



2022 Biennial Review
Grays Harbor College
Drug and Alcohol Abuse Prevention Program



GRAYS HARBOR COLLEGE

The major task of the Biennial Review team is to oversee the Drug and Alcohol Prevention Program as a condition of receiving funds or any other form of financial assistance under any federal program as required by the [Federal education Department General Administrative Regulations \(EDGAR\), Subpart B, Part 86.100](#). The team is responsible for reviewing the requirements and goals of the Drug-Free Schools and Communities Act and collects campus information to evaluate the program, review publications, and produce the Biennial Review, including recommendations for future action.

The Biennial Review Team includes the following individuals:

- Dr. Cal Erwin-Svoboda, Vice President for Student Services
- Darin Jones, Chief Executive of Human Resources
- Kari Collen, Dean of Student Access and Success
- Felicia Mullins, Director of Campus Life, Diversity & Leadership
- David Parkinson, Campus Safety, Security and Emergency Management Coordinator

The Biennial Review team has the following two objectives in preparing the report:

1. Determine the effectiveness and implement any needed changes to the program if they are needed
2. Ensure that the disciplinary sanctions on students and employees are consistently enforced

All statistics used to review the DAAPP are taken from the college's Annual Security Report as well as statistics from student conduct, Human Resources, and instruction. These statistics are gathered without disclosing names of those involved in compliance with students' FERPA rights.

Dual copies of the Biennial Review will be kept on file in the Human Resources Office and the Campus Safety Office for the purposes of employee/student reporting and accessibility. The Biennial Review can also be found on the Safety and Security and the Student Rights and Information pages of the Grays Harbor College website and will be made available upon request to the Grays Harbor College Human Resources Office or Campus Safety Office.

Grays Harbor College
Human Resources Office
Phone: 360-538-4234
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Grays Harbor College
Campus Safety Office
Phone: 360-538-4120
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Grays Harbor College is committed to an environment which supports the academic success and health of our students. Alcohol use and abuse or the use of illicit drugs by our students and employees may be harmful to the user and the educational environment, which must be conducive to learning. Grays Harbor College is committed to maintaining a safe, healthy, lawful, and productive working educational environment for its students and employees.

In October 2022, five members of the Biennial Review Team met with the sole purpose of reviewing the DAAPP and related policies to meet the requirements of the [Drug-Free Schools and Communities Act](#). They reviewed the current Drug and Alcohol Abuse Prevention Program (DAAPP) and related policies. This program describes standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on college property or as part of any Grays Harbor College sponsored activity. The program and related policies include:

1. Standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its activities for [employees \(Policy\)](#) and [students \(Code of Conduct\)](#).
2. A description of [legal sanctions](#) under federal, state, or local law for the unlawful possession, use, or distribution of illicit drugs and alcohol;
3. A [description of the health risks](#) associated with the use of illicit drugs and the abuse of alcohol;
4. A description of the drug and alcohol counseling, treatment, rehabilitation or re-entry [programs available to students or employees](#);
5. A clear statement indicating the institution will [impose disciplinary sanctions](#) on students and employees (consistent with local, State and Federal laws); and
6. A clear statement that the institution will impose disciplinary sanctions on students and employees (consistent with federal, state, or local law), and a [description of those sanctions](#), up to and including expulsion or termination of employment and referral for prosecution, for violation of established standards of conduct.

Biennial Review o

The Biennial Review Team met on October 24, 2022 to review the data and assess the strengths and weaknesses of the programs in place to ensure compliance with the Drug-Free Schools and Communities Act for the 2019 and 2020 calendar years. The next DAAPP review will occur in the summer of 2024. A review of the statistics noted the following:

Student Data

| Calendar Year | Number of Incidents | Outcomes/Action Taken |
|---------------|---------------------|--|
| 2019 | 4 | 2 Arrests and 2 referred for disciplinary action |
| 2020 | 0 | N/A |

In 2019, four incidents were reported in which two (2) drug arrests of non-students were made and two (2) drug violations were referred to Student Conduct Officer for disciplinary action.

In 2020, no student incidents were reported.

Employee Data

| Calendar Year | Number of Offenses | Sanctions/Outcomes |
|---------------|--------------------|--------------------|
| 2019 | 0 | N/A |
| 2020 | 0 | N/A |

Enforcement and Consistency of Disciplinary Sanctions

GHC is a drug and alcohol abuse free campus. The College abides by all drug and alcohol related policies, regulations and laws, and imposes consistent disciplinary sanctions against those students and/or employees who violate the approved Board Policies and laws consistent with local, state, or federal law. Due to the low number of offenses recorded in the past two years, there is insufficient data to determine whether irregularities or inconsistencies were applied in the disciplinary action or sanctions determined.

