

GRAYS HARBOR COLLEGE BOARD OF TRUSTEES

April 21, 2020 – 1:00 p.m.

Zoom Link: <https://ghc.zoom.us/j/286408246>

Members Present: Dr. Paula Akerlund, Mr. Art Blauvelt, Dr. Harry Carthum, Ms. Denise Portmann

Members Absent: Ms. Astrid Aveledo

Others: Dr. Jennifer Alt, Ms. Kristy Anderson, Mr. Kwabena Boakye, Ms. Laura Brener, Mr. Andrew Glass, Ms. Shelly Hoffman, Ms. Penny James, Mr. Darin Jones, Mr. Taylor Miller, Dr. Jim Minkler, Dr. Lucas Rucks, Ms. Lisa Smith, Ms. Linda Sullivan-Colglazier, Mr. Shiloh Winsor, Ms. Sandy Zelasko

I. Call to Order/Roll Call

Roll was called and all members were present except for Ms. Aveledo who was unable to attend due to a family emergency.

II. Agenda Adoption

Dr. Akerlund requested an addition to the agenda. She asked for a discussion regarding the process and the Board's rule in negotiations such as the Memorandum of Understanding between Grays Harbor College and the Grays Harbor College Confederation of Teachers AFT Local 4984. It was moved and seconded to add an agenda item to discuss the Board's role in negotiations. Motion carried.

III. Public Comments

Chair, Mr. Blauvelt stated the Board offers an opportunity for the public to comment. In a zoom meeting the chair will allow comments up to three minutes in the chat feature on zoom.

IV. Action Items

1. Approval of March 17, 2020 Board of Trustee minutes

It was moved and seconded to approve the March 17, 2020 minutes. Motion carried.

2. Approval of April 15, 2020 Board of Trustee minutes

It was moved and seconded to approve the April 15, 2020 minutes. Motion carried.

3. Approval of 500 Operational Policies

Mr. Boakye requested adoption of the 500 section Operational Policies that were presented for a first reading at the March 17, 2020 Board meeting. It was moved and seconded to approve the adoption of the 500 section Operational Policies. Motion carried.

4. Approval of Operational Policy 416, Athletics

Dr. Alt requested adoption of Operational Policy 416, Athletics, that was presented for a first reading at the March 17, 2020 Board meeting. It was moved and seconded to approve the adoption of Operational Policy 416, Athletics. Motion carried.

5. Approval of Exceptional Faculty Awards

The Exceptional Faculty Committee's recommendations for awards were presented for a first review to the Board at the March 17 meeting. Since that time two submissions were removed because events requested were cancelled due to the COVID-19 virus. It was moved and seconded to approve the Exceptional Faculty Committee's recommendations. Motion carried.

V. Information

1. Quarterly Budget Status Report

Mr. Boakye presented the quarterly budget status report for March, 2020. Highlights included:

- a. Revenue and expenditures through March 31, 2020 and the projection for revenue and expenditures through the end of the fiscal year.
- b. Pooled cash analysis as of March 31, 2020. Pooled cash reflects all funds, both restricted and unrestricted, and the Board Reserve of 10%.
- c. Mid-Year Revenue Projection – Tuition, Running Start, Fees, Miscellaneous.

Mr. Boakye reported that as of March 31, 2020 the state allocation is unchanged. However, the Governor is expected to veto some items which could mean the allocation for the current budget could be at risk.

Ms. Portmann asked if stipends due faculty for adapting classes to on-line were included in February, 2020 costs. Mr. Boakye responded that \$100,000 was added to pay stipends.

Dr. Carthum said he appreciates the thorough report and the conservative approach regarding revenue projections.

2. COVID-19 Remote Operations and/or Known Impact Update

Dr. Minkler's COVID-19 report was included in backup materials received prior to the meeting Highlights included:

- The Office of Financial Management is indicating state agencies will need to take significant cuts to their budget for the fiscal year 2021.
- The GHC home page includes new information about the virus and how it is affecting the college.
- Spring and Summer Quarters are being offered remotely.
- All events at the Bishop Center have been cancelled.
- Graduation will be virtual.
- The majority of employees are teleworking from home.

Ms. Portmann said that in the past enrollments have decreased when employment is good. Will there be any impact on enrollment because of this recession? Dr. Minkler responded that he doesn't think it will affect enrollment because many of the unemployed due to the virus will not be required to get training in order to continue receiving unemployment benefits.

3. The Board's Role in Negotiations

Grays Harbor College's Assistant Attorney General, Ms. Colglazier responded to Dr. Akerlund's question regarding the Board's role in negotiations. Her comments included:

- The RCW that governs faculty bargaining in community colleges states that the negotiation process is done by administration and then comes to the Board for final approval.
- She is not aware of colleges updating the Board during the negotiation process, and it could jeopardize negotiations to have ongoing updates.
- Boards can give some direction on strategies or what they want but collective bargaining is part of public meetings.
- There is a Board delegation to the president that includes salary placement for faculty, classified and exempt.
- Boards are on a policy level and their oversight is of the president and the president employs people needed in the operation of the college.

Dr. Akerlund asked if the process is that the Board is presented with the finished agreement with no updates during the process? Ms. Colglazier responded that is correct and it is the process higher education follows. After presenting the agreement to the Board they can say they do not agree with the agreement and direct the parties to go back and do something different.

Mr. Blauvelt said that collective bargaining is not covered by the Open Public Meetings Act. Mr. Jones said during the negotiations process both teams solicit feedback from their corresponding colleagues.

Mr. Jones said if the college has a discussion about bargaining in an open public meeting we are no longer engaged in bargaining and will get an unfair labor practice.

Dr. Akerlund said she appreciated the information.

VI. Executive Session

Under RCS 4230.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.

VII. Good of the Order

Ms. Portmann's term as a Board member expires soon. She asked if there was an update on her replacement. Dr. Minkler said he will check with the Governor's Office to see if they have received any applications.

VIII. Adjournment

The meeting was adjourned at 2:25 p.m.

Dr. Jim Minkler, Secretary

Mr. Art Blauvelt, Chair