

## **ASSISTANT TEACHER (2021-2022 SCHOOL YEAR; FULL & PART-TIME SCHEDULES) BEZOS ACADEMY**

### **DESCRIPTION**

As an Assistant Teacher for Bezos Academy, you share our passion for early-childhood education and the Montessori method, drawing your energy from working in a child-initiated learning process. Your responsibilities will include assisting lead teachers in developing and implementing a program that promotes the cognitive, language, emotional, social, and physical development of each child. Drawing on your previous experience working with young children, you will support lead classroom teachers in high-quality, tuition-free, Montessori-inspired programs in our growing network of preschools in underserved communities.

### **LOCATIONS AND START DATES**

- We anticipate opening a number of new schools in partnership with local community organizations in the fall of 2021. Most of these schools are likely to be in the Seattle-Tacoma metro area. One or more may be in greater western Washington state, including on the western side of the Olympic Peninsula and central Washington. **Please only select locations you are willing to work in so we can match you with the right school site and interview team.**
- Our new preschools are likely to open in late September/early October **with an assistant teacher start date of August 16<sup>th</sup>** so you can complete our training and onboarding programs.

### **SCHEDULES, BENEFITS, AND COMPENSATION**

- Assistant Teachers at Bezos Academy may be full-time (40 hours/week) or part time (with a minimum of 25 hrs/week). **Please indicate in the application whether you are applying for a full-time position, a part-time schedule, or are open to both.**
- Both full-time and part-time Assistant Teachers are non-exempt, hourly employees, **eligible for full benefits** (paid time-off, health/dental/vision coverage, etc.) and may **earn \$17-25 per hour depending on qualifications and experience.**

### **MINIMUM QUALIFICATIONS**

- Experience working with children ages 3-5
- Washington Early Childhood Education Initial Certificate or equivalent (Child Development Associate or 12 aligned credit hours) OR willingness to acquire this certification immediately upon hire
- Ability to meet [Washington state requirements for teacher assistants](#) prior to start date, including passing background checks and requisite trainings
- Age 18 with high school diploma or GED
- Experience working across lines of difference and strong commitment to diversity, equity, and inclusiveness

### **PREFERRED QUALIFICATIONS**

- Two or more years of experience as an assistant teacher or aid in a preschool
- Associate's degree in Early Childhood Education or two years of post-secondary coursework in Early Childhood Education that meet Washington State Core Competencies for Early Care and Educational Professionals

## **RESPONSIBILITIES**

- Work cohesively with the lead teacher's plans to prepare and deliver instructional activities that facilitate active Montessori learning experiences
- Assist in guiding every child through self-directed activities, allowing them to develop at his or her own pace
- Along with lead teachers, foster a nurturing, safe, and stimulating, non-competitive environment
- Assist teachers in maintaining records on each child's progress and development
- Responsible for assisting teachers with the full implementation of Bezos Academy's performance standards, policies and procedures, regulations and guidelines in the day-to-day operation of the classroom
- Maintain a well-organized, safe and attractive classroom environment conducive to the optimal growth and development of children
- Develop a positive relationship with each child and promote the development of self-esteem and self-discipline
- Participate in team meetings, center activities, and staff development
- Organize materials and clean the workspace to facilitating the learning process for each child
- Observe each child daily to assess skills, interests, and needs and use this information to facilitate learning and growth
- Establish a positive relationship with each child's family and share information about the child's day at the preschool
- Assist lead teachers in conducting staff/family conferences

## **DESIRED, DEMONSTRABLE QUALITIES**

- A positive, child centered mentality
- Ownership philosophy
- Ability to invent new ways to address the needs of children while simplifying at every turn
- Strong judgement and instincts
- Lifelong desire to learn
- Hires and develops bar-raising people
- Standards that are unreasonably high
- Ability to think big, and see things that are not apparent
- A bias to get things done
- Focus on investing time and resources on things that help children
- Ability to operate at all levels
- Fearless pursuit of doing what is right for children
- Character, competence, personal integrity, and actions that build trust
- High level of passion and energy applied to delivering results
- Ability to execute and take action to accomplish goals along an uncharted path
- Willingness to change and adapt when presented with new information or data
- Strong commitment to diversity, equity, and inclusiveness

## **FOCUS & DELIVERABLES**

- Support lead teachers and head of school in planning and preparing Montessori environment and instructional activities for students
- Implement and execute on Bezos Academy's curriculum, assessment, and improvement tools

- Support Bezos Academy team in recruitment of students and families as needed
- Support ongoing communication with families
- Support school team in creating a warm and welcoming environment for all students and families, including the setup of all necessary school and classroom materials

**[Apply here](#) for this role**

**Stephanie DeLacy (she/her/hers)**

Talent Acquisition Sourcer

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[www.bezosacademy.org](http://www.bezosacademy.org)

*Bezos Academy is an Equal Opportunity Employer. All applicants receive consideration for employment without regard to race, color, religion, sex, pregnancy, sexual orientation, gender identity, national origin, age, protected veteran status, or disability status*