The accounts receivable policy for Grays Harbor College:

1. Provides credit to appropriate individuals and organizations.
2. Bills or requests reimbursement for costs and associated overhead costs, if applicable, in a timely manner.
3. Monitors the billings/receivable for timely payment.
4. Pursues collection for non-payments using legal and appropriate means.
5. Approves write-off for uncollectable receivables when appropriate.