

**GRAYS HARBOR COLLEGE**  
**Administrative Procedure**

**Subject: LOST OR FOUND PROPERTY**

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**Administrative Procedure Number: 506.08**

**Date adopted: 8/1/75 Revised: 1/17/95, 3/01, 3/20/2020**

If a student or employee finds property which appears to be lost, it should be deposited in the appropriate Lost & Found drop box located in the Welcome Center.