



## 2019-2020 Dependent Verification Worksheet

Your 2019-20 FAFSA was selected for review in a process called *verification*. Federal Regulations say that before awarding Federal Student Aid, we must ask you to confirm the information you reported on your FAFSA. In this process, the Financial Aid Office will compare your FAFSA with the information on this worksheet and any other required documents. If there are differences, we may need to correct your FAFSA. You must complete and sign this worksheet, attach required documents and submit them to the Financial Aid Office in order to be considered for financial aid funding. Additional information may be required by the Financial Aid Office.

**DO NOT LEAVE BLANK- READ AND COMPLETE ALL SECTIONS!**

### 1. Student Information

Last Name	First Name	M.I.	SSN
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### 2. Household Chart

Use each chart below to list the people who are or will be in your parent(s)' household from July 1, 2019 through June 30, 2020.

#### 2.a

- Yourself, even if you don't live with your parent(s)
- Your parent(s) (this includes a stepparent)
  - If your parents are living together but are not married to each other, list both

Full Name	Age	Relationship	Name of College (if attending)	Will be Enrolled at Least Half Time in College
		self	Grays Harbor College	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Parent 1		<input type="checkbox"/> Yes <input type="checkbox"/> No
		Parent 2		<input type="checkbox"/> Yes <input type="checkbox"/> No

#### 2.b

- Your parent(s)' other children, if your parent(s) will provide more than half of their support from July 1, 2019, through June 30, 2020; **OR** if the other children would be required to provide parental information if they were completing a FAFSA for 2019–2020. Include children who meet either of these standards, even if they do not live with your parent(s).

Full Name	Age	Relationship	Name of College (if attending)	Will be Enrolled at Least Half Time in College
		Sibling 1		<input type="checkbox"/> Yes <input type="checkbox"/> No
		Sibling 2		<input type="checkbox"/> Yes <input type="checkbox"/> No
		Sibling 3		<input type="checkbox"/> Yes <input type="checkbox"/> No
		Sibling 4		<input type="checkbox"/> Yes <input type="checkbox"/> No
		Sibling 5		<input type="checkbox"/> Yes <input type="checkbox"/> No

#### 2.c

- Other people if they now live with your parent(s), **AND** your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2020.

Full Name	Age	Relationship	Name of College (if attending)	Will be Enrolled at Least Half Time in College
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

### 3. 2017 Income Information

**INSTRUCTIONS FOR 2017 TAX FILERS:** Check the appropriate box below for **both the Student and Parent**. The best way to verify income is by using the **IRS Data Retrieval Tool (DRT)** that is part of FAFSA.

#### Student

- I used the IRS Data Retrieval Tool (DRT) on the FAFSA.
- I am attaching my **2017 IRS Tax Return Transcript**. See *Step 4 for Instructions on obtaining a Tax Transcript*.
- I am attaching a **signed** copy of my 2017 Tax Return.
- I filed an amended 2017 Tax Return.  
*If you select this option you must submit a signed copy of your 1040X and a Tax Return Transcript or a signed copy of your 2017 Tax Return.*

#### Parent

- I used the IRS Data Retrieval Tool (DRT) on the FAFSA.
- I am attaching my **2017 IRS Tax Return Transcript**.
- I am attaching a **signed** copy of my 2017 Tax Return.
- I filed an amended 2017 Tax Return.  
*If you select this option you must submit a signed copy of your 1040X and a Tax Return Transcript or a signed copy of your 2017 Tax Return.*

### INSTRUCTIONS FOR 2017 NON-TAX FILERS:

Complete this section if the student or parent(s) will not file and are not required to file a 2017 Income Tax Return with the IRS. See step 4 for options on requesting a 2017 Verification of Non-Filing Letter.

#### Student

##### Non-Filing Status

- I did not or was not required to file a 2017 Tax Return.

##### 2017 Earnings Information *(Select one option)*

- I did not have earnings in 2017.
- I had earnings in 2017. You must list your employer(s) and income earned below AND attach W-2 form(s). **All W-2 forms must be provided.**

Employer	Earnings/Income

#### Parent

##### Non-Filing Status *(Select one option)*

- I am attaching my **IRS Letter of Non-Filing Status** because I did not or was not required to file a 2017 Tax Return.
- I am **unable** to obtain an **IRS Letter of Non-Filing Status** and have attached documentation (i.e. screen shots) that verifies I have attempted to access the Letter of Non-Filing Status from the IRS website.

##### 2017 Earnings Information *(Select one option)*

- I did not have earnings in 2017.
- I had earnings in 2017. You must list your employer(s) and income earned below AND attach W-2 form(s). **All W-2 forms must be provided.**

Employer	Earnings/Income

### 4. IRS Tax Transcript or Verification of Non-filing Letter Request Options

- Get Transcript either ONLINE or by MAIL – Go to [www.irs.gov](http://www.irs.gov), click “Get Your Tax Record”. Click “Get Transcript Online” or “Get Transcript by Mail”.
  - You must use the form 4506T if your address has changed since you last filed.
- Automated Telephone Request – 1-800-908-9946 (Only primary taxpayer on return can use this option)

### 5. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and parent must sign and date this worksheet.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**

Student Signature

Date

Parent Signature *(Required for Dependent Students)*

Date