



Make Payment on Your Account

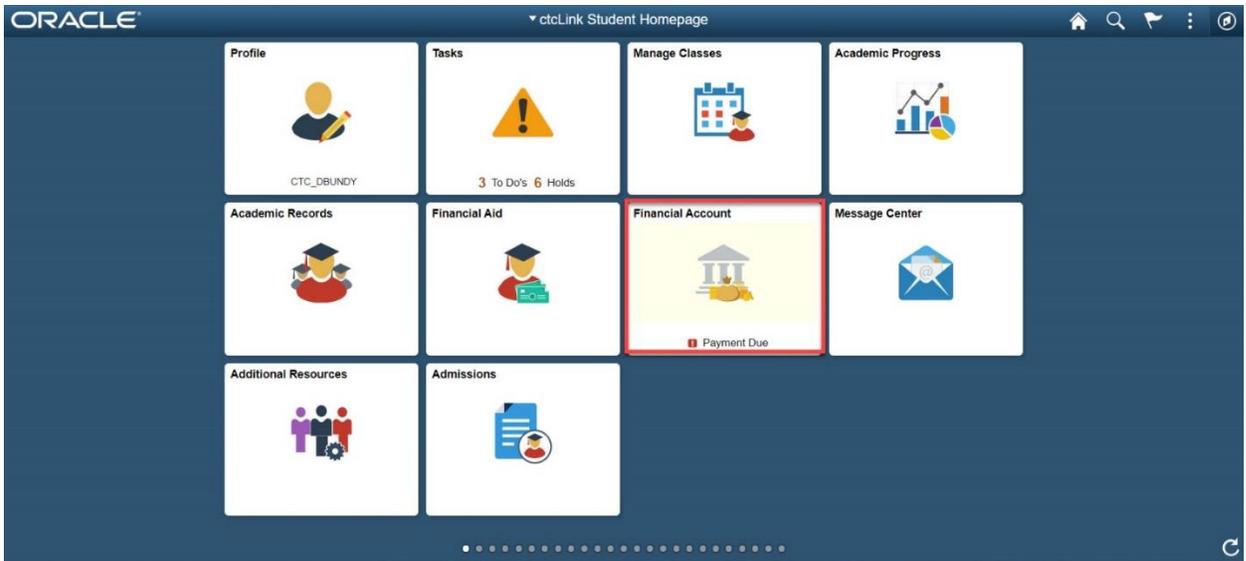
1. Sign into ctcLink at <https://myaccount.ctclink.us>

A screenshot of the ctcLink login page. At the top is the ctcLink logo. Below it, the text "Washington State Community and Technical Colleges" is centered. Underneath is the label "ctcLink ID" followed by a text input field. Below the input field is a blue button labeled "Next". At the bottom left, there is a link for "Password Help".

