

GRAYS HARBOR COLLEGE
Administrative Procedure

Subject: Grant Development and Management Procedure for Sustaining Grants

Administrative Procedure Number: 510.01

Date adopted: 12/08/20

Procedures for Sustaining Grant¹ Proposal Development and Submission:

1. Sustaining grants are generally offered through the State Board of Community and Technical Colleges or the Department of Education.
 - a. They are typically awarded on a yearly basis and are likely to be renewable grants.
 - b. Proposal development, grant management, and reporting are managed by the department head responsible for the award.
 - c. Grants are approved by the President or their authorized representative, generally the Vice President responsible for the department receiving the funding.

¹ The definition of a sustaining grant can be found in Policy 510.