

GRAYS HARBOR COLLEGE
Administrative Procedure

**Subject: STATE EMPLOYEE MISCONDUCT,
REPORTING (WHISTLEBLOWER), ALL EMPLOYEES**
Administrative Procedure Number: 613.09
Date adopted: 6/4/85 Revised: 2/01, 3/11/11

Page 1 of 1

RCW 42.40 was enacted to encourage employees of the State of Washington to report any improper governmental action by a state employee to the Office of State Auditor. "Improper governmental action" means any action that violates state law, abuses authority, wastes public funds or endangers public health or safety.

Each agency or department of state government is responsible for providing employees with a written summary of the procedures for reporting improper governmental action as established by the State Auditor. Therefore, this administrative regulation is being adopted in order to inform all employees of these procedures.

Note in the last paragraph of the summary the following: "Before notifying the State Auditor, employees shall make a good faith attempt to report any improper actions to the agency head." All employees at Grays Harbor College are encouraged to make the effort to report any employee misconduct to the president of the college or to the Chief Human Resources Officer. .