

*REGULAR MEETING*  
**GRAYS HARBOR COLLEGE BOARD OF TRUSTEES**  
March 15, 2022  
Board Meeting – 1:00 p.m.

Members Present: Dr. Paula Akerlund, Ms. Astrid Aveledo, Dr. Harry Carthum,  
Ms. Aliza Esty, Mr. Jim Sayce

Members Absent: None

Others who participated in the Board meeting:

Ms. Kristy Anderson, Mr. Kwabena Boakye, Dr. Ed Brewster,  
Ms. Linda Sullivan-Colglazier, Mr. Derek Edens, Mr. Darin Jones,  
Ms. Nicole Lacroix, Mr. Chris Macht, Mr. Keith Penner, Ms. Cara Beth Stevenson,  
Mr. Cal Erwin-Svoboda, Mr. Shiloh Winsor, Ms. Sandy Zelasko

**I. Call to Order/Roll Call**

Roll was called and all members were present.

**II. Agenda Adoption**

It was moved and seconded to adopt the agenda as presented. Motion carried.

**III. Public Comments**

Faculty member Ms. Melanie Israel stated Dr. Nathaniel Woods tenure committee is asking for tenure to be granted early because Dr. Woods has demonstrated his ability to effectively transmit knowledge to his students, shown a commitment to excellence and scholarship, and made the college and community a better place. He has not only met each of the tenure requirements, he has excelled in them. While tenure is traditionally six quarters, when a candidate like Dr. Woods has shown mastery, innovation, commitment, and drive in five quarters, there is no reason to deny tenure a quarter sooner.

**IV. Celebration**

Dr. Brewster reported the GHC Foundation has been conducting a fund-raising campaign that started the first of the year. The goal was to raise \$90,000.00. To date they have raised \$228,000.00. At their last meeting, the Foundation voted to provide full funding for two sections of our CNA program.

Dr. Brewster introduced Mr. Chris Macht, Coordinator of Campus Operations, who recognized the great work of the GHC custodial staff. He introduced custodial staff members present. Mr. Macht said that over the past two years dealing with the pandemic has caused the custodial staff to alter the way they clean and sanitize the campus and they have done a phenomenal job.

**V. Faculty Rehire and Tenure Decisions (Action)**

The Board, Dr. Brewster, Ms. Lacroix and Ms. Sullivan-Colglazier entered into executive session at 1:08 p.m. for approximately one hour. Faculty members being considered for tenure and his or her tenure committee chair joined the executive session.

## VI. Executive Session

Under RCS 4230.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.

The meeting was reconvened at 3:24 p.m.

## VII. Action Items as a Result of Executive Session

It was moved and seconded to grant tenure to the following faculty:

Mr. Michael Cornwell  
Ms. Chrissie Erickson  
Mr. Lance James  
Mr. Brian Snell  
Dr. Nathaniel Woods

Motion carried.

It was moved and seconded to approve rehire to the following faculty:

Ms. Terri Bell  
Ms. Lindsay Kargbo  
Mr. Sean Lyons  
Mr. Patrick Mahoney  
Ms. Anita Plagge  
Mr. Kelly Richters  
Ms. Ambrosia Sanchez

Motion carried.

## VIII. Action Items

### 1. Approval of February 15, 2022 Board Minutes.

Ms. Aveledo asked that the minutes be amended as follows:

Ms. Aveledo said that while she does not anticipate having issues with any of the tenure applications we will be presented, she does have concerns over the process. ~~She does not have concerns about the current tenure process and is not anticipating there will be issues.~~

Ms. Aveledo asked that the minutes include the following:

Dr. Akerlund provided an update on the progress of the Board's art sub-committee.

It was moved and seconded to approve the minutes as amended. Motion carried.

### 2. Resolution No. 2022-01, Authorization for State Representation of College Employees

Mr. Jones presented Resolution No. 2022-01 for review and adoption. A former employee of the college, Mr. Michael Bruner and his spouse, have been named as individual defendants in a lawsuit and have requested the Board to authorize their defense under RCW 28B.10.842. It was determined he was acting in the scope of his duties as the college's men's baseball coach. Ms. Sullivan-Colglazier added that in order for the Attorney General's Office to represent an individual this process needs to be follows.

It was moved and seconded to adopt Resolution No. 2022-01, Authorization for State Representation of College Employees. Motion carried.

3. Operational Policy 106, Mission, Vision and College Priorities

Ms. Anderson reported that the current Operational Policy 106 includes the previous mission, vision and core themes. She presented a first reading of OP 106 that is a more general version of the policy which will allow for the current Mission, Vision and College Priorities as well as future changes. She asked the Board to take action at this meeting in order for the policy to be in force prior to the accreditation visit in April. It was moved and seconded to adopt updated Operational Policy 106, Vision, Mission, College Priorities. Motion carried.

