

**GRAYS HARBOR COLLEGE**  
**Operational Policy**

*Subject: SMOKING/TOBACCO POLICY*

*Page 1 of 1*

**Operational Policy Number: 631**

**Date adopted: 5/15/89 Revised: 2/20/96, 7/16/02, 7/20/10, 02/13/13**

It shall be the policy of Grays Harbor College to maintain a smoke/tobacco free indoor campus environment, including college and state owned vehicles. This includes all tobacco, electronic cigarettes and smokeless tobacco products such as, traditional cigarettes, electronic cigarettes (e-cigarettes), chew, pipes, cigars, water pipe smoking, snus, snuff, etc

In addition, smoking, including electronic cigarettes is only authorized in the following locations:

1. Designated smoking areas and/or shelters as determined by the Smoking Task Force. Current designated smoking areas are on the college's web site under designated smoking areas.
2. Inside any personal vehicle.
3. Any parking lot - **with the exception of the Childcare Center Parking Lot.**

Smoking Task Force will review and update as needed the designated smoking areas.

#### Enforcement

No one person or department is responsible for enforcing the smoking policy on campus, therefore, all members of the college community need to take an active role in informing smokers of the current policy. Individuals who do not comply may be subject to disciplinary action.

Receptacles for smoking materials will be provided and users of tobacco products shall use them to maintain litter-free campus grounds.

Appropriate signs will be posted throughout the campus, and major college publications will indicate the college policy of providing information about smoking /tobacco policy.