

*SPECIAL MEETING*  
**GRAYS HARBOR COLLEGE BOARD OF TRUSTEES**  
July 30, 2019 – 1:00 P.M.  
Room 4331, Schermer Building

Members Present: Ms. Astrid Aveledo, Mr. Art Blauvelt, Dr. Harry Carthum,  
Ms. Denise Portmann

Members Absent: Dr. Paula Akerlund

Others: Dr. Jennifer Alt, Ms. Kristy Anderson, Ms. Laura Brener, Ms. PJ Daugherty,  
Ms. Nancy Estergard, Mr. Andrew Glass, Mr. Stan Horton, Ms. Penny James,  
Mr. Darin Jones, Mr. Justin Kjolseth, Mr. Tom Kuester, Ms. Barbara McCullough,  
Mr. Taylor Miller, Dr. Jim Minkler, Ms. Janet Parker, Mr. Keith Penner,  
Ms. Star Rush, Ms. Diane Smith, Ms. Sandy Zelasko,

I. **Call to Order/Roll Call**

Roll was called and all Board members were present except for Dr. Akerlund.

II. **Agenda Adoption**

It was moved and seconded to adopt the agenda as presented. Motion carried. Assistant Attorney General, Mr. Kjolseth stated that the second action item, Signature Approval for Bank Accounts, was not included in the agenda posted on the college's web page, and therefore, cannot be acted on at this meeting. It was moved and seconded to amend the agenda to include only one action item, Adoption of the 2019-2020 College Budget. Motion carried.

III. **Public Comments**

None

IV. **Action items**

1. Adoption of the 2019 – 2020 College Budget (Ms. Barbara McCullough)

Budget information had been forwarded to the Board prior to this meeting. Ms. McCullough, Interim VP for Administrative Services, reported there were significant challenges and opportunities in this budget cycle process, noting there was a \$1.5M deficit to address. She stated the total expenditures for FY20 are \$18,783,972 compared to \$19,094,213 for FY 19. A significant portion of the decrease has been offset by COLAs, payroll increases, and \$330,686 in nursing educator funding for salaries and benefits. These new expenditures are funded by an additional \$1,000,000 in state funding. She reviewed the following:

- FY 19-20 Operating Budget Development Process
- FY 20 vs FY 19
- Challenges
- Opportunities
- State Revenues
- Local Revenue
- Expenditure changes by category/type
- BAS Course Fee of \$300.00 for the BAS teacher prep program

Ms. McCullough reported that going forward there will be quarterly budget analysis reports, and there will be a balanced budget by the end of the year. Ms. Portmann responded that she would like to see reports that goes beyond one year.

It was moved and seconded to approve the 2020 budget and related schedules. Motion carried.

1) [Adjournment](#)

The meeting was adjourned at 1:45 p.m.

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Dr. James Minkler, Secretary

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Mr. Art Blauvelt Chair