

Phi Theta Kappa Minutes

January 15, 2026

Call to Order:

Karen called the meeting to order at 1:36pm.

Roll Call:

- Karen Connelly- present
- Anette Gerchak- present
- Nichole Swisher- present
- Laura Bailey- not present
- Scyeland Hines- present
- Deanna Shedley - present
- Shelly Hoffman- not present
- Members at Large- Stacia Hanaway- present
- Members-
Teeya Boyland-Kelly
Mariah Jackson

Approval of Minutes from May 2, 2025:

Motions to Approve: Nichole Motions

Seconds the Motion: Stacia Hanaway-Kelly

Motion Passed Unanimously

Motion to change agenda date to January 15th from January 14th.

Nichole motioned

Stacia second.

Motion passes unanimously

Approval of Agenda for January 15, 2026:

Motions to Approve- Nichole

Seconds the Motion-Stacia

Motion passes unanimously

New business:

- No New Business

Old Business:

- No Business

Executive Reports:

President: Karen Connely

- Spring Conference Date and Place
 - April 25, 2026 in Skagit Valley in Mount Vernon
 - Who wants to participate? Next meeting we will talk about who wants to go, how we will fundraise. This is an overnight trip. This may be a 3 day trip.
 - Purpose? TO bring together all the chapters in our region for networking, working on projects, learning more about PTK.
 - This will be during the Tulip Festival.
 - Interested members- Teeya,
 - CLC, Civic Leadership Conference, may be on that Friday at GHC, so this may impact member's ability to attend. This is a Trio conference.
- College Project
 - Karen submitted the paperwork for a chapter star. This would be our third star, but we may be missing something. Deanna will look into what might still be outstanding.
 - We are past the deadline for the 4th star this year.
- Future Meetings/Activities
 - When is the best time for these meetings?
 - Shelly spoke about having an activity to engage new students or working on edge pins before the meeting, then holding the official meeting afterwards.
 - Proposed 1st and 3rd Thursday of the month from 1pm to 3pm.
 - This works for Nichole, Karen, Scyland (via Zoom), Deanna
 - Annette will look at her schedule to see if this works.
 - April 2nd is during spring break. Review meeting schedule for spring at March 19th meeting.
- Charlies Closet Being Open
 - Deanna talked about it a little more.
 - College had a clothing bank. PTK picked it back up.
 - Currently, located in the 800 building. It is a big office at the end of the hall
 - M and W 9-1pm, Friday 9-12pm. The hours will change every term based on work study's schedule.
 - Flyers are around campus and it is on the TVs.
 - There is also kitchenware, wipes, lunchboxes, toothpaste, toothbrushes, etc.

- How to donate? Can email the inbox from the flyer or get ahold of Shelly Hoffman or Deanna Shedley.
- Anything we don't take? Food, big furniture. These things could be arranged if people are in need.

Vice President: Annette Gerchak

- Employment Edge was completed. This gave us a 3rd star. Way to go, Annette.
- Constitution and Bylaws
 - Almost completely through them. Seeing if there are any updates, corrections made, etc.
 - Then we would need to vote on changes.
 - Spelling and grammar has been updated, but nothing big.
 - Karen recommends that we put the bylaws on our next agenda.

Secretary Nichole Swisher

- No report

Treasurer Laura Bailey

- No Report

Officer at Large Scyeland Hines

- No Report

Public Relations Vacant

- No report.

Advisor Reports

Deanna:

- Scheduled Recruitment Drives and Events
 - Reach program- About reaching out to new students.
 - We need to have a recruitment drive.
 - Want to include the date for the drive in our new student emails.
 - Pin down a date for the winter term. **Feb 5th at 1pm. This will take place of our activity time.**
 - Answer new member questions, provide snacks and water.
 - Shelly will take care of meeting space scheduling.
- Honors in Action Project
 - This comes out every 2 years. It is about to come out again for the next year.

- This is a lot of work for one term. Team would benefit from working together over a year, the second year could be a continuation of the first year.
 - We will be setting up committees to get it started together once the new topic comes up.
 - These committee meetings will be announced on Canvas.

Shelly: (Deanna is reporting in lieu of Shelly)

- Induction Ceremony and Medals
 - We need to pin down a date for the spring.
 - Let's consider a date in May.
 - May 28th at 6pm was proposed. We will add this to the next agenda to confirm.
 - Who invites members? Deanna does.
 - Information comes from headquarters and Deanna looks at last springs.
- Incoming Officers
 - Recruiting for officers- Winter term is when we induct new officers so they can train during the Spring quarter.
 - Timeline- Summer is officially when the new officers begin.
 - Advertise- open at least 2 weeks
 - Feb 19th at the latest.
 - Flyer is needed. Karen commits to this. Nichole will help with QR code.
 - We will add this to our next agenda.
 - Nominations at March 5th
 - Close voting at March 19th meeting and announce the winners.

Comments from the Gallery:

- **Nothing**

Executive Session:

- **Nothing**

Adjournment:

Karen adjourned meeting at 2:24pm.