

**GRAYS HARBOR COLLEGE**  
**Administrative Procedure**

**Subject: FIELD TRIPS, FACULTY**

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**Administrative Procedure Number: 302.09**

**Date adopted: 10/15/70 Revised: 3/01, 3/11/11**

Field trips are activities that require students to be away from the campus for one class period or more. These can be important educational experiences. They should be planned with the division chair and arranged with the vice president for instruction.