

Operational Policy Number: 515.01

Date adopted: 7/28/21

In accordance with Operational Policy 515 COVID-19 Vaccination Policy this procedure provides guidelines for how the College will verify vaccination status of GHC students and employees and communicate the requirement of masking/face-covering to non-vaccinated individuals and visitors to campus.

Verifying of Student Vaccination Status

Grays Harbor College will utilize an online attestation form, to assist with the secure collection of vaccination records for both students and staff.

All students who will be in person at GHC for any reason will be asked to verify their vaccination status using the online attestation form. Students will be directed to the following web page <https://www.ghc.edu/vaccine/uploadrecord> where they will receive detailed instructions for verifying their vaccination status.

Verifying of Employee Vaccination Status

All college employees who will be in person at GHC for any reason will be asked to verify their vaccination status using the online attestation form. College employees will be directed to GHC's intranet where they will find a link to a page with detailed instructions for verifying their vaccination status.

Requesting an Exemption

Individuals may request an exemption from the vaccination requirement for medical, religious, or philosophical reasons. Instructions for claiming an exemption are included in the online attestation form for students and employees.

Face Coverings

At a minimum Grays Harbor College will require every student, staff member, and faculty member who claims an exemption to the vaccination requirement and every volunteer, contractor, and visitor to wear a face covering in all buildings in accordance with the Secretary of Health's face covering order and to comply with any applicable L&I workplace safety requirements. Additional masking/face-covering may be required as directed by the CDC, Governor, and/or Local Health officials.