

GRAYS HARBOR COLLEGE
Operational Policy

Subject: WITHHOLDING SERVICES FOR OUTSTANDING DEBTS

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Operational Policy Number: 517

Date adopted: 4/1/85 Revised: 1/17/95, 4/25/06, 3/15/11

If any person (including faculty, staff, student, or former student) is indebted to the institution for an outstanding overdue debt, the institution need not provide any further services of any kind to such individual, including but not limited to transmitting files, records, transcripts or other services which have been requested by any such person. The institution also reserves the right to offset any funds received from an individual against an outstanding overdue debt. The institution further reserves the right to develop individual voluntary arrangements for remittal of outstanding overdue debt.