

## **PROGRAM OPERATION**

### **How the Program Works**

In order to better accommodate our students, GHC has created an online degree with a complimentary hybrid component. This means that the bulk of the courses for the degree are offered online complimented by face to face instruction four Saturdays during each quarter. The Saturday sessions feature speakers, film, and seminars, providing the cultural component to the degree. Saturday sessions take place at the Evergreen State College Longhouse and are referred to as “Weekend Gatherings”

### **Course Load**

A full-time course load for the quarter would include two online courses plus the Saturday session courses. 12 to 13 credits are considered a full time load. Scheduling is flexible according to student personal and work schedules. A part time schedule of less than 12 credits is also on option, but may affect financial aid situations.

### **The Online Component**

Online courses at GHC are delivered through a program referred to as CANVAS. Canvas is a web-based online learning system that allows students to login for access to their classrooms. Features include reading information, inputting responses to instructors or classmates, printing host documents, and emailing. Some of the benefits of online classes are that they require little to no commuting to campus. They can be done at home. They are available 24 hours a day, 7 days a week, and generally one only needs a computer and Internet access in order to do the courses. Online classes are very compatible with working and changing family schedules.

### **Accessing Your Online Class**

The most convenient way to access your online Canvas classroom is to go through the Grays Harbor College homepage (<http://www.ghc.edu>).

Log-in Procedure (Accessing your online classroom)

Go to my.ghc.edu User name is typically the first letter of your first name, followed by your last name @my.ghc.edu. If you need help, ask an instructor or Jeremy Winn at 360-538-4085, or office 1517 in the library on the Aberdeen campus! The classes you are enrolled in will be listed under “My Courses.”

\*Click on the “name of the class” you would like to enter and begin your work!

\*Check the Dashboard in Canvas for your course listing.