

GHC Buildings and Hours of Operation

During Covid-19

Faculty/Staff

- Access to buildings is allowed per the following schedule, and only if there is a business or instructional need to enter the building.
 - Campus Operations and Information Technology staff must maintain 24/7 operational schedules and are exempt from the following limitations for business needs.
- To the greatest extent possible, all employees should limit their campus access, and only enter buildings if necessary.
- Faculty/Staff should plan schedules so that buildings are not entered during days/times noted as closed. Approval is required from the appropriate VP or Chief to enter buildings during dates/times noted as closed.
- Faculty/Staff are required to submit their recurring or one-time visits to campus by submitting the [Campus Access Form](#).
- Campus buildings, with the exception of the 2nd floor entry door to 4000/Schermer, will remain locked at all times. Entry to 700, 1800, 1900 will be at the discretion of faculty, but limited to students enrolled in courses held in those buildings.

Building	Days Open	Times Open	Functions	Days Closed
100/HUB	Mon-Fri	7:00am-8:00pm	Offices, Bookstore, Student Appointments	Saturday/Sunday
500/Gymnasium	Mon-Fri	7:00am-8:00pm	Offices, Athletics	Saturday/Sunday
700/Krug	Mon-Fri	7:00am-8:00pm	Offices, Carpentry, Campus Operations	Saturday/Sunday
800	Mon & Wed	7:00am-8:00pm	Offices, IT	Tues/Thurs/Fri Saturday/Sunday
1500/Spellman Library	Mon, Tues, Thurs	7:00am-8:00pm	Offices, Library Support	Wed/Fri Saturday/Sunday
1600 Bishop Center	Mon, Wed	1:30pm-3:00pm	Jazz Ensemble Rhythm	Tues/Thurs/Fri Saturday/Sunday
1800/1900 Diesel/Auto/Welding	Mon-Fri	7:00am-8:00pm	Offices & Diesel/Auto/Welding	Saturday/Sunday
2000/Manspeaker	Mon-Fri	7:00am-8:00pm	Offices, Meeting rooms	Saturday/Sunday
4000/Schermer	Mon-Fri	7:00am-8:00pm	Offices, Classrooms, Labs, Meeting rooms	Saturday/Sunday

Students

- Students may access buildings for previously scheduled:
 - class activities (typically labs, Industrial Technology courses or similar)
 - athletic practices
 - appointments with faculty/staff.
- Access is limited to the building in which the class, practice or appointment is scheduled, and only for the duration of the activity
 - Entry to all courses held in 4000/Schermer will be through the 2nd floor entry door.
 - Entry to 700/1800/1900 will be through a door to be designated by faculty, and limited to students taking courses held in those buildings.
- Students will need to perform a health assessment prior to coming to campus, and should not come to campus if they have one or more symptoms as listed [by the Department of Health](#). If a person has one or more symptoms, it will need to be reported by filling out the [COVID-19 Reporting Portal](#).