

REGULAR MEETING

GRAYS HARBOR COLLEGE BOARD OF TRUSTEES

May 16, 2017 – 2:00 p.m.

Room 4331, Schermer Building

Members Present: Mr. Art Blauvelt, Dr. Harry Carthum, Ms. Rebecca Chaffee,
Ms. Denise Portmann, Ms. Fawn Sharp

Members Absent: None

Others: Ms. Kristy Anderson, Ms. Laurie Clary, Ms. Lindsey Coulson,
Mr. Andrew Glass, Dr. Amanda Gunn, Mr. Jason Hosenev, Mr.
Darin Jones, Mr. Mike Kelly, Mr. Justin Kjolseth,
Mr. Nick Lutes, Dr. Jim Minkler, Ms. Yulisa Morelia, Ms. Julie
Nelson, Ms. Rose Pendergast, Mr. Keith Penner, Ms. Diane Smith,
Ms. Sandy Zelasko

Celebrating Success

Fish Lab Volunteers

Dr. Amanda Gunn, Biology instructor, introduced students who volunteer in the Fish Lab. They are also involved in cleaning up Frye Creek and planting trees. Students all agreed their experiences have been very meaningful, resulting in some of them changing their majors to more scientific fields.

I. Call to Order

The meeting was called to order.

II. Agenda Changes

None

III. Public Comments

None

V. Action Items

1) Approval of Minutes

It was moved and seconded to adopt the minutes from the April 18, 2017 Board meeting. Motion carried.

VI. Standing Reports

1) Student Government Report (Ms. Yulisa Morelia)

Ms. Morelia reported on student activities, including the following:

Thirty students participated in Campus Day of Service activities.

Relay for Life events raised \$300.00.

Student government sponsored a trip to a Mariners game.

The budget process has begun.

A transition meeting between current ASGHC officers and incoming officers was held.

Ms. Coulson introduced students who attended the Power of One Conference.

Nine students participated. Students reported they benefited from the conference.

2) Classified Staff Report (Mr. Randy Karnath)

Mr. Karnath reported the following:

The Staff Development Committee has awarded \$3,000.00 to classified staff to continue their education.

Classified Staff break away day will be held in July.

3) Faculty Report (Ms. Julie Nelson)

Ms. Nelson reported some faculty have expressed concern regarding the VPI search process. Of the four original candidates only one is remaining.

Dr. Minkler responded saying if the search is not successful, the position will be posted again.

4) President's Report (Dr. Jim Minkler)

Dr. Minkler reported the following highlights from the recent presidents' meeting:

- Most community and technical colleges are experiencing declining enrollments. Strategic enrollment management strategies were discussed.
- The Student Achievement (SAI) advisory committee shared a report that contained revisions to the current way SAI points are awarded.
- GHC is one of four colleges that is located on DNR land. It is expected that DNR will transfer land to the State Board which will allow the college to work with the YMCA and the Aberdeen School District on a joint recreational facility project.

The Whiteside Building, owned by the college has been listed for sale for \$500,000.

Dr. Minkler reported on BAS programs that will be offered beginning Fall Quarter and other programs being considered for the future.

If the Legislature does not pass a budget, Dr. Minkler said the college would need the Board's permission to communicate with Stafford Creek Corrections Center employees that we will have to suspend operations until there is a state budget. It was moved and seconded to authorize the president to notify staff at Stafford Creek of possible consequences if a state budget is not in place by July 1, 2017. Motion carried.

5) Board Report

a) Act Conference – Dr. Carthum, Ms. Chaffee, Dr. Minkler and Ms. Zelasko will attend the ACT Conference in Moses Lake.

b) Items of Interest

Dr. Carthum reported the following:

He attended a conference where the Superintendent of Public Instruction spoke highly of community and technical colleges.

He toured the aerospace research center at Edmonds Community College.

They offer three and six month certificates to students.

Ms. Chaffee stated she met with the South Bend School superintendent and he is interested in offering more vocational programs. She suggested Dr. Minkler meet with him.

VII. Information

1) Enrollment (Mr. Jason Hosenev)

Mr. Hosenev reported there has not been much change from last month's report. We are down approximately 1.2% overall.

2) Student Success (Mr. Jason Hosenev)

Mr. Hosenev distributed copies of the publication "Chokers Who Rock 2016 – 2017."

3) Capital Update (Mr. Keith Penner)

Mr. Penner reported there are no major projects planned for this summer. In the summer of 2018 the 200 and 300 buildings will be demolished.

Ms. Sharp said the college is eligible to apply for capital grants from the Quinault Nation. Dr. Minkler asked Mr. Penner to pursue the opportunity.

4) Strategic Plan Update (Ms. Kristy Anderson)

Ms. Anderson reported on progress made on the college's strategic plan in the past year. Each of the core theme leads and topic specific task force leads gave an update on their efforts. Faculty and staff are currently collecting data on student learning outcomes, student success, student achievement, and community engagement. This data will be reviewed in the fall. From this analysis strategies will be developed that will support the core theme objectives over the next two years. After the seven-year accreditation visit in the spring of 2019, the College Community will have the opportunity review the core themes and indicators and determine how to move forward.

Dr. Carthum asked if the Board approves the final Master Plan. Mr. Penner responded that the Board will have a thorough understanding of the plan. Ms. Chaffee added that if the Board is going to approve the plan she wants more information. Dr. Minkler agreed that the Board will need to see the design and have input. Dr. Carthum said he would like faculty, staff, exempt and students to have an opportunity for input.

5) 2018 Fees (Mr. Nick Lutes)

Mr. Lutes reviewed proposed changes to the 2017-18 fee schedule. The Board will have final approval.

VIII. Executive Session

Under RCW 42.30.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.

IX. Action Items as a Result of Executive Session (action)

None

X. Adjournment

The meeting was adjourned at 5:20 p.m.

James Minkler, Secretary

Art Blauvelt, Chair