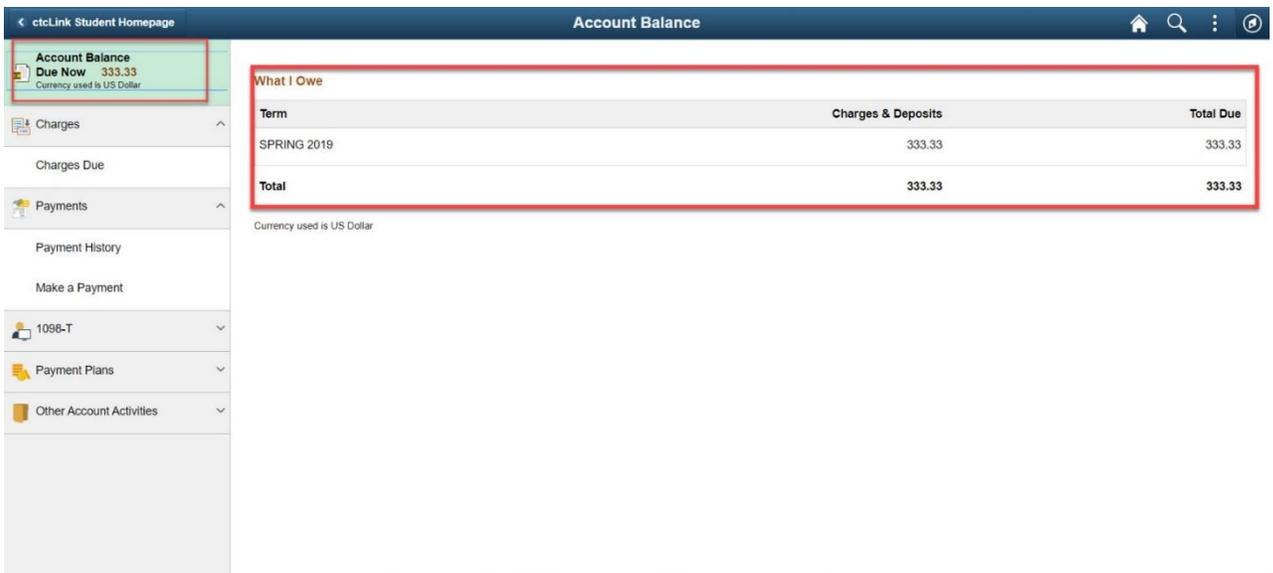
2. Select **Student Homepage**



3. Select the **Financial Account** tile.



4. The Financial Accounts page will open to your **Account Balance**.



5. Click on **Make a Payments** under Payments.

ctcLink Student Homepage **Account Balance**

Account Balance
Due Now **3,497.76**
Currency used is US Dollar

Charges

Payments

Payment History

Make a Payment

1098-T

Payment Plans

Other Account Activities

What I Owe

Term	Charges & Deposits
SPRING 2020	3,497.76
Total	3,497.76

Currency used is US Dollar

6. Enter the amount you want to pay. Then click **Next**.

ctcLink Student Homepage **Specify Payment Amount**

Account Balance
Due Now **3,497.76**
Currency used is US Dollar

Charges

Payments

Payment History

Make a Payment

1098-T

Payment Plans

Other Account Activities

go to ...

Make a Payment

SPRING 2021

Specify Payment Amount

This is a list of charges that you are allowed to pay online. Your other charges can be paid through the Cashiers office or mailed in separately.

What I Owe

Description	Outstanding Charges	Payment Amount
Seattle Central College	3,497.76	632.90

Currency used is US Dollar

Cancel Next

7. Click **Continue to Make Payment** to pay by Visa or Mastercard.

ctcLink Student Homepage **Confirm Payment**

Account Balance
Due Now **3,497.76**
Currency used is US Dollar

Charges

Payments

Payment History

Make a Payment

1098-T

Payment Plans

Other Account Activities

go to ...

Make a Payment

Confirm Payment

i Your payment of 1,000.00 USD will be collected through our secure third party payment provider.

Cancel Previous **Continue to Make Payment**

Go to top

8. Enter your Billing Information and Payment Details. Then, click **Finish**.

The screenshot shows the 'Confirm Payment' page. On the left is a sidebar with account information: Account Balance Due Now 3,497.76, Charges, Payments, Payment History, Make a Payment (highlighted), 1098-T, Payment Plans, and Other Account Activities. The main content area has two sections: 'Billing Information' with fields for City (Vancouver), Country/Region (United States of America), State/Province (Washington), Zip/Postal Code (98053), and Email (oswald_penguin@mail.com); and 'Payment Details' with Card Type (Visa selected), Card Number (123456789098), and Expiration Date (12/2033). A red box highlights the 'Finish' button, with a red arrow pointing to it. A large red bracket on the right side of the page encompasses both sections, with the text 'Enter all required fields. Scroll to move down the page.'

9. Check the information and click **Submit**.

The screenshot shows the 'Confirm Payment' page after the payment details have been entered. The 'Payment Summary' section displays: Payment Amount 632.90, Currency used is US Dollar, and Card Number 1234. A red box highlights the 'Submit' button, with a red arrow pointing to it. The 'Cancel' button is also visible.

10. Your payment has been accepted! You can “View the Confirmed Payment” to save for your records or “Make Another Payment”. Click the ctcLink Student Homepage button to navigate back to your homepage.

The screenshot shows the 'Confirm Payment' page after the payment has been accepted. The 'Payment Result' section displays a green checkmark and the message: 'Your payment has been accepted. Save the following information for your reference.' Below this is the 'Confirmation Details' section with the following information: Reference Number: 000002918, Card Number: 1234, Payment Amount: 632.90, Transaction Date: 09/10/2020, and Transaction Status: Successfully Posted. Two buttons are visible: 'View Confirmed Payment' and 'Make Another Payment', both highlighted with red boxes and red arrows pointing to them. The 'ctcLink Student Homepage' button in the top left corner of the sidebar is also highlighted with a red box and a red arrow pointing to it.