

REGULAR MEETING
GRAYS HARBOR COLLEGE BOARD OF TRUSTEES
October 16, 2018 – 2:00 P.M.
ROOM 4331, SCHERMER BUILDING

Members Present: Dr. Paula Akerlund, Ms. Astrid Aveledo, Mr. Art Blauvelt, Dr. Harry Carthum, Ms. Denise Portmann

Members Absent: None

Others: Dr. Jennifer Alt, Dr. Monica Baze, Mr. Matt Edwards, Mr. Andrew Glass, Mr. Darin Jones, Mr. Randy Karnath, Dr. Emily Lardner, Mr. Nick Lutes, Mr. Mitichell Margaris, Dr. Jim Minkler, Ms. Jayme Peterson, Ms. Pat Seibert-Love, Mr. Keith Penner, Ms. Linda Sullivan-Colgazier, Mr. Aaron Tuttle, Ms. Sandy Zelasko

I. Call to Order/Roll Call

Roll was called and all Board members were present. Ms. Portmann welcomed newly appointed trustee, Ms. Astrid Aveledo, to the meeting. Ms. Aveledo said she is excited to become a member of the Board. She noted that she is Venezuelan and Native American. While of Yakama descent, she grew up spending time in this area with her family on the Quinault Reservation.

II. Agenda Adoption

It was moved and seconded to adopt the agenda as presented.

III. Public Comments

None

IV. Celebrating Success

Constitution Day and Voter Registration – ASGHC President, Mr. Margaris, reported that the first day of Fall Quarter the ASGHC executive Board handed out pocket sized constitutions to students. One hundred constitutions in English and twenty in Spanish were distributed. Dr. Minkler noted that recognizing Constitution Day is a federal requirement.

Since Fall Quarter began there has been an effort to encourage students to register to vote. To date fifteen students have registered.

V. Action Items

1) Approval of Minutes

It was moved and seconded to approve the September 18, 2018 minutes as submitted. Motion carried.

VI. Standing Reports

1) Student Government Report (Mr. Mitchell Margaris)

Mr. Margaris reported the following student life activities:

- September 11th - A participant from “The Voice” performed in the HUB.
- September 19th – Alcohol drug awareness show in the HUB.
- September 20 and October 9th – Involvement Fair featuring campus clubs.
- September 27th – Reptile Man in the HUB.
- Food pantry is open, 1426 households served year-to-date.
- ASGHC officers participated in team building training. Students and staff recognized National “Coming Out Day.”
- Food Drive competition.

2) Classified Staff Report (Mr. Randy Karnath)

Mr. Karnath reported the following:

- The union contract has been ratified.
- The Staff Development Committee sold items from a Harvest Cart. Funds support classified staff education and conference attendance.
- The summer quarterly staff award was presented to Mr. Ellis Graham.
- The Labor Management Team will meet October 18.

3) Faculty Report (Dr. Monica Baze)

Dr. Baze reported the following:

- Faculty Day focused on outcomes and accreditation.
- Ms. Jennifer Barber will be the faculty president next year.
- There is an effort to get more faculty involvement in meetings.

4) President’s Report (Dr. Jim Minkler)

Dr. Minkler’s report was included in backup materials received prior to the Board meeting.

Highlights included:

Report from the recent Presidents’ meeting that focused on bias response training, legislative update, meeting with UW and WSU presidents, regional versus differential pay, and corrections education report.

Athletic activities.

Student housing update.

2019-21 capital budget request.

Dr. Carthum stated the Board does not get involved in day-to-day activities but should be involved with all phases of the master plan.

5) Board Report

All Board members and Dr. Minkler are attending the ACT meeting November 9th in Seattle.

VII. Information Items

1) Stafford Creek Update (Ms. Jayme Peterson)

Ms. Peterson stated she appreciates the opportunity to present information about educational opportunities at Stafford Creek. Students at SCCC comprise 20% of the GHC student population. Students are able to complete their high school equivalency and earn certificates in several professional/technical fields. In addition, as a result of recent legislation, SCCC students are able to earn associate degrees and in the near future applied associates of science degrees. In addition to Ms. Peterson there are three full-time staff, eleven full-time faculty members and some adjunct faculty.

2) Accreditation Timeline (Mr. Matt Edwards)

Mr. Edwards reviewed the timeline for the college's Year-seven Accreditation Report and evaluators' visit.

October 1 – Draft of self-study distributed to campus community for feedback

October 19 – Feedback due

November 19 – Draft of self-study goes to editor for final text edit

January 4 – Document goes to printer for publication

February 1 – Year-Seven Report mailed to NWCCU and evaluation team.

The evaluators will be on campus April 17, 2019 through April 19, 2019. The team will want to meet with Board members, probably on the morning of the 17th and will request that at least one Board member be present at the exit meeting on April 19th.

3) Enrollment (Dr. Jennifer Alt)

Dr. Alt distributed updated enrollment numbers for Fall Quarter and Winter Quarter. Overall we are at 91.4% of our annual goal. Advisors will meet with students next week and encourage them to register for Winter and Spring quarters.

VIII. Executive Session

Under RCW 4230.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.

IX. Action Items as a Result of Executive Session

None

X. For the Good of the Order

None

XI. Adjournment

The meeting was adjourned at 4:05 p.m.

Dr. James Minkler, Secretary

Ms. Denise Portmann, Chair

