeting of the Board of Trustees
January 19, 2016

Members Present: Mr. Art Blauvelt, Dr. Harry Carthum, Ms. Rebecca Chaffee, Ms. Denise Portmann,
Ms. Fawn Sharp (participated by phone)

Members Absent: None

Others: Ms. Kristy Anderson, Dr. Ed Brewster, Ms. Laurie Clary, Mr. Joe Gillette,
Mr. Jason Hosenev, Mr. Darin Jones, Mr. Justin Kjolseth, Ms. Barbara
McCullough, Ms. Kathryn Staats, Ms. Sandy Zelasko

1. Call to Order

Chair, Ms. Portmann called the meeting to order.

2. Agenda changes

None

3. Approval of Minutes

It was moved and seconded to adopt the minutes from the November 17, 2015 Board meeting.
Motion carried.

4. Public Comments

None

5. Awards and Recognition

Dr. Brewster introduced Mr. Joe Gillette, GHC's Transforming Lives nominee. He has had significant challenges in his life that he has overcome. He is president of PTK, a member of the Tyee Service club and a mentor to other students. Mr. Gillette said he appreciates being the nominee and tries to do his best every day.

6. Board Development (Mr. Jason Hosenev)

Mr. Hosenev presented the Student Services Division Annual Report. Highlights included:

Review of the five organizing principles

Access

Student Success

Student Engagement

Student Health and Wellness

Support for Underprepared and underrepresented populations

2014-15 Highlights

Division Restructure

New SSS STEM Grant

Student Life Projects

New Athletic Program

Department Reports to the Board in 2014-15

Workforce Support Services
Student Life
TRiO Support Services
Athletics
Disability Resource Services

Future Reports to the Board

Enrollment Services (February, 2016)
Student Development (March, 2016)
Financial Aid (April, 2016)
Bishop Center (May, 2016)

5. College Input (Reports)

a. Trustees' Report

- 1) ACT Legislative Conference 1/24, 1/15, 2016 – Ms. Chaffee, Ms. Portmann and Dr. Brewster will attend the ACT Legislative Conference in Olympia.
- 2) GHC Foundation Mystery Getaway Event 2/25/16 – It was moved and seconded to contribute \$1,000.00 from the Board of Trustees account to the Mystery Getaway event that funds the college's World Class Scholars program. Motion carried.
- 3) Presidential Search Process Update – Ms. Portmann reported forty applications have been received for the college president position. The presidential search committee will meet on February 2nd, 2016 and narrow the field down to ten applicants. Supplemental questions will be forwarded to the finalists. The committee will meet again on March 1st and narrow the field down to three to five. Mr. Kjolseth added that the Board reserves the authority to recall candidates even after the semi-finalists have been determined. This helps protect the confidentiality of the Search Committee in light of Open Public Meetings Act requirements.

b. ASGHC President Report (Ms. Kathryn Staats)

Ms. Staats reported on the following:

New student orientation – fifty students participated in person and forty on-line.

Activities – Music in the HUB, a student sponsored trip to a Portland Trailblazers basketball game, and plans to recognize Black History month in February.

New Club – Chokers for Christ.

Diversity Center – The Choker Dining Room is being renovated to house the Diversity Center. The remodel is 100% student funded.

Recycle Competition with Centralia College

Fireside Renovation – The Fireside Room is being renovated. The grand opening will be in February, 2016.

Charlie Choker Mascot – Student government has purchased a Charlie Choker Mascot costume. Student volunteers will wear the costume at various events.

Chokers Who Rock – Every month a publication is distributed that features four students who have been nominated by faculty, students and/or staff.

Pen Pal Program – Student government has partnered with Stevens Elementary school to develop a pen pal program between GHC students and third graders at Stevens. To date, twenty-five GHC students are participating in the program.

Batting Cage – ASGHC funded \$150,000 for a batting cage to be built on the lower parking lot on campus. In order to complete the project, athletics need to match that amount. The total cost is estimated to be \$400,000. Ms. Staats said there is a possibility students would fund more.

- c. Classified Staff (Mr. Randy Karnath)
Mr. Karnath was not in attendance.
- d. Faculty Report (Ms. Lynne Lerych)
Ms. Lerych was not in attendance.
- e. President's Report (Dr. Ed Brewster)
 - 1) Highlights from the recent presidents' meeting were included in backup materials received prior to the meeting.
 - 2) Items of Interest
None
- f. Vice President for Instruction (Ms. Laurie Clary)
 - 1) Nursing Program Fee Addition
Ms. Clary reported the nursing faculty would like to utilize a test developed primarily for nursing programs as part of their selection process for 2016-17. She noted that the selection process for the program is very selective and this tool would assist them in admitting the best qualified individuals with the best potential for success. Many nursing schools across the country use this test. The cost to the student is \$75.00. It was moved and seconded to approve the fee. Motion carried.
 - 2) Bachelor of Applied Science Degrees Update
 - Mr. Clary reported we have received approval from the accrediting body to offer a Bachelor of Applied Science degree in Organizational Management. The first cohort is scheduled to begin Fall Quarter, 2016.
 - We are in a partnership with Green River College to offer a BAS in Forestry Resource Management. We expect to receive approval soon.
 - Progress continues on program development with Centralia College for a Bachelor of Applied Science degree in Teacher Education. The proposal will be presented to the Professional Educator Standards Board and the State Board in May, 2016. If approved, the proposal will be presented to the Northwest Commission on Colleges and Universities.
 - 3) GHC/UW Science Collaboration
The college has signed an agreement with the University of Washington to locate the Olympic Natural Resource Center's Olympic Harmful Algae research on the GHC campus. We will provide lab and office space for the program. GHC students will receive mentorship, field work and learning opportunities. The only expense to the college is the office phone.

g. Vice President for Student Services (Mr. Jason Hosenev)

- 1) Enrollment – Mr. Hosenev reported Winter Quarter enrollment is up 10%. He noted that academic transfer is down, transition programs are up and vocational is down. Running Start continues to grow.

h. Vice President for Administrative Services (Ms. Barbara McCullough)

Ms. McCullough did not have a report this month. She said at the next Board meeting she will present the December, quarterly and financial analysis report. She said she is also working on the final investment policy for the Bishop funds. Dr. Brewster said we are still committed to discontinuing our reliance on reserves by generating more revenue by enrolling more tuition paying students.

6. Executive Session

Under RCW 42.30.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.

7. Action Items as a Result of Executive Session

None

8. Adjournment

It was moved to adjourn. The meeting was adjourned at 2:49 p.m.

Edward J. Brewster, Secretary

Denise Portmann, Chair