



# GRAYS HARBOR COLLEGE

## Change Form

Last Name

First Name

SSN

All financial aid students are awarded at a full-time enrollment level (12+ credits). **Financial aid will not pay your tuition if you are enrolled for fewer than 12 credits, unless you submit this form to the Financial Aid Office as notification.** It is the responsibility of the student to notify the Financial Aid Office if you will be less than 12 credits so that your tuition can be paid by the tuition deadline, or thereafter; and you can avoid being dropped from your classes for non-payment.

You may also use this form to request a cancellation or reduction in grants, loans or work-study for a particular quarter of enrollment. Withdrawing from classes must be done at the Registration Office. **Canceling your financial aid award does not cancel your registration.**

### Change in Enrollment Status – Aid eligibility is based on enrollment status.

WRITE in the number of credits you will be taking next to the appropriate quarter:

Summer: \_\_\_\_\_ Fall: \_\_\_\_\_ Winter: \_\_\_\_\_ Spring: \_\_\_\_\_

Financial aid awards are locked in based on your enrollment as of our census date, which is the 5<sup>th</sup> day of the quarter (3<sup>rd</sup> day for summer quarter). Please be aware that changes in enrollment status prior to the census date may result in a repayment being owed.

### Reduce My Awards

*Indicate the amount you would like your award to be reduced to and for which quarter(s) below*

#### Loans

**Subsidized** Summer: \$ \_\_\_\_\_ Fall: \$ \_\_\_\_\_ Winter: \$ \_\_\_\_\_ Spring: \$ \_\_\_\_\_

**Unsubsidized** Summer: \$ \_\_\_\_\_ Fall: \$ \_\_\_\_\_ Winter: \$ \_\_\_\_\_ Spring: \$ \_\_\_\_\_

#### Work-study

Summer: \$ \_\_\_\_\_ Fall: \$ \_\_\_\_\_ Winter: \$ \_\_\_\_\_ Spring: \$ \_\_\_\_\_

### Cancel My Awards

*Indicate which quarter(s) and funds you wish to have cancelled below*

#### Grants

Summer: \_\_\_\_\_ Fall: \_\_\_\_\_ Winter: \_\_\_\_\_ Spring: \_\_\_\_\_

#### Work-study

Summer: \_\_\_\_\_ Fall: \_\_\_\_\_ Winter: \_\_\_\_\_ Spring: \_\_\_\_\_

**Loans: When cancelling a loan, subsequent quarters will also be cancelled. You must reapply for the return quarter(s).**

**Subsidized** Summer: \$ \_\_\_\_\_ Fall: \$ \_\_\_\_\_ Winter: \$ \_\_\_\_\_ Spring: \$ \_\_\_\_\_

**Unsubsidized** Summer: \$ \_\_\_\_\_ Fall: \$ \_\_\_\_\_ Winter: \$ \_\_\_\_\_ Spring: \$ \_\_\_\_\_

*By signing this, I understand that I am cancelling or changing my aid for the quarter(s) indicated. Once aid is cancelled or reduced, it may only be reinstated with available funds.*

Student's Signature

Date

Office Use Only:

Completed by: \_\_\_\_\_

Date: \_\_\_\_\_