

**GRAYS HARBOR COLLEGE**  
**Administrative Procedure**

**Subject: PRIVATE LESSONS FOR MUSIC MAJORS**

**Page 1 of 1**

**Administrative Procedure Number: 302.07**

**Date adopted: 3/1/82 Revised: 2/20/01**

Pursuant to the authority and responsibilities granted to the president in Grays Harbor College Board Policy 302, the following procedures shall apply regarding private lessons for music students.

Bona fide music majors who are full-time students at Grays Harbor College shall be provided applied music lessons on one instrument or voice at no additional charge to the student. Typically, applied music lessons for music majors will be provided by the full-time music faculty. Recognizing that for certain instruments (i.e., piano, organ, oboe, strings), the institution may not have full-time faculty qualified to offer private lessons, appropriate part-time instructors will be provided for these situations.

The Music Department will determine if a student is a bona fide music major in accordance with published guidelines. Once eligibility for applied music has been established, if a part-time instructor is required for the lessons, the vice president for instruction's office will be notified in order that an instructor may be employed and a contract issued.

Non-music majors desiring applied music lessons will be charged the current rate established by the Board. These students must also meet the published departmental proficiency requirements in order to earn credit for private lessons. Contractual arrangements must be made with the vice president for instruction's office. For non-music majors, the fee for applied music lessons will be collected by the Business Office at the time of registration and utilized to pay the instructor providing the lessons.