

**GRAYS HARBOR COLLEGE**  
**Administrative Procedure**

**Subject: LIBRARY GOALS AND EVALUATION OF SERVICES**

**Page 1 of 1**

**Administrative Procedure Number: 307.02**

**Date adopted: 4/2/19**

The John Spellman Library at Grays Harbor College shall meet the standards established by and detailed in requirements for accreditation of the North West Commission on Colleges and Universities. These standards apply equally to all Grays Harbor instructional programs: Transitions, Transfer, Workforce, Baccalaureate, and others which may be created in the future. The related standards are:

- NWCCU Standard 2.C.6: Faculty with teaching responsibilities, in partnership with library and information resources personnel, ensure that the use of library and information resources is integrated into the learning process.
- NWCCU Standard 2.E.1: Consistent with its mission and core themes, the institution holds or provides access to library and information resources with an appropriate level of currency, depth, and breadth to support the institution's mission, core themes, programs, and services, wherever offered and however delivered.
- NWCCU Standard 2.E.2: Planning for library and information resources is guided by data that include feedback from affected users and appropriate library and information resources faculty, staff, and administrators.
- NWCCU Standard 2.E.3: Consistent with its mission and core themes, the institution provides appropriate instruction and support for students, faculty, staff, administrators, and others (as appropriate) to enhance their efficiency and effectiveness in obtaining, evaluating, and using library and information resources that support its programs and services, wherever offered and however delivered.
- NWCCU Standard 2.E.4: The institution regularly and systematically evaluates the quality, adequacy, utilization, and security of library and information resources and services, including those provided through cooperative arrangements, wherever offered and however delivered.

In order to properly attain the meeting of these standards, GHC shall:

- Develop strategies to provide adequate library information resources and information literacy learning strategies for all programs.
- Develop a clear timeline and recommendations for providing adequate library information resources, integration of information literacy into the curriculum, and needed personnel for new programs and curricula.
- Provide periodic review and assessment of goals and student learning outcome achievements.
- Develop assessment criteria for Transitions, Workforce, Transfer, and BAS programs, modeled after the "Baccalaureate in Applied Science Degrees Library Services Rubric"  
<https://www.sbctc.edu/colleges-staff/programs-services/applied-baccalaureates/bachelors-program-approval-application.aspx>