

GRAYS HARBOR COLLEGE
Administrative Procedure

Subject: STUDENT SERVICES COUNCIL

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Administrative Procedure: 402.04

Date adopted: 2/9/01

Policies impacting students and student services functions are processed through the Student Services Council. The Council meets throughout the year to consider policy changes and to discuss issues and policies that impact students.

The Vice President for Student Services chairs the Council. Other committee members include the Directors of Counseling and Financial Aid, the Associate Dean for Admissions and Records, three other student services personnel at least one of which will be a classified staff member, the ASGHC President or designee, a faculty member and the Vice President for Instruction.

New or revised policies are approved through the Student Services Council and then processed through the President's Cabinet. Depending on the issue at hand, it may be reviewed by other campus groups. Following opportunity for feedback from student government, student services staff and other campus constituencies, policies are approved through the Board of Trustees. The president, following presentation at the President's Cabinet, approves Administrative Procedures.