

**GRAYS HARBOR COLLEGE**  
**Operational Policy**

**Subject: DEFINITION OF AN ADMINISTRATOR**

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**Operational Policy Number: 203**

**Date adopted: 9/16/74 Revised: 1/18/82, 3/21/06 Reviewed: 11/20/18**

Section 1 of Chapter 205, Laws of 1973, ex. sess. amending the provisions of Chapter 28B.52 RCW, concerning professional negotiations by academic employees in community college districts, expressly excludes "administrators" from the definition of an "academic employee" and thereby excludes administrators from the bargaining unit by definition.

**RCW 28B.52.020**

(3) "Administrator" means any person employed either full or part time by the college district and who performs administrative functions as at least fifty percent or more of his or her assignments, and has responsibilities to hire, dismiss, or discipline other employees. Administrators shall not be members of the bargaining unit unless a majority of such administrators and a majority of the bargaining unit elect by secret ballot for such inclusion pursuant to rules as adopted in accordance with RCW 28B.52.080.