GHC strives to handle each offense in a way individuals are treated fairly, consistently, and in accordance with the established policies and procedures. Should a student feel that disciplinary action taken or not taken was unfair or inconsistent with the Student Code of Conduct regarding drug or alcohol use or abuse on campus, they should contact the Vice President of Student Services. Should an employee feel that disciplinary action taken or not taken was unfair or inconsistent with any drug or alcohol use or abuse policy, they should contact their Union (if applicable) and Human Resources. All such concerns are taken seriously.

Procedures for Distributing Annual Drug and Alcohol Abuse Prevention Program

Students

Notification of the information contained in the Drug and Alcohol Abuse Prevention Program (DAAPP) is distributed to all currently enrolled students each term via e-mail. The DAAPP is also available online at www.ghc.edu/student-rights-information.

Employees

Notification of the information contained in the DAAPP is distributed to all current employees of the college on an annual basis via a employee e-mail. The DAAPP is also available online at www.ghc.edu/student-rights-information.

College Policies

- [Alcohol/Substance Abuse Prevention](#)
- [Student Code of Conduct 132B-125 WAC](#)

Resources Available

Employee Assistance Program

The [Employee Assistance Program](#) is available to all employees and provides free and confidential programs for support.

Student Support Resources

Students have access to academic, career and personal counseling. Additionally, students have 24/7 access to free virtual health and well-being support, as well as self-care content, including yoga and meditation sessions anytime. To find out more, please visit www.ghc.edu/counseling.

Student & Employee Information

Grays Harbor College's [Drug and Alcohol Abuse Prevention Program](#) (DAAPP) and related policies describes standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on college property or as part of any Grays Harbor College sponsored activity. The program and related policies include:

Drug and Alcohol Programming

Grays Harbor College is committed to providing a learning and working environment free from the abuse of drugs and alcohol. The college recognizes that to achieve this goal, the biennial review will provide opportunities to identify areas of improvement. In the past, the college has not been able to offer consistent prevention programming to students or employees. Convening a team of campus stakeholders, Grays Harbor College is beginning a collaborative effort to develop intentional steps to provide programming on campus.

Strengths and Weaknesses of Drug and Alcohol Abuse Prevention Program

Strengths

- Before the COVID-19 pandemic, student-funded programs sponsored yearly drug and alcohol prevention, education and support programming.
- College has taken a holistic care and team approach to supporting student success, health and well-being which provides a supportive environment for students.
- Numerous college resources are available to support student's health and well-being
- Have developed strong relationships with community agencies and representatives which assist in making referrals, training opportunities and collaboration opportunities.

Weaknesses

- The COVID-19 pandemic limited in-person services, including training
- Administrative turnover these last two years have made continuity of programming, training and continuous improvement efforts a challenge
- Capacity of staff to implement continuous improvement recommendations

Continuous Improvement Recommendations

- Explore ways to enhance drug and alcohol prevention, education and support for students and employees
- Expand the membership of the biennial review team to include, but not limited to; Athletics Director and faculty representative who is a licensed counselor and/or teaches in the human services program.
- Create a website that includes links to increase awareness and share the risks and effects of drugs and alcohol

Contact Information for Additional Questions

Students, employees, or any other interested party that would like additional info regarding GHC's efforts to maintain a drug and alcohol-free campus should contact Dr. Cal Erwin-Svoboda, Vice President of Student Services at 360-538-4066 or cal.erwin-svoboda@ghc.edu.

DAAPP Biennial Review Team

Cal Erwin-Svoboda 10-24-2022
Dr. Cal Erwin-Svoboda Date
Vice President of Student Services

Darin Jones 10-24-2022
Darin Jones Date
Chief Executive of Human Resources

Kari Collen 10-24-2022
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Dean of Student Access and Success

Felicia Mullins 10-24-2022
Felicia Mullins Date
Director of Campus Life, Diversity & Leadership

David Parkinson 10-24-2022
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Campus Safety, Security, and Emergency Management Coordinator

This report is approved by the Grays Harbor College President, Dr. Brewster

Ed Brewster 11-01-2022
Dr. Brewster Date
President