

**GRAYS HARBOR COLLEGE**  
**Administrative Procedure**

**Subject: TEXTBOOK SELECTION**

**Page 1 of 1**

**Administrative Procedure Number: 302.04**

**Date adopted: 8/1/75 Revised: 2/20/01, 3/11/11**

Textbooks for classroom use are selected by instructors and in consultation with the division chair. Part-Time faculty members are encouraged to consult with full-time faculty members in choosing texts. GHC faculty are strongly encouraged to make every effort to reduce the costs of textbooks and other course materials for students when making selections.