

REGULAR MEETING
GRAYS HARBOR COLLEGE BOARD OF TRUSTEES
June 20, 2017 – 2:00 p.m.
Room 4331, Schermer Building
Agenda

Members Present: Mr. Art Blauvelt, Dr. Harry Carthum, Ms. Rebecca Chaffee,
Ms. Denise Portmann, Ms. Fawn Sharp

Members Absent: None

Others: Ms. Liz Allton, Ms. Kristy Anderson, Ms. Karen Carriker,
Ms. Laurie Clary, Mr. Andrew Glass, Mr. Matt Holder,
Mr. Jason Hosenev, Mr. Randy Karnath, Mr. Justin Kjolseth,
Mr. Nick Lutes, Dr. Jim Minkler, Ms. Yulisa Morelia,
Ms. Julie Nelson, Ms. Rose Pendergast, Ms. Marjie Stratton,
Mr. Aaron Tuttle, Ms. Heidi Wood, Ms. Sandy Zelasko,

I. Celebrating Success

1. Classified Staff Development Committee

Members of the Classified Staff Development Committee reported on the committee's purpose and activities. Highlights included:

- Since Fall of 2012 the SDTC has paid out \$11,198.00 in training/development funds for classified staff.
- Twelve to fifteen classified staff attend the STTACC state conference each year.
- Each quarter classified staff hosts a potluck and a staff member is chosen to receive the quarterly outstanding classified staff award.
- Each July staff enjoy a break away day. The goal is team building, adventure, learning and camaraderie.
- Fund-raising augments the budget funded by the Board of Trustees.

II. Call to Order

The meeting was called to order.

III. Agenda Changes

None

IV. Public Comments

None

V. Action Items

1) Approval of Minutes

It was moved and seconded to adopt the minutes from the May 16, 2017 Board meeting. Motion carried.

2) Board Elections

It was moved and seconded that Dr. Carthum be elected Board chair and Ms. Sharp Vice Chair. Motion carried. Ms. Sharp will continue as the legislative representative to ACT and Ms. Portmann will represent the Board at GHC Foundation meetings.

3) Operational Policy 528, Print Management

Mr. Glass presented OP 528, Print Management for adoption. He explained the policy establishes the methodology the college will use in the purchasing, deployment and replacement of printing devices on campus, as well as off-site printing. He added that this is a mandatory policy for all state agencies. It was moved and seconded to approve OP 528, Print Management. Motion carried.

4) Continuing Resolution FY 2018 Operating Budget

Mr. Lutes presented Continuing Resolution FY 2019 Operating Budget for adoption. He stated that because the state has not finalized the budget, a continuing resolution is needed to carry over spending authority into the new fiscal year. The final college budget will be submitted for approval at the September, 2017 Board meeting. It was moved and seconded to adopt Continuing Resolution FY 2018 Operating Budget. Motion carried.

VI. Standing Reports

1) Student Government Report (Ms. Yulisa Morelia)

Incoming ASGHC president, Ms. Liz Allton reported on student government activities that included the following:

Blood Drive- thirty donors gave blood.

Relay for Life – raised \$1,800.00

Diversity potluck – fifty people attended.

Chokers Who Rock award event

Therapy dogs on campus interacted with students

Outgoing president, Ms. Morelia thanked the Board for their support of students.

2) Classified Staff Report (Mr. Randy Karnath)

Mr. Karnath thanked Dr. Minkler for inviting classified staff to his home for an end of the year celebration.

3) Faculty Report (Ms. Julie Nelson)

Ms. Nelson reported she will be a participant again this year on the University of Washington research vessel. Last year two GHC science students joined her on the venture.

4) President's Report (Dr. Jim Minkler)

Dr. Minkler reported highlights of the recent WACTC meeting that included the following:

- Presentation on Guided Pathways
- Student Achievement Advisory Committee Recommendations
- FY 2018 Budget Allocation and tuition Decision Points

There was discussion regarding efforts to improve the success of under-represented populations, i.e., students of color and students from low social economic backgrounds.

Dr. Minkler reported The Evergreen State College wants to expand the Reservation Based Program to include Tacoma Community College.

5) Board Report

- a. ACT Conference – Ms. Chaffee, Dr. Carthum, Dr. Minkler and Ms. Zelasko attended the ACT Conference at Big Bend Community College. Ms. Chaffee said the Equity Bias Workshop was informative.
- b. End of the Year Events – Board members were encouraged to attend end of the year celebrations.
- c. Board Retreat – Dr. Carthum will poll Board members to find a date for the Board retreat.
- d. Items of Interest
Governor's Summit on Career Connection Learning - Ms. Chaffee asked if there has been any follow up to the Governor's Summit on Career Connected Learning. Dr. Minkler responded he was disappointed that it focused on apprenticeships and K-12, and that community and technical colleges were not mentioned. Ms. Chaffee said she is interested in how it would work in rural areas. Dr. Minkler stated he is a member of the priority enrollment task force that is identifying high demand jobs. Rather than focusing on state wide demands they are focusing on regional demands.

VII. Information

1) Enrollment (Mr. Jason Hosenev)

Mr. Hosenev reviewed enrollment numbers for Spring, 2017 and Summer, 2017 quarters.

VIII. Executive Session

Under RCW 42.30.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.

IX. Action Items as a Result of Executive Session (action)
None

X. Adjournment
The meeting was adjourned at 3:45 p.m.

James Minkler, Secretary

Art Blauvelt, Chair