IX. Information

1. Accreditation Mid-Cycle Peer Evaluation Visit Preparation

The Mid-Cycle Accreditation Report and the Accreditation Prep Presentation were included in backup materials received prior to the meeting. Ms. Anderson reported that this is the third year of the college's seven year accreditation cycle with the Northwest Commission on Colleges and Universities. A mid-cycle report was submitted to the commission and the college will have a virtual visit by three peer evaluators on April 14 and 15. The purpose of the visit is to verify information in the mid-cycle report and to make sure the college is prepared for its comprehensive year-seven evaluation in the spring of 2026. Ms. Anderson's presentation included information about accreditation and the upcoming visit as well as topics reported in the mid-cycle report. She highlighted topic areas that Board members may be asked about by the peer evaluators. Four things they typically look for are institutional effectiveness, student achievement data, programmatic assessment and moving forward. They will also review progress made on the recommendations from the evaluation team in 2019.

2. Faculty Excellence Awards

Ms. Lacroix reported that faculty excellence applications have been forwarded to the Board for review. They will be awarded at the April Board meeting.

X. Standing Reports

1) Student Government Report

Ms. Hoffman was not able to attend the meeting. Mr. Erwin-Svoboda presented her report. Highlights included a recap of recent student activities.

Self-Care events

Coffee Chat every Tuesday from 8 – 10 a.m. in the Fireside Room

Pizza for students on Wednesdays from 11 am. to 1 p.m. in the Diversity Equity Center

2) Classified Staff Report

Ms. Stevenson reported the following:

- She is the chief shop steward for classified staff on campus. Staff are well represented by WPEA and are gearing up for the next round of bargaining that will be this summer.
- The Staff Development and Training Committee will hold its quarterly meeting March 30 from 11:30 a.m. to 1:00 p.m.. It will be a potluck and is open to all faculty, staff and Board members.

3) Exempt Staff Report

None

4) Faculty Report

Mr. Winsor thanked the Board for granting tenure to a wonderful group of faculty members.

5) Administrative Services Update

Mr. Boakye presented an overview of the following:

FY 2022-23 Budget Development that included the following preliminary draft salary increases:

3.25% for classified employees

\$2,000 lump sum for classified employees making less than \$99,000 per year

4.67% for faculty at GHC

3.25% for exempt employees

FY 2021-22 Budget Status

FY2021 Audit

State Auditor's Office financial audit entrance conference complete.

SAO audit fieldwork ongoing

6) Instruction Update

Ms. Lacroix did not have a separate report.

7) Student Services Update

Mr. Erwin-Svoboda's report was included in backup materials received prior to the meeting.

He reviewed the following highlights:

Winter quarter enrollment is behind 13.8% from this time last year.

Graduation will be June 22 at 7:00 p.m. at Olympic Stadium.

Summer and Fall registration periods have been moved up nearly two weeks as a strategy to recruit and retain students.

Upcoming events at the Bishop Center.

Choker athletics updates and spring sports.

8) President's Update

Dr. Brewster's report was included in backup materials received prior to the meeting.

Highlights included:

- Discussions continue with student government and student athletes to resolve their concerns regarding the college's support of athletics.
- There will be a 31 day delay in the beginning of construction of the Student Services/Instruction Building. A permit that was to be submitted from the engineering firm for storm water run off did not get submitted. It is assumed there will not be any cost to the college.
- Efforts continue to strengthen enrollment, partnership and pathways to student achievement.

9) Board Report

a. Foundation Meeting Report

Ms. Aveledo stated she is very impressed with all the support the Foundation brings to the college in addition to scholarships. The commitment they have and the vision Foundation Director, Ms. Lisa Smith brings forward is quite impressive.

The foundation's Journey campaign more than exceeded its goal of \$90,000.

b. Board Art Committee Update

Dr. Akerlund reported she and Ms. Aveledo met with college personnel to discuss the layout of each floor in the SSIB and where there would be likely places for art work to be displayed.

c. Other Items of Interest

- Dr. Carthum reported that the presidential search process has begun. The decision has been made to hire a consultant. There will be an effort to involve faculty, staff and community members.
- There was discussion regarding the start time of future Board meetings.
- Ms. Anderson asked that two Board members be available to meet with the accreditation evaluators on April 14.
- Dr. Brewster reported the design of the new building includes a grand staircase. Because of the cost and the loss of space that could be better utilized, it has been decided to eliminate the staircase. Ms. Aveledo asked if students approved the change. Dr. Brewster responded that they were included in the decision.

XI. Non-Public Session

Non-Public Session covered by the Open Public Meetings ACT per RCW 42.30.140 (4) (b) pertaining to negotiations.

XII. Action Items as a Result of the Non-Public Session

None

XIII. Good of the Order

XIV. Adjournment

The meeting was adjourned at 4:50 p.m.

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Dr. Ed Brewster, Secretary

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Dr. Harry Carthum